

**Meeting Minutes**  
**WORKFORCE DEVELOPMENT COUNCIL**  
Auditorium 106M  
Capital City Campus  
925 E Sioux Ave, Pierre  
June 9, 2021 9:30 a.m. CDT

Chairman Lee Anderson called the meeting to order at 9:34 a.m. Jami Burrer called the roll. A quorum was present.

**Members Present:** Chairman Lee Anderson, Caleb Arceneaux, David Bonde, Carl Carlson, Deputy Secretary Dawn Dovre, Carla Gatzke, Chris Houwman, Steve Kolbeck, Rick Larson, Kim Ludwig, Brian Maher, Adam Molseed, and Laura Scheibe.

**Members Absent:** Vice Chairwoman Keri Wientjes, Scott Peterson, Mark Rogers, and Randy Stainbrook.

**Others Present:** Jami Burrer, Mackenzie Decker, Kendra Ringstmeyer, Melodee Lane, Felicia Alspach, John Anderson, Jason Nylan, Jason Himrich, Kristal McKee, Jonathan Englund, Ashley Glaspell, Scott Kwasniewski, Devon Bartscher, Bobby Country, Melanie Garstenslager, Sara Garbe, Maureen Klaudt, Adriane Weippert, Lisa Johnson, Bill McEntaffer, Lacey Johnson, Robin Wallum, Rick Gully, Laura Trapp, Rita Nelson, Alan McEntaffer, Jodi Aumer, Caitlin Kemnitz, Jenna Bush, Brenda Cook, John Hamilton, Janet Oien, KaMeesha Anderson, Jordan Juhnke, Sonya Swink, Erin Weisz, Nancy Wenande, Andrew Nilges, Jennifer Keyes, Tom Meyer, Cathy Miller, Kristi Sandal, Casey Venosdel, Christina Streff, Jonathan Banks, Beth Kainrath, and Kelsey Stainbrook.

**AGENDA ITEM D. APPROVAL OF MINUTES FROM MARCH 24, 2021**

Laura Scheibe made a motion to approve the meeting minutes from March 24, 2021. David Bonde seconded the motion. **MOTION PASSED** by 12-0 roll call vote. Caleb Arceneaux abstained from the vote.

**AGENDA ITEM E. DLR UPDATES**

DLR Deputy Secretary Dawn Dovre reviewed the continuous efforts of the Reemployment Assistance (RA) Division and the end of federal unemployment pandemic programs coming on June 26, 2021. Deputy Secretary Dovre also shared information regarding training and education programs available to assist individuals to gain the skills needed to secure sustainable employment.

**AGENDA ITEM F. LABOR MARKET INFORMATION**

DLR Labor Market Information Center (LMIC) Administrator Melodee Lane, gave updates regarding occupational wage data and the outcome for the Federal Workforce Information Grant review.

**AGENDA ITEM G. SOUTH DAKOTA WEEK OF WORK**

Executive Director Mackenzie Decker recapped the success of the South Dakota Week of Work held virtually through on April 19-23, 2021. More than 3,000 middle school and high school students from 70 school districts participated in career exploration through 36 live panels in a broad variety of occupations.

**AGENDA ITEM H. ADULT EDUCATION AND LITERACY (AEL) UPDATES**

DLR Workforce Development Director Kendra Ringstmeyer discussed a recent meeting with DLR staff and Adult Education Providers. The group focused on developing a plan to provide sufficient wages for instructors, reach individuals, and keep individuals engaged in the workplace.

**AGENDA ITEM I. PUBLIC COMMENT**

None.

**AGENDA ITEM J. EXECUTIVE DIRECTOR UPDATES**

Executive Director Decker reviewed the plan for the next WDC meeting to be hosted in-person, with the two meetings following held virtually. Council Members were also asked to consider participating in mock business proposals from DLR's Business Engagement Services Team (BEST).

**AGENDA ITEM K. VISION 20/21 ACTION PLANS**

Executive Director Decker and Director Ringstmeyer presented the Vision 20/21 Action Plans. DLR job service offices have developed continuous improvement plans that focused on three areas: business engagement, veterans' outreach, and partnership development.

**AGENDA ITEM L. ADJOURN**

Kim Ludwig made a motion to adjourn the meeting. Laura Scheibe seconded the motion. **MOTION PASSED.**

Chairman Lee Anderson called the meeting adjourned at 11:17 a.m.