

## EXIT

Exit is the point after which a participant who has received services through any program meets the following criteria:

- For WIOA the Exit date is the last date of service.
- The last day of service cannot be determined until at least 90 days have elapsed since the participant last received services; services do not include self-service, information-only services, activities, or follow-up services.

### COORDINATED SERVICE DOCUMENTATION

Services provided to participants by programs utilizing the SDWORKS Management Information System will have a direct impact on WIOA Title I and Title III program participation period. Coordinated enrollment and service delivery is provided for the following Federal programs through SDWORKS: WIOA Title I Adult, Dislocated Worker, and Youth, Title III Wagner-Peyser, Jobs for Veterans State Grant, Senior Community Service Employment Program (SCSEP), Trade Adjustment Act (TAA), Re-employment Services (RES), Supplemental Nutrition Assistance Program Employment and Training (SNAP E&T), and Temporary Assistance for Needy Families (TANF).

Services provided by programs authorized under WIOA including Job Corps, Native American Programs, National Farmworker Jobs Program (NFJP), and Youth Build must be documented in SDWORKS.

If the Title I Adult, Dislocated Worker, or Youth, Wagner-Peyser, or TAA participant is working with a partner agency for a service recognized under the respective program and is included in the Employment Plan, the service must be recorded. The service impacts the participation period.

If one of the following applies, the service no longer needs to be documented in SDWORKS:

- the partner program continues to provide services that are not included in the participant's formal or informal Employment Plan.
- the partner service is not recognized as a service by the Adult, Dislocated Worker, Youth, Wagner-Peyser or Trade Adjustment Act
- a participant no longer wishes to work with the Adult, Dislocated Worker, Youth, Wagner-Peyser or Trade Adjustment Act programs

Informational Services, Self-Service, and Facilitated Self-Service without Significant Staff Involvement will not impact an Adult, Dislocated Worker, Youth, Wagner-Peyser or Trade Adjustment Act participation period.

Once a program participant has not had a staff-assisted service in SDWORKS for 90 consecutive days it impacts the participation period. The exit date will be retroactive to the last date of service.

### EXCLUSION FROM EXIT

Exclusion reasons for Exit that exclude someone from performance and future follow up includes:

- ***Institutionalized:*** the participant exits the program because he or she has become incarcerated in a correctional institution or has become a resident of an institution or facility providing 24-hour support such as a hospital or treatment center during the course of receiving services as a participant.
- ***Health/Medical:*** the participant exits the program because of medical treatment and that treatment is expected to last longer than 90 days and precludes entry into unsubsidized employment or continued participation in the program.
- The participant is ***deceased***.
- Reserve forces called to ***active duty***: the participant exits the program because the participant is a member of the National Guard or other reserve military unit of the armed forces and is called to active duty for at least 90 days.

- **Foster care:** the participant is in the foster care system as defined in 45 CFR1355.20(a), and exits the program because the participant has moved from the area as part of such a program or system (Title I Youth Participants ONLY).
- **Ineligible:** the participant, who was determined to be eligible, is later determined not to have met eligibility criteria. VR Only
- The participant is a **criminal offender** in a correctional institution under section 225 of WIOA.

20 CFR §677.150  
WIOA Participant Individual Record Layout