

**SD WORKFORCE DEVELOPMENT COUNCIL**  
**Regular Quarterly Meeting**  
**July 31, 2012**  
**1:30 – 3:30 p.m. (CT).**  
**Pierre Kneip Conference Room # 3**

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|-----------------------------------|--------------------|---------------|
| A. Call to Order                  | Warren Lotsberg    |               |
| B. Introduction of New WDC Member | Pam Roberts        |               |
| C. Roll Call                      | Kari Porch         |               |
| D. Approval of Minutes            | Warren Lotsberg    |               |
| E. Director's Report              | Bill Molseed       |               |
| F. New Business                   |                    |               |
| 1. Election of Officers           | Warren Lotsberg    | <b>Action</b> |
| 2. Dakota Seeds                   | Ann Gesick-Johnson | <b>Action</b> |
| 3. WIA / W-P State Plan           | Bill Molseed       | <b>Action</b> |
| a. Public Comment                 |                    |               |
| 4. Board of Regents Update        | Paul Gough         |               |
| G. Adjournment                    |                    |               |

**AGENDA ITEM A      CALL TO ORDER**

The South Dakota Workforce Development Council (WDC) met in Kneip Conference Room # 3 on July 31, 2012. The meeting was called to order by Chairman Warren Lotsberg at 1:30 p.m. CT.

**AGENDA ITEM B      INTRODUCTION OF NEW WDC MEMBER**

Warren Lotsberg introduced our newest Council Member, David Westbrook. David is native of Browns Valley Minnesota. He attended college at South Dakota State University (SDSU) and the University of Idaho. He was previously employed by Kaiser Aluminum, Pacific Power and Light Company and B-Y Electric. He is now retired and lives in Madison.

Pam Roberts welcomed David to the Council and stated that Governor Dugaard specifically wanted to put David on the Council.

**AGENDA ITEM C      ROLL CALL**

Roll call was conducted and a quorum was present.

Members Present

Warren Lotsberg, Chairman	Paul Gough	Melody Schopp
Tom Bohnet, Vice-Chairman	Pam Roberts	Wally Myers
Ann Gesick-Johnson	Laurie Gill	Cal Geis
David Giovannini	D. J. Mertens	David Westbrook

Members Absent

Shelley Stingley	Sarah Folsland	Randy Hanson
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Others Present

Bill Molseed	Kari Porch	Dan Thielsen
Steve Almeida	Todd Kolden	Melodee Lane
Robert Kean	Steve Kracht	Dawn Dovre
Deb Halling	Bill McEntaffer	John Anderson
Barb Unruh	Marcia Hultman	

**AGENDA ITEM D      APPROVAL OF MINUTES**

Wally Myers made a motion to approve the April 16, 2012, minutes. Cal Geis seconded the motion. **Motion passed.**

Cal Geis made a motion to approve the May 21, 2012 minutes. D.J. Mertens seconded the motion. **Motion passed.**

## **AGENDA ITEM E      DIRECTOR'S REPORT**

We have been engaged in updating the Workforce Investment Act (WIA) and Wagner Peyser (W-P) State Plan, completing the agreements with our Adult Education & Literacy partners, welcoming new staff at the state office, and planning how to best utilize the funding available.

### Federal updates:

The House Appropriations Subcommittee of Labor Health and Human Resources and Education approved a fiscal year 2013 funding bill on July 18 that provides funding for workforce programs at roughly fiscal year 2012 levels. This is a very positive development, as it marks the first time in several years when workforce programs have not been slated for elimination or consolidation.

WIA Adult, Youth, and Dislocated Worker programs were all funded at levels requested by the President for fiscal year 2013. We were glad to see that the House bill funds the State Set-aside at the full 15 percent; rather than the 5 percent which was in the Senate bill and recommended in the President's budget. The Senate and the President's bills set lower limits for the State Set-aside funds. The State Set-aside funds is the portion of the WIA funding that provides for required activities as our performance and accountability data management system, funds our fiscal system, covers the administrative expenses, and provides for funding activities related to workforce development. At 5 percent we can only provide minimal service to meet the required elements.

The differences between the House and Senate bills are not likely to be acted on this year. Moves in Congress point to working on another Continuing Resolution to ensure no lapse in government funding at the beginning of the new federal fiscal year (October 1). None of the 12 appropriations bills have been enacted, a 3-month Continuation Resolution is the probable until a post-election session is convened.

Included in last year's debt limit deal, "Sequestration" is slated to take effect January 2, 2013 unless Congress passes a larger agreement on spending and taxes. The law calls for across the board spending cuts to be split evenly between defense and non-defense budget accounts. Estimates of cuts associated with Sequestration range from 8-10 percent.

### State Updates:

The end of year reports for the WIA program will not be available until mid-September. This allows time to secure the data and validate the information for consistency of reporting. The early data shows a respectable performance

for the WIA Adult, Dislocated Worker, and Youth programs. This preliminary data shows we have met or exceeded all nine performance measure. Until the final report is issued, these figures could change a bit, but I am optimistic. Enrollments in the Youth program increased about 15 percent. This is not where we want to be and we will be working to significantly increase our youth numbers this year. The Adult program was fairly stable with a slight increase. The Dislocated Worker enrollments were down due to a strong state economy. Our businesses are hiring, not laying off.

The South Dakota Department of Labor and Regulation (SDDLRL) provides technical assistance for the two new Adult Education and Literacy partners, Lake Area Technical Institute (Watertown and Brookings) and the Madison Area Career Learning Center. Both organizations have shown us they intend to provide a quality program as they begin serving adult learners in their service area.

We hired a new staff person, Kendra Ringsmeyer, for the Youth Program Specialist. She will be with us full time later in August. She comes to us from the SDDLRL local office in Pierre and has prior WIA youth experience in Minnesota. We have spent some time with her working on a plan to increase our WIA youth numbers and to expand our program reach to local schools. Our intent is to be in the schools working with the students and teachers providing SDDLRL assistance. This increased emphasis on youth will result in helping students transition to post-secondary education and employment successfully. This will include innovative uses of SDDLRL and WIA youth work activities and career guidance that will complement what schools are doing now. One example of a tool used to reach youth was provided by one of our Local Office WIA representatives from Sioux Falls. She posted information on the WIA program on her Facebook page, and in a very short time this brought many contacts requesting help. Today's technology is common to the youth we serve and we will try to use this to their benefit.

The Disabilities Employment Initiative (DEI) grant is underway in the Black Hills area. The grant is being used to reach out to youth with disabilities and help with their transition from high school to employment or post-secondary education. The project team is currently building training material for those working with youth with disabilities. These materials will be directed to employers as well as service providers. The project has started reaching local employers and is receiving a lot of interest from the hiring officials.

## **AGENDA ITEM F      NEW BUSINESS**

### **AGENDA ITEM F1      ELECTION OF OFFICERS**

The floor was opened for nominations for election of officers Cal Geis made a motion to retain the existing slate of officers, Warren Lotsberg, Chairman and Tom Bohnet, Vice Chairman. Wally Myers seconded the motion. **Motion passed.**

### **AGENDA ITEM F2      DAKOTA SEEDS**

Ann Gesick-Johnson, Department of Tourism and State Development, provided information on 14 businesses applying for funding through Dakota Seeds. She requested approval for Dakota Seeds to provide funding to these businesses.

Soil Management Services in Lesterville provides agronomy services in eastern South Dakota. They are requesting four interns to do agronomy work including soil sampling, pest identification, and fertilization. Dakota Seeds recommends approving four internships for a total of \$8,000.

Black Hills Corporation in Rapid City is an energy company and is seeking two interns. They would like electrical engineering students to work in their planning and reliability department. Dakota Seeds recommends funding two internships for a total of \$4,000.

South Dakota Discovery Center in Pierre is a science center. They would like two students to travel throughout South Dakota to provide STEM workshops to K-12 students. Dakota Seeds recommends funding two internships for a total of \$4,000.

C-Lock, Inc. in Rapid City uses science and engineering to monitor, analyze and reduce greenhouse gas. They are requesting three students to work on a system that measures greenhouse gases from livestock as well as energy production. Dakota Seeds recommends funding three internships for a total of \$6,000.

STEM Fuse in Sioux Falls has developed a web-based STEM curriculum for K-12 students. The company is requesting two students to work on the curriculum. Dakota Seeds recommends funding two internships for a total of \$4,000.

Albertson Engineering in Rapid City is a structural engineering firm. They are seeking an engineering student to do design work. Dakota Seeds recommends funding an internship at \$2,000.

Sancom Inc. in Mitchell provides telecom services. They are requesting two interns for business and residential installation and two interns to work on the company's video network. Dakota Seeds recommends funding two network internships for a total of \$4,000 and denying the two installation internships due to lack of STEM connection.

HF Webster in Rapid City does extensive work on friction stir welding. They are requesting assistance with three interns. One student would conduct design work on welding fixtures. The second would use autoCAD to draft the design. The third student would weld. Dakota Seeds recommends funding two internships for a total of \$4,000 and denying the welding position due to lack of STEM connection.

Polaris Industries in Vermillion is a distribution center for Polaris products. They would like an industrial engineering student to try and gain efficiencies. Dakota Seeds recommends funding an internship for \$2,000.

Rainbow Play Systems in Brookings manufactures residential playground equipment. They are requesting two students to work on product design and engineering. Dakota Seeds recommends funding two internships for a total of \$4,000.

Schuneman Equipment Company in Milbank is a John Deere dealership. They are requesting three interns. The first internship would work on Ag Management Solutions (on-board computer system). The second internship would work on the company's local area network. The third internship would be a technician for ag and turf equipment. Dakota Seeds recommends approving the Ag Management Solutions an IT intern for a total of \$4,000 and deny the technician internship due to lack of STEM connection.

Horizon Health Care in Howard is a Federally Qualified Community Health Center with a datacenter. They are requesting a student to work on the wide-area network. Dakota Seeds recommends approving an internship for \$2,000.

Interbake Foods in North Sioux City is a cookie manufacturer. They are requesting two interns. The first intern would work in the quality department doing testing and analysis. The second intern would coordinate safety training. Dakota Seeds recommends funding the quality intern for \$2,000 and denying the training internship due to lack of STEM connection.

Tall Wealth Management in Sioux Falls is a financial planning firm. They are seeking an intern who will be performing statistical analysis of current

and future wealth. Dakota Seeds recommends funding the internship at \$2,000.

Tom Bohnet made a motion to approve the recommendations made by Dakota Seeds. David Giovannini seconded the motion. **Motion passed.**

### **AGENDA ITEM F3 WIA / W-P STATE PLAN**

Bill Molseed provided information on the five year WIA / W-P State Plan. The State Plan is required by the USDOL before we can receive any funding for the services we provide whether WIA or W-P. The W-P is the base program through DLR for employers and job seekers. The State Plan provides a general picture of the organization and the structure of the programs we provide to the public. Much of the Plan is standard from year to year. This year there are some differences because we are utilizing the Governor's Workforce Development Initiative, South Dakota Wins, as our base and building off of that. It also builds on the strong coordination that has evolved and been established with your partner agencies, the Departments of Human Services, Education, Governor's Office of Economic Development, Social Services, Health, and the Board of Regents.

Bill emailed the State Plan to the Council members prior to the meeting and a draft copy of the State Plan can be found on the DLR web site at [http://dlr.sd.gov/workforce\\_training/state\\_workforce\\_plan\\_draft\\_2012.pdf](http://dlr.sd.gov/workforce_training/state_workforce_plan_draft_2012.pdf).

Warren asked if there were any comments from the Council or visitors at the meeting. Melody Schopp, Council member and Secretary of Education stated that the plan was well done and she noted the great relationships between the partner agencies.

The State Plan will be available for public comment until August 10, 2012. The State Plan must be submitted to the USDOL by September 15, 2012.

Cal Geis made a motion to approve the path the SDDL is taking with the State Plan. D.J. Mertens seconded the motion. **Motion passed.**

### **AGENDA ITEM F4 BOARD OF REGENTS UPDATE**

Paul Gough provided an update from the Board of Regents (BOR). The *Board of Regents Workforce Update* was included in the packet mailed to the Workforce Development Council members. *The Board of Regents Workforce Update* included:

- Information about SDSM&T student internships this summer with South Dakota employers and wage offers

- A DSU news release about Information Technology students with internships this summer
- A USD news release about the Sixth Annual Healthcare Career Camp held in June
- Four new programs approved by the Board in June
- A program authorized for distance delivery in June
- Information about SDSU graduates who complete veterinary and dentistry programs this year
- An SDSU news release about graduates who were commissioned as Army and Air Force second lieutenants in May with their military assignments

The complete *Workforce Update* can be found on the Department of Labor and Regulation web site at

[http://www.dlr.sd.gov/workforce\\_training/wdc/wdcagenda073112\\_bor\\_update.pdf](http://www.dlr.sd.gov/workforce_training/wdc/wdcagenda073112_bor_update.pdf)

## **AGENDA ITEM G      ADJOURNMENT**

Tom Bohnet made a motion to adjourn the meeting at 2:30 p.m. Cal Geis seconded the motion. **Motion passed.**