

**Meeting Minutes**  
**WORKFORCE DEVELOPMENT COUNCIL**  
Tuesday, June 30, 2026 | 2:30 p.m. – 3:00 p.m. CDT  
Microsoft Teams

Chairman Lee Anderson called the meeting to order at 2:30 p.m. CDT. Molly Banuat called the roll. A quorum was present.

**Members Present:** Courtney Bannwarth, Michelle Black, Dave Bonde, Liza Clark (joined at 2:39 p.m.), Shana Davis, Carla Gatzke, Secretary Marcia Hultman, Candy Klingensmith, Kim Ludwig, Jon Mahan, Michael Plank, Hannah Sage, Joel Sylvester, Amy Tlam, Vice Chairman John Herweh, Chairman Lee Anderson.

**Members Absent:** Keri Wientjes.

**Others Present:** Molly Banuat, Dawn Dovre, Lacey Johnson, Amy Miller, Rita Nelson, Kendra Ringstmeyer, Kristi Sandal, Lindsay Stroman.

**AGENDA ITEM C. APPROVAL OF MINUTES FROM MAY 27, 2026**

Hannah Sage made a motion to approve the meeting minutes of May 27, 2026. Jon Mahan seconded the motion. **MOTION PASSED.**

**AGENDA ITEM D. WORKFORCE PELL OVERVIEW**

DLR Workforce Development Director Kendra Ringstmeyer provided an overview of Workforce Pell. Workforce Pell is federally funded financial aid designed to support students enrolled in eligible short-term workforce training programs that lead directly to high skill, high wage, and in-demand careers.

**AGENDA ITEM E. ESTABLISH WORKFORCE PELL SUBCOMMITTEE**

DLR Workforce Development Director Kendra Ringstmeyer requested a motion to establish a Workforce Pell Standing Committee.

Liza Clark made a motion to establish a Workforce Pell Subcommittee consisting of Michelle Black, Candy Klingensmith, and Amy Miller. Michael Plank seconded the motion. **MOTION PASSED.**

**AGENDA ITEM F. ARTIFICIAL INTELLIGENCE UPSKILLING FOR BUSINESS**

DLR Workforce Development Director Kendra Ringstmeyer outlined the financial assistance available for different categories, including a discovery session, employee training, and improving employees' basic awareness of Artificial Intelligence (AI). Ringstmeyer explained the importance of businesses to leverage AI and train employees to use it.

**AGENDA ITEM G. ESTABLISH AI UPSKILLING SUBCOMMITTEE**

DLR Workforce Development Director Kendra Ringstmeyer requested a motion to establish an AI Upskilling for Businesses Standing Committee.

Liza Clark made a motion to establish an AI Upskilling Subcommittee consisting of Joel Sylvester, Carla Gatzke, and Michelle Black. Jon Mahan seconded the motion. **MOTION PASSED.**

**AGENDA ITEM H. PUBLIC COMMENT**  
None.

**AGENDA ITEM I. EXECUTIVE DIRECTOR UPDATES**  
Executive Director Dawn Dovre shared that the next Council meeting is on August 25 in Pierre. Council members are encouraged to attend the South Dakota Workforce Strategy Forum following the Council meeting.

**AGENDA ITEM J. ADJOURN**  
Liza Clark made a motion to adjourn the meeting. Joel Sylvester seconded the motion. **MOTION PASSED.**

Chairman Lee Anderson called the meeting adjourned at 3:03 p.m. CDT.

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