

Meeting Minutes
WORKFORCE DEVELOPMENT COUNCIL

Microsoft Teams

Monday, December 2, 2024 | 1:30 – 3:30 p.m. CST

Chairman Lee Anderson called the meeting to order at 1:31 p.m. CST. Molly Banuat called the roll. A quorum was present.

Members Present: Michelle Black, Dave Bonde, Liza Clark, Amanda Dokter, John Herweh, Kim Ludwig, Jon Mahan, Adam Molseed, Laura Scheibe, Joel Sylvester, Chairman Lee Anderson.

Members Absent: Carla Gatzke, Secretary Marcia Hultman, Candy Klingensmith, Mark Rogers, Amy Tlam, Vice Chairwoman Keri Wientjes.

Others Present: Felicia Alspach, John Anderson, Molly Banuat, Tara Bartekoske, Penny Brandt, Jim Dornbusch, Dawn Dovre, Kaitlin Foster, Jacob Fuerst, Ashley Glaspell, Derek Gustafson, Morgan Heuer, Lacey Johnson, Michelle Knuppe, Melodee Lane, Bill McEntaffer, Val McGovern, Kristal McKee, Jeanne McKenna, Gloria Miller, Rita Nelson, Alex Neuland, Jason Nylen, Kendra Ringstmeyer, Hannah Sage, Kristi Sandal, Julia Tate, Laura Trapp, Robin Wallum, Emily Ward, Brenda Weishaar.

AGENDA ITEM D. APPROVAL OF MINUTES FROM OCTOBER 10, 2024

Dave Bonde made a motion to approve the meeting minutes from October 10, 2024. Jon Mahan seconded the motion. **MOTION PASSED** 11-0.

AGENDA ITEM E. ONE-STOP CERTIFICATIONS

DLR Workforce Development Director Kendra Ringstmeyer provided information regarding the One-Stop Center Certification reviews for Huron Job Service, Mitchell Job Service, and Sioux Falls Job Service.

The Huron Job Service Americans with Disabilities Act (ADA) compliance review resulted in one finding that has been resolved. Review of the Equal Opportunity (EO) compliance resulted in one finding that has been resolved.

The Mitchell Job Service Americans with Disabilities Act (ADA) compliance review resulted in no findings. Review of the Equal Opportunity (EO) compliance resulted in no findings.

The Sioux Falls Job Service Americans with Disabilities Act (ADA) compliance review resulted in one finding that has been resolved. Review of the Equal Opportunity (EO) compliance resulted in no findings.

John Herweh made a motion to approve the One-Stop Certifications. Laura Scheibe seconded the motion. **MOTION PASSED** 11-0.

AGENDA ITEM F. ONE-STOP OPERATOR REVIEW

DLR Workforce Development Director Kendra Ringstmeyer presented on the One-Stop Operator Review. The fiscal review found no required actions. The program review identified potential improvements, including establishing a direct connection between

DLR and partners to better serve customers, developing a comprehensive training plan, and offering training after onboarding. Efforts have been made to improve.

AGENDA ITEM G. ONE-STOP OPERATOR UPDATES

DLR Director of Field Operations Bill McEntaffer shared information on the recent changes at Job Service Offices. Individuals are able to visit the offices to meet with staff virtually. Five offices are appointment-only, and five offices allow walk-ins but still prioritize appointments.

AGENDA ITEM H. JOB SERVICE OFFICE RESTRUCTURE

DLR Director of Field Operations Bill McEntaffer and DLR Workforce Development Director Kendra Ringstmeyer presented on the Job Service Office Restructure. The new teams include Adults, Businesses, Temporary Assistance for Needy Families (TANF)/Supplemental Nutrition Assistance Program (SNAP), Veterans, Dislocated Workers, Youth, and all other job seekers.

AGENDA ITEM I. LABOR MARKET INFORMATION

DLR Labor Market Information Center (LMIC) Administrator Melodee Lane provided details about the DLR Career Exploration webpage, including updates to online resources and reviews of the occupational interest group descriptions.

AGENDA ITEM J. U.S. DOL NURSING GRANT

Clinical Experiences Director Michelle Knuppe explained the Nursing Expansion grant project aims to create a worker-centered partnership within the nursing workforce, enhancing training, advancing quality job opportunities, and addressing the challenges contributing to the critical nursing shortage.

AGENDA ITEM K. PUBLIC COMMENT

None.

AGENDA ITEM L. EXECUTIVE DIRECTOR UPDATES

Executive Director Dawn Dovre shared DLR will have 12 agency bills in the upcoming legislative session. One bill would establish DLR as a State Apprenticeship Agency. An invitation has been extended to the 2025 Governor's Conference on Economic Development. The next Council meeting will take place virtually in March.

AGENDA ITEM M. ADJOURN

Joel Sylvester made a motion to adjourn the meeting. Jon Mahan seconded the motion.
MOTION PASSED.

Chairman Lee Anderson called the meeting adjourned at 2:51 p.m. CST.