Chairman Lee Anderson called the meeting to order at 10:03 a.m. (CST). Caitlin Sheppard called the roll. A quorum was present.

**Members Present:** Chairman Lee Anderson, Vice Chairwoman Keri Wientjes, David Bonde, Carl Carlson, Secretary Marcia Hultman, Chris Houwman, Rick Larson, Kim Ludwig, Brian Maher, Joe Fiala (proxy for Travis Dovre), Jim Peterson, Laura Scheibe, and Randy Stainbrook

**Members Absent:** Caleb Arceneaux, Carla Gatzke, Steve Kolbeck, Mark Rogers


**AGENDA ITEM C. APPROVAL OF MINUTES FROM December 21, 2021**
Chris Houwman made a motion to approve the meeting minutes from December 21, 2021. David Bonde seconded the motion. **MOTION PASSED** by 12-0 roll call vote.

**AGENDA ITEM D. INTRODUCTION OF NEW MEMBERS**
Chairman Lee Anderson introduced a new member of the Workforce Development Council, James (Jim) Peterson.

**AGENDA ITEM E. DLR UPDATES**
Secretary Marcia Hultman provided DLR updates including legislative bills related to DLR, highlights from the DLR weekly report, and a summary the South Dakota Workforce Report from the Center for Labor Markets and Policy at Drexel University.

**AGENDA ITEM F. WIOA UNIFIED STATE PLAN**
DLR Director of Workforce Development Kendra Ringstmeyer provided a brief introduction and overview of the 2022 South Dakota WIOA Unified State Plan modifications. U.S. DOL allows plan modifications every two years and new plans are submitted every four years. The WIOA Unified State Plan provides information about Title I – IV programs and initiatives for job seekers, youth, businesses, and individuals with disabilities. Melodee Lane, DLR Administrator for the Labor Market Information Center, provided an overview of the Labor Market Information included in the WIOA Unified State Plan. DLR asked for Council discussion, public comment, and approval of the State Plan.

**AGENDA ITEM G. PUBLIC COMMENT**
None.
AGENDA ITEM H. WIOA UNIFIED STATE PLAN APPROVAL
Laura Scheibe made a motion to approve the WIOA Unified State Plan. Randy Stainbrook seconded the motion. MOTION PASSED by 12-0 roll call vote.

AGENDA ITEM I. EXECUTIVE DIRECTOR UPDATES
Executive Director Mackenzie Decker highlighted upcoming DLR efforts related to youth engagement in the workforce, including the Future Workforce Finder and the South Dakota Week of Work. Decker also outlined upcoming meeting dates and details.

AGENDA ITEM J. ADJOURN
David Bonde made a motion to adjourn the meeting. Marcia Hultman seconded the motion. MOTION PASSED.

Chairman Lee Anderson called the meeting adjourned at 11:06 a.m. (CST).