

Meeting Minutes
WORKFORCE DEVELOPMENT COUNCIL
Microsoft Teams Video Conference Call
March 24, 2021 9:30 a.m. CDT

Chairman Lee Anderson called the meeting to order at 9:31 a.m. Jami Burrer called the roll. A quorum was present.

Members Present: Chairman Lee Anderson, David Bonde, Carla Gatzke, Secretary Hultman, Rick Larson, Kim Ludwig, Brian Maher, Scott Peterson, Laura Scheibe, Carl Carlson, and Randy Stainbrook.

Members Absent: Vice Chairwoman Keri Wientjes, Travis Dovre, Chris Houwman, Steve Kolbeck, and Mark Rogers.

Others Present: Jami Burrer, Mackenzie Decker, Aaron Morlock, Adriane Weippert, Alissa Zigan, Aly Salguero, Andrew Szilvasi, Caitlin McBeain, Cammie Schmidt, Dawn Dovre, Diane Ball, Erica Adams, Erin Weisz, Gloria Borman, Gloria Miller, Gloria Pluimer, Janet Oien, Jennifer Keys, Jesseca Mundahl, Jodi Aumer, John Anderson, Johnathan Englund, Juana Basilio, Kara Brodsky, Kendra Ringstmeyer, Kim Olson, Kristal McKee, Kristi Sandal, Linda Ament, Linda Holmes, Lisa Johnson, Lori Larson, Melodee Lane, Nancy Schlichenmayer, ReAnn Smith, Rebecca Long, Rita Nelson, Sakib Jasarovic, Sara Garbe, Sommer VanDewater, Terra Kerska, Todd McNamara, Jordan Juhnke, Bill McEntaffer, Sandy Schipper, Taige Tople, Christine Sims, and Lacey Johnson.

AGENDA ITEM C. APPROVAL OF MINUTES FROM DECEMBER 16, 2020

Brian Maher made a motion to approve the meeting minutes from December 16, 2020. Laura Scheibe seconded the motion. **MOTION PASSED** by 9-0 roll call vote. Carlson was absent for the vote.

AGENDA ITEM D. DLR AND LEGISLATIVE UPDATES

DLR Cabinet Secretary Marcia Hultman reviewed the continuous efforts of the Reemployment Assistance (RA) Division and data regarding individual benefits. Secretary Hultman also shared an update on legislative bills from DLR.

AGENDA ITEM E. ADULT EDUCATION AND LITERACY (AEL) TITLE II

Secretary Hultman discussed Adult Education and Literacy (AEL) partnerships with Adult Education Providers as a key component of workforce development in South Dakota, combining both educational needs and work-readiness opportunities.

With the necessity to transition to remote learning due to COVID-19, the number of adult learners has decreased due to the digital divide. Flat funding has also stretched budgets for the program and, with Senate Bill 177 passing legislation, there will be a significant impact on already limited budgets.

AGENDA ITEM F. SOUTH DAKOTA WEEK OF WORK

Director Mackenzie Decker gave an update regarding the on-going preparation for the South Dakota Week of Work. The event is open to all Middle School and High School students and is scheduled to be held virtually through Zoom on April 19 – 23, 2021. During the event, students will participate in career exploration, hear from live panelists from a broad variety of occupations, and discuss the next steps in reaching career goals.

AGENDA ITEM G. LABOR MARKET INFORMATION

Melodee Lane, Labor Market Information Center (LMIC) Administrator, explained the process to collect, analyze, and provide the public with information regarding the state labor market.

AGENDA ITEM H. ELIGIBLE TRAINING PROVIDER LIST (ETPL) POLICY

Rebecca Long, ETPL Program Specialist, gave a brief overview regarding the proposed changes to the existing ETPL Policy. Updates to the initial application requirements, program review process, continued program application requirements, conditions for removal of a program, and the appeal process will allow the process to be streamlined and more responsive for both the requesting provider and DLR.

AGENDA ITEM I. PUBLIC COMMENT

None.

AGENDA ITEM J. ETPL POLICY APPROVAL

Carla Gatzke made a motion to approve the amended ETPL Policy, as presented by DLR. David Bonde seconded the motion. **MOTION PASSED** by 9-0 roll call vote. Carlson was absent for the vote.

AGENDA ITEM K. DIRECTOR UPDATES

Director Decker reviewed the plan for WDC meetings to be hosted in-person twice a year and two virtually. During the next WDC meeting in early June, DLR Job Service managers will be seeking the council's feedback on outreach strategies. Tentatively, the meeting will in held in person with a potential virtual option.

AGENDA ITEM L. ADJOURN

David Bonde made a motion to adjourn the meeting. Carla Gatzke seconded the motion. **MOTION PASSED.**

Chairman Lee Anderson called the meeting adjourned at 10:52 a.m.