

Meeting Minutes
WORKFORCE DEVELOPMENT COUNCIL
Pierre Chamber of Commerce
800 W. Dakota Ave., Pierre
March 27, 2019 10:00 a.m. CDT

Chairman Lee Anderson called the meeting to order at 10:04 a.m. (CDT). Jami Burrer called the roll. A quorum was present.

Members Present: Chairman Lee Anderson, Vice Chairwoman Keri Wientjes, Paul Brean, David Bonde, Carl Carlson, Secretary Marcia Hultman, Steve Kolbeck, Rick Larson, Scott Peterson, Mark Rogers, Laura Scheibe, and Randy Stainbrook.

Members Absent: Carla Gatzke, David Giovannini, Chris Houwman, and Eric Wiess.

Others Present: Mackenzie Decker, Jami Burrer, Kendra Ringstmeyer, Andrew Szilvasi, Fawn Dovre, Felicia Alspach, Rebecca Long, Melodee Lane, Gloria Miller, and Gloria Pluimer.

AGENDA ITEM C. APPROVAL OF MINUTES FROM NOVEMBER 6, 2018

Randy Stainbrook made a motion to approve the November 6, 2018, meeting minutes. Carl Carlson seconded the motion. Secretary Hultman abstained from the motion.
MOTION PASSED.

AGENDA ITEM E. LEGISLATIVE UPDATE

Cabinet Secretary Marcia Hultman provided the Council with an update on the 2019 Legislative Session and the recent changes in relation to Department of Labor and Regulations (DLR). DLR had a total of nine bills to lobby and go through committee. DLR also tracked 78 bills, these bills will impact DLR through third party providers or other state agencies.

AGENDA ITEM F. MIGRANT SEASONAL FARM WORKER

Gloria Miller, Program Coordinator with the National Farm Workers Jobs Program (NFJP) through Black Hills Special Services (BHSS), gave a brief overview of the program. The NFJP provides grants to community-based organizations and public agencies to help migrant and seasonal farmworkers and their families attain greater economic stability. The program helps farmworkers acquire the skills they need to retain agricultural jobs or start new careers. To be eligible to receive services through the NFJP program, an individual must meet certain criteria and income guidelines.

AGENDA ITEM G. RE-EMPLOYMENT SERVICES

Workforce Training Director Kendra Ringstmeyer explained Re-employment Services (RES) program as it provides claimants with a wide variety of available resources to support re-employment and connect claimants to the direct provision of intense career services as appropriate. RES was developed to supplement rather than replace current re-employment activities provided by the integrated workforce system. Director Ringstmeyer explained the main goals of the program and the selection process to participate in RES.

AGENDA ITEM H. TANF AND SNAP E&T

Andy Szilvasi, Employment Services Director, explained the relationship DLR has with individuals using Temporary Assistance for Needy Families (TANF) and Supplemental

Nutrition Assistance Program (SNAP) programs, administered by the Department of Social Services (DSS), and the correlation with WIOA Title I. TANF and SNAP are employment and training programs designed to assist applicants or recipients to prepare for and secure full-time employment, leading toward economic self-sufficiency. Participants may be placed in community service or employment to develop basic work skills, improving the chances of success in the workforce and eliminating the need for public assistance.

AGENDA ITEM I. REGISTERED APPRENTICESHIP

Rebecca Long, Registered Apprenticeship Labor Program Specialist, gave an update on the subrecipient grant program ending on April 30, 2019 for Southeast Technical Institute, Mitchell Technical Institute, Lake Area Technical Institute, Plumbing Heating Cooling Contractors, and Associated General Contractors. Close-out reports are expected within 30 days of the grants closure. DLR had an overall goal to reach 300 individuals from the State Apprenticeship Expansion Grant. The total individuals reached through December 2018 by Pre-Apprenticeships and Registered Apprenticeships is 629.

During the National Apprenticeship Week, StartToday Summit in Mitchell in November 2018, DLR publicly announced 17 organizations awarded funding to develop Registered Apprenticeship. In four months, 14 of these organizations have developed their programs and are currently in the review process. On April 30, 2019, in Pierre, DLR is hosting a Future Focused event, celebrating the finalization and implantation of these programs.

AGENDA ITEM J. WIOA POLICY MANUAL

Executive Director Mackenzie Decker reviewed the DLR WIOA Policy Manual location, contents, and the process of delivering changes to local office staff. The Council approved the initial draft of the manual in June 2017. Regular edits are made to the manual and delivered by policy memo. Following the memos, conference calls are used to review the policy changes and address any questions with field staff.

AGENDA ITEM K. WIOA ANNUAL REPORT

Director Ringstmeyer provided copies of the 2017 WIOA Annual Report and highlighted a few of DLR accomplishments, outlining Youth, AEL, Grand and Staff Training, GED, Career Launch SD, NCRC, and Bring Your 'A' Game

AGENDA ITEM L. LABOR MARKET INFORMATION

Labor Market Information Center (LMIC) Administrator Melodee Lane provided South Dakota workforce trends as they may relate to the 2020-2024 Unified State Workforce Plan.

South Dakota's population has grown by 9.9 percent in the last ten years. The Rapid City MSA population grew by 13.9 percent and the Sioux Falls MSA population grew by 19.4 percent from 2007 to 2017. Nearly half of the population of South Dakota reside in one of the two MSAs. Overall, South Dakota ranked fifth in the nation for labor force participation. The data set most directly relatable while planning to meet future workforce demands is occupational employment and demand projections.

LMIC identifies high demand occupations as "Hot Careers". To be on the Hot Careers list, an occupation must be projected to show employment growth, be among the 30 occupations with the highest projected demand for workers and have an average wage above the median wage across all occupations.

**AGENDA ITEM M & N. STATE PLAN – VISIONS AND GOALS / STATE PLAN
PRIORITY DISCUSSION**

Director Ringstmeyer informed the Council a new State Plan will be due in 2020. South Dakota does a Unified Plan which includes six programs, five of which are DLR programs. The Council discussed possible goals, priorities, and strategies they would like to see on the next Unified State Workforce Plan.

AGENDA ITEM P. NEXT MEETING

Executive Director Mackenzie Decker advised the Council the next meeting will be in May 2019 in Mitchell.

Vice Chairwoman Keri Wientjes made a motion to adjourn the meeting. Randy Stainbrook seconded the motion. **MOTION PASSED.**

Chairman Lee Anderson called the meeting adjourned at 2:07 p.m. (CDT).