

Meeting Minutes
WORKFORCE DEVELOPMENT COUNCIL

Microsoft Teams

Thursday, December 8, 2022, 10 a.m. CST

Chairman Lee Anderson called the meeting to order at 10:01 a.m. (CST). Molly Neyhart called the roll. A quorum was present.

Members Present: Caleb Arceneaux, David Bonde, Carla Gatzke (joined at 10:26 a.m.), Chris Houwman, Secretary Marcia Hultman, Rick Larson (joined at 10:15 a.m.), Kim Ludwig, Adam Molseed, Jim Peterson, Mark Rogers, Laura Scheibe, Randy Stainbrook, Vice Chairwoman Keri Wientjes, Chairman Lee Anderson.

Members Absent: Brian Maher.

Others Present: Felicia Alspach, John Anderson, Jodi Aumer, Diane Ball, Tara Bartekoske, Jami Burrer, Jenna Bush, Taunya Charlton, Bill Christensen, Bobbie Country, Mackenzie Decker, Jim Dornbusch, Dawn Dovre, Thomas Elness, Gwyn Fischbach, Sara Garbe, Melanie Garstenshlager, Lance Gladis, Ashley Glaspell, Derek Gustafson, Makenzie Huber, Ashley Ivica, Julie Johnson, Lacey Johnson, Lisa Johnson, Caitlin Kemnitz, Scott Kwasniewski, Melodee Lane, Alan McEntaffer, Bill McEntaffer, Kristal McKee, Tom Meyer, Marlys Morgenstern, Heather Nelson, Rita Nelson, Molly Neyhart, Jason Nylan, Kim Olson, Kara Palmer, Jenni Portales, Kendra Ringstmeyer, Amber Rost, Kristi Sandal, Nancy Schlichenmayer, Nathan Schlimgen, ReAnn Smith, Mason Sullivan, Laura Trapp, Jeff VanCuren, Sommer VanDewater, Jill Vining, Robin Wallum, Brenda Weishaar, Eric Weiss, Dawn Williams.

AGENDA ITEM C. APPROVAL OF MINUTES FROM AUGUST 10, 2022

Mark Rogers made a motion to approve the meeting minutes from August 10, 2022. Laura Scheibe seconded the motion. **MOTION PASSED** by 12-0 roll call vote.

AGENDA ITEM D. INTRODUCTION OF EXECUTIVE DIRECTOR & DLR STAFF

Secretary Marcia Hultman introduced the new Executive Director, Dawn Dovre; the new Council Secretary, Molly Neyhart; and the new Assistant Director of Workforce Development, Amber Rost.

AGENDA ITEM E. WIOA PROGRAM YEAR 2021 ANNUAL NARRATIVE REPORT

DLR Workforce Development Director Kendra Ringstmeyer provided an overview of the WIOA Program Year 2021 Annual Narrative Report. Director Ringstmeyer highlighted several topics, including strong workforce engagement paired with a low unemployment rate, DLR increasing engagement with businesses, Registered Apprenticeship pathway between technical colleges and a student industry association, agreement to develop an Educator Playbook and Student Learnbook, Future Workforce Finder, partnership development, the graduation of 12 justice-involved participants, DLR's guiding principles, and DLR's first Workforce Conference.

AGENDA ITEM F. SOUTH DAKOTA WORKFORCE REPORT

Labor Market Information Center (LMIC) Administrator Melodee Lane highlighted several topics in the 2021 South Dakota Workforce Report, including steady increases in population, labor force participation rate, civilians not in the labor force, multiple job holding, worker commuting, nonfarm wage and salaried workers, retail trade, leisure and

hospitality, the Quarterly Census of Employment and Wages, employment projections, industry employment projections, top ten fastest growing occupations, and hot careers.

AGENDA ITEM G. ONE-STOP CENTER RECERTIFICATION

DLR Workforce Development Director Kendra Ringstmeyer provided information regarding the One-Stop Career Center Certification reviews for Aberdeen Job Service, Brookings Job Service, Pierre/Winner Job Service, and Watertown Job Service.

The Aberdeen Job Service program review resulted in seven findings. Technical assistance was provided while on site during the review. Review of the American with Disabilities Act (ADA) compliance resulted in three findings. All findings have been resolved. The Workforce Innovation and Opportunity Act (WIOA) Title I Equal Opportunity review resulted in four findings.

The Brookings Job Service program review resulted in two findings. Technical assistance was provided while on site during the review. Review of the American with Disabilities Act (ADA) compliance resulted in six findings. All findings have been resolved. The Workforce Innovation and Opportunity Act (WIOA) Title I Equal Opportunity review resulted in four findings.

The Pierre/Winner Job Service program review resulted in zero findings. Technical assistance was provided while on site during the review. Review of the American with Disabilities Act (ADA) compliance resulted in three findings. All findings have been resolved. The Workforce Innovation and Opportunity Act (WIOA) Title I Equal Opportunity review resulted in one finding.

The Watertown Job Service program review resulted in four findings. Technical assistance was provided while on site during the review. Review of the American with Disabilities Act (ADA) compliance resulted in four findings. All findings have been resolved. The Workforce Innovation and Opportunity Act (WIOA) Title I Equal Opportunity review resulted in zero findings.

AGENDA ITEM H. ONE-STOP CENTER RECERTIFICATION ACTION

Mark Rogers made a motion to recertify the One-Stop Career Centers in Aberdeen, Brookings, Pierre/Winner, and Watertown. Adam Molseed seconded the motion. **MOTION PASSED** by 13-0 roll call vote.

AGENDA ITEM I. DHS NEEDS ASSESSMENT

Division of Rehabilitation Services Director Eric Weiss provided an overview of the Comprehensive Statewide Needs Assessment. Director Weiss highlighted several topics, including, CSNA federal goals, Unified State Plan and CSNA Timeline, 2024 WIOA State Plan, current status of CSNA, CSNA findings and recommendations, and next steps.

AGENDA ITEM J. STATE PLAN PRIORITIES

Director Kendra Ringstmeyer shared the 2024 WIOA State Plan Development Timeline. Ringstmeyer requested recommendations for priorities from Council members. Three goals were identified by Council Members.

AGENDA ITEM K. PUBLIC COMMENT

None.

AGENDA ITEM L. EXECUTIVE DIRECTOR UPDATES

Executive Director Dawn Dovre shared two private sector Council member vacancies exist and will be filled. Meetings for 2023 will include two virtual and two in-person, with the goal of visiting a technical college and business. Council members will be provided options for a March meeting. In coordination with the WIOA Partner Symposium, the Council will meet in person in Fort Pierre on May 3.

AGENDA ITEM M. ADJOURN

Carla Gatzke made a motion to adjourn the meeting. **MOTION PASSED.**

Chairman Lee Anderson called the meeting adjourned at 11:57 a.m. (CST).