

# SCORING RUBRIC

Reviewer: \_\_\_\_\_

## One-Stop Operator

Applicant Name: \_\_\_\_\_

### Eligibility (Section 4). Check One:

- Single entity (public, private, or nonprofit)
- Consortium of entities located in South Dakota.
  - o If the consortium of entities is one of One-Stop partners (WIOA § 121(b)(1)(B); 20 CFR § 678.400), include a minimum of three of the One-Stop partners of demonstrated effectiveness. List: \_\_\_\_\_
- Other (exceptions): \_\_\_\_\_

### Comprehensive and Affiliate Services (3.1)

| Exemplary<br>(15 – 20)  | Adequate<br>(8 – 14)  | Needs Improvement<br>(0 – 7)   | Score      |
|---|---|--|------------|
| The applicant has a well-defined access and strategies for implementation of services and partner programs as outlined in section 3.1 of the RFP.   | Adequate access and strategies for services and partner programs as outlined in section 3.1 of the RFP. | Vague access and strategies for services and partner programs as outlined in section 3.1 of the RFP. No clear plan of action or strategies for implementation. | <b>/20</b> |
| Career services; Training services; Employment and training; Programs and activities carried out by One-Stop Partners; Workforce and labor market information; Partner programs and services; Available direct linkages |   |  |            |
| <b>Comments:</b>  |   |  |            |

### Statewide One-Stop Operator Services (3.2)

| Exemplary<br>(15 – 20)   | Adequate<br>(8 – 14)   | Needs Improvement<br>(0 – 7)  | Score      |
|--|--|---|------------|
| The applicant has a well-defined access and implementation strategies to coordinate service delivery and agreements with partners as listed in section 3.2 of the RFP.         | Adequate access and implementation strategies to coordinate service delivery and agreements with partners as listed in section 3.2 of the RFP. | Vague access and implementation strategies to coordinate service delivery and agreements with partners as listed in section 3.2 of the RFP. | <b>/20</b> |
| Including formal referral processes, integrated services, and effective staff allocation, compliance with regulations, continuous improvement, and data collection and reports |  |   |            |
| <b>Comments:</b>   |  |   |            |

### Experience with WIOA in South Dakota

| Exemplary<br>(15 – 20)  | Adequate<br>(8 – 14)   | Needs Improvement<br>(0 – 7)   | Score      |
|---|--|--|------------|
| The application narrative clearly conveys experience and knowledge required to coordinate the WIOA One-Stop System in South Dakota. | The application narrative somewhat conveys experience and knowledge required to coordinate the WIOA One-Stop System in South Dakota. | The application narrative does not convey experience and knowledge required to coordinate the WIOA One-Stop System | <b>/20</b> |
| <b>Comments:</b>  |  |  |            |

**7.0 Priority of Service (7.0)**

**/5 Points**

| Compliance<br>(5)  | Non-Compliance<br>(0)   | Score |
|--|---|-------|
| The application narrative discusses priority of service. | The application narrative does not mention priority of service. |       |
| <b>Comments:</b>   |   |       |

**Required One-Stop Partners (8.0)**

**/10 Points**

| Exemplary<br>(8 – 10)  | Adequate<br>(4 - 7)   | Needs Improvement<br>(0 – 3)   | Score |
|--|---|--|-------|
| The application narrative clearly articulates required One-Stop Partners listed in section 8 of the RFP. | The application narrative somewhat discusses required One-Stop Partners listed in section 8 of the RFP. | The application narrative does not discuss required One-Stop Partners, or mention is vague or doesn't include all partners listed in section 8 of the RFP. |       |
| <b>Comments:</b>   |   |  |       |

**Fiscal Policies and Procedures**

**/10 Points**

| Exemplary<br>(8 – 10)   | Adequate<br>(4 - 7)   | Needs Improvement<br>(0 – 3)  | Score |
|---|---|---|-------|
| The application narrative clearly articulates how funds will be protected through fiscal policies and procedures, timekeeping, grant management, audits, and payment voucher processes. | The application narrative somewhat discusses how funds will be protected, but it missing some elements. | The application narrative for fiscal policies and procedures is vague. No clear plan. |       |
| <b>Comments:</b>  |   |   |       |

**Systems and Structures for Guidance and Training**

**/10 Points**

| Exemplary<br>(8 – 10)  | Adequate<br>(4 - 7)  | Needs Improvement<br>(0 – 3)   | Score |
|--|--|--|-------|
| The application narrative clearly conveys ability of the applicant to provide case managers with training to carry out services and referrals. | The application narrative clearly conveys ability of the applicant to provide case managers with training to carry out services and referrals. | The application narrative clearly conveys ability of the applicant to provide case managers with training to carry out services and referrals. |       |
| <b>Comments:</b>   |  |  |       |

**Overall Quality of Proposal****/5 Points**

| <b>Exemplary<br/>(4 – 5)</b>  | <b>Adequate<br/>(2 – 3)</b>   | <b>Needs Improvement<br/>(0 – 1)</b>   | <b>Score</b> |
|---|---|--|--------------|
| The application narrative includes a thorough and complete discussion on the overall vision and value of the program. | The narrative includes an adequate discussion on the overall vision and value of the program. | Proposal is vague. No clear plan of action or strategies for implementation. |              |
| <b>Comments:</b>  |   |  |              |

**Total Points \_\_\_\_\_/100**