

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
APPRAISER CERTIFICATION PROGRAM

123 W. Missouri Ave., Missouri River Plaza, Pierre, SD 57501
Tel: 605.773.3803 dlr.sd.gov/appraisers

**APPLICATION TO REGISTER SUPERVISORY APPRAISER/SUPERVISOR
AGREEMENT**

INSTRUCTIONS: 1. Complete fully the requested information. 2. Print and sign. 3. Submit along with verification of completion of Training Course for Supervisory Appraisers and Registered Trainee Appraisers.	FOR OFFICE USE ONLY: Date Application Received _____ Date Application Approved _____ Date of Training Course _____
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Below is to be completed by REGISTERED TRAINEE APPRAISER Applicant:

First Name: _____ Last Name: _____ M.I.: _____

Credential No: _____

Residence Address: _____ City _____ State: _____ Zip: _____

County: _____

Business Name: _____

Business Address: _____ City _____ State: _____ Zip: _____

Preferred contact phone: _____ Preferred email: _____

Fax Number: _____

Social Security Number: _____ Driver's License Number: _____ State: _____

Training Course for Supervisory Appraisers and Registered Trainee Appraisers: _____ (date). Attach verification to this application. Supervision may not begin until the Training Course is completed.

Registered Trainee appraisers are responsible for affirming the Department's receipt of the signed and dated Application to Register Supervisory Appraiser/Supervisor Agreement. See dlr.sd.gov/appraisers for confirmation. Registration of a supervisory appraiser is effective the day the Department Secretary receives the registration form (ARSD 20:14:04:12.01).

Registered Trainee appraisers must maintain an Appraisal Experience Log (Log) on a form provided by the Secretary that includes each appraisal performed. Separate Logs must be maintained for each supervisory appraiser.

Registered Trainee Appraiser:

I understand that it is my responsibility to report each supervisory appraiser. I understand that I must have each supervisory appraiser complete this Application to Register Supervisory Appraiser/Supervisor Agreement and I must submit it to the Department of Labor and Regulation. I further understand that I will not receive appraisal experience credit for assignments requiring a supervisory appraiser if I do not comply with the registration requirements. (ARSD 20:14:04:12.01)

I declare and affirm under the penalties of perjury that this Application to Register Supervisory Appraiser/Supervisor Agreement has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Registered Trainee Appraiser’s Signature

Date

Supervisory Appraiser:

I affirm that I have read and agree to comply with all provisions of the South Dakota Appraiser Credential laws and rules.

I have submitted an application for Supervisory Appraiser Endorsement to the Department of Labor and Regulation and have been granted supervisory appraiser status.

I have completed the Training Course for Supervisory Appraisers and Registered Trainee Appraisers.

I certify that I will supervise the Applicant named herein in accordance with all state regulations.

Supervisory Appraiser (print)

Credential No.

Supervisory Appraiser (Signature)

Date

Supervisory Appraiser (print)

Credential No.

Supervisory Appraiser (Signature)

Date

Supervisory Appraiser (print)

Credential No.

Supervisory Appraiser (Signature)

Date

Mail completed application to:

Department of Labor and Regulation, Appraiser Certification Program, 123 W. Missouri Ave., Pierre, SD 57501