

**Meeting Minutes**  
**WORKFORCE DEVELOPMENT COUNCIL**  
Tuesday, January 27, 2026 | 1:30 p.m. – 2:00 p.m. CST  
Microsoft Teams

Chairman Lee Anderson called the meeting to order at 1:31 p.m. CST. Molly Banuat called the roll. A quorum was present.

**Members Present:** Michelle Black, Liza Clark, Shana Davis, Carla Gatzke, Candy Klingensmith, Kim Ludwig, Jon Mahan, Joel Sylvester, Amy Tlam, Vice Chairman John Herweh, Chairman Lee Anderson.

**Members Absent:** Dave Bonde, Secretary Marcia Hultman, Mark Rogers, Hannah Sage, Keri Wientjes.

**Others Present:** Felicia Alspach, John Anderson, Molly Banuat, Tara Bartekoske, Taunya Charlton, Dawn Dovre, Kaitlin Foster, Jacob Fuerst, Derek Gustafson, Morgan Heuer, Jacey Johnson, Caitlin Kemnitz, Ashley Lacek, Melodee Lane, Laura Marshall, Kristal McKee, Jeanne McKenna, McKenzie Medley, Heather Nelson, Jason Nylen, Jenni Portales, Kendra Ringstmeyer, Kristi Sandal, Laura Smith Hill, Lindsay Stroman, Laura Trapp, Sommer VanDewater, Robin Wallum, Brenda Weishaar, Kindra Wiese.

**AGENDA ITEM C. APPROVAL OF MINUTES FROM DECEMBER 9, 2025**

Jon Mahan made a motion to approve the meeting minutes of December 9, 2025. Vice Chairman John Herweh seconded the motion. **MOTION PASSED. 11-0**

**AGENDA ITEM D. STATE PLAN COMMENTS**

DLR State Workforce Development Director Kendra Ringstmeyer stated there were no public comments received on the WIOA State Plan. DLR received feedback from federal counterpart, Veterans Employment and Training Services (VETS) Federal Project Officer. DLR Labor Program Specialist Jason Nylen shared the suggested edits, including changes to the team and updating language.

**AGENDA ITEM E. PUBLIC COMMENT**

None.

**AGENDA ITEM F. STATE PLAN APPROVAL**

DLR State Workforce Development Director Kendra Ringstmeyer requested a motion to approve the WIOA State Plan.

Joel Sylvester made a motion to approve the WIOA State Plan. Carla Gatzke seconded the motion. **MOTION PASSED. 11-0.**

**AGENDA ITEM G. EXECUTIVE DIRECTOR UPDATES**

Executive Director Dawn Dovre requested volunteers for the One-Stop Operator RFP Committee and the Adult Education and Literacy RFP Committee. The 2025 South Dakota Employer Survey results have been posted. Dovre shared an update on Senate Bill 63. The next Council meetings will take place in person in May, in person in August, and virtually in November.

**AGENDA ITEM H.**

**ADJOURN**

Jon Mahan made a motion to adjourn the meeting. **MOTION PASSED.**

Chairman Lee Anderson called the meeting adjourned at 1:56 p.m. CST.

DRAFT