

**Meeting Minutes**  
**WORKFORCE DEVELOPMENT COUNCIL**  
Missouri River Plaza, Sharpe Conference Room  
123 W. Missouri Ave., Pierre  
November 1, 2017 10:00 a.m. CDT

Chairman Lee Anderson called the meeting to order at 10:02 a.m. CDT.

Chairman Anderson introduced new council members and explained position changes. Lee Anderson will resume the role as Chair with the resignation of Dave Giovannini. Giovannini will continue to serve as a Council member. Keri Wientjes has been appointed to Vice Chair.

Chairman Anderson introduced Mackenzie Decker, Communications and Internal Relations Manager for the Department of Labor and Regulation (DLR), who will serve the Council as the new Executive Director.

Dave Bonde, Executive Director of the Fort Pierre Economic Development Corporation, was introduced as a new member. Laura Scheibe, Director of Career and Technical Education Department of Education (DOE), was introduced as a new member replacing Tiffany Sanderson.

Chairman Anderson announced the retirement of Jim Borzsich. Jim has served the board for four years.

Mackenzie Decker called the roll.

**Members Present:** Chairman Lee Anderson, Vice Chairwoman Wientjes, David Bonde, Jim Borzsich, Chris Houwman, Secretary Marcia Hultman, Rick Larson, Mark Rogers, Nathan Lukkes (Mike Rush), Aaron Scheibe, Laura Scheibe, Randy Stainbrook, and Eric Weiss.

**Members Absent:** Carla Gatzke, Dave Giovanni, Steve Kolbeck, Scott Peterson, and Rick Larson.

**Others Present:** Mackenzie Decker (DLR), Gloria Miller Black Hills Special Services (BHSS), Mark Anderson (DLR – Pierre Job Service), Laura Trapp (DLR), Felicia Alspach (DLR), Kim Olson or Cornerstones Career Learning Center, Dawn Dovre (DLR), Mary Gates The Right Turn, LLC, Tom Hart (DLR), Gloria Pluimer BHSS, Emily Ward (DLR), Trisha Strohfus Daktronics, Jamie Brutty of Counterpart Fabrication, and Michelle Vander Weerd Brookings School District.

Chairman Anderson introduced Steve Kolbeck as a new member. Steve is the Principal Manager with Xcel Energy based out of Sioux Falls.

Chairman Anderson asked for approval of minutes from the meeting on July 26, 2018. Aaron Scheibe moved to approve. Lukkes seconded. **MOTION PASSED.**

Dawn Dovre, DLR Director of Policy and Public Affairs reviewed the 2016 South Dakota Labor Market Report information of interest to the council.

Eric Weiss, DHS Director of the Division of Rehabilitative Services, recapped the Vocational Rehabilitation Fall Conference. The conference is held annually to provide learning opportunities regarding vocational rehabilitation and highlight successes and benefits of the program.

Emily Ward, DLR Director of Administrative Services, reviewed the One-Stop System Infrastructure Funding Agreement for the American Job Centers. The Council will have a chance to review and approve this system as part of the Memorandum of Understanding. DLR is complying with the Workforce Innovation and Opportunity Act (WIOA) with the implementation of this new billing system.

Felicia Alspach, DLR Labor Program Specialist, provided updates on the WIOA Title I Youth program. In the United States, one in eight youth are considered disconnected by definition, not working and not attending school. The assignment of the local job service offices is to help disconnected youth overcome barriers and become employed. There is a struggle to find this demographic. DLR has developed a request for proposal to help brand the program and develop outreach services. A \$200,000 contract was awarded to Epicosity of Sioux Falls for a three-year period to help broaden and develop outreach services.

DLR has partnered with the Department of Education and the Governor's Office to help meet the need for career awareness for high school students. The Career Launch Career Advisors will be active in the schools.

Trisha Strohfus, Daktronics, Development & Training Manager, introduced the Brookings Youth Apprenticeship along with Jamie Brutty, Human Resources Manager of Counterpart Fabrication, and Michelle Vander Weerd, Curriculum Director of Brookings School District. Strohfus said Daktronics also partners with Falcon Plastics, Bel Brand Cheese, and Larson Manufacturing on apprenticeships in Brookings. Educational partners include Brookings School District, Lake Area Technical Institute (LATI) in Brookings High School, and South Dakota State University (SDSU).

Brutty reviewed the purpose of the Consortium Model to expose students to career pathways and change the perception of manufacturing as a dirty and dark place to work.

Vander Weerd described the timeline of a high school student as it relates to these real world experiences while continuing school. The occupations under the model include Assembler, Fabrication Operator, CNC Programmer, Machine Maintenance, and Manufacturing Engineer.

Kendra Ringstmeyer, Director of Workforce Training, provided an update on Youth Apprenticeships. The approval of programs and individuals must be done through John Bolger of U.S. DOL. Governor Daugaard has been appointed to President Trump's Apprenticeship Task Force.

Director Ringstmeyer reviewed the Registered Apprenticeship Week events throughout the state. The events will involve Secretary Hultman and a local panel to educate business owners and potential sponsors about Registered Apprenticeships. These events will coincide with the launch of a DLR Registered Apprenticeship outreach campaign. A new DLR Labor Program Specialist, Rebecca Long, will start next week and will lead DLR on the Registered Apprenticeship efforts. The second part of the grant was an expansion grant, which allowed DLR to do more marketing and increase awareness for Registered Apprenticeships.

DLR Deputy Secretary Tom Hart reviewed the Fair Labor Standards Act (FLSA). Deputy Hart reviewed the minimum wage increase and tip credit increase.

Chairman Anderson opened discussion on ways DLR can improve connections with businesses to provide work based learning opportunities.

Mark Anderson, DLR Pierre and Winner Job Service Manager, presented on the Pierre Workforce Efforts. Anderson serves as the Chairman of Pierre Economic Development Corporation PEDCO, he also serves on the board for The Right Turn, LLC, and is a liaison on the Pierre Area Chamber of Commerce. The current efforts of the Pierre Area Chamber of Commerce include coming up with solutions and surveys in the Pierre/Ft. Pierre Area.

Chairman Anderson asked for a motion to adjourn the meeting. Aaron Scheibe motioned to adjourn. Seconded by Weiss. **MOTION PASSED.**

Meeting adjourned at 2:33 p.m.