



Laura Trapp
Workforce Development Council
South Dakota Department of Labor and Regulation
123 West Missouri Ave
Pierre, SD 57501
Email: Laura.Trapp@state.sd.us
Phone: 605.773.3087

Monday, February 21, 2022

Dear Ms. Trapp:

Due to changing market conditions, LSC Communications LLC has decided to permanently close our facility located at 100 Quality Park Drive, Beresford, SD 57004. Consistent with these plans, employment separations are expected to commence starting April 22, 2022. The closure will be permanent, and all employees involved in envelope manufacturing work, approximately 53 people, will be affected.

We are committed to making the transition as smooth as possible for our employees, our customers and for the community. At this time, the Company anticipates that all employees will be permanently separated from employment with the Company, during the time period between April 22nd and July 21, 2022. A list of job titles and the number of employees currently holding affected positions accompanies this letter as Exhibit A. At this time, all affected employees are non-union. In connection with the plant closure, no employees will have bumping rights to displace other employees working for the Company.

This announcement and the above timetable are based on the best information currently available. However, various factors may still affect the timing of any employment separations. You will be informed of any significant changes in these plans, as additional information becomes available.

To the extent that this action constitutes a covered event under the Worker Adjustment and Retraining Notification Act (WARN) and any corresponding state or local law, this letter is intended to fulfill any legal notice requirements.

We appreciate any support or assistance you or your office can provide to help employees affected by the plant closing in finding new positions. If you have any questions or desire additional information, please contact me at 630-306-4559.

Sincerely,

Noël Leatherbury
Vice President Human Resources

LSC COMMUNICATIONS

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Exhibit A
Beresford Plant Affected Employees

Job Title	Employee Total
Bindery Operator	
Forklift Operator	
Human Resources Assistant	
Maintenance Mechanic	
Manufacturing Supervisor	
Material Handler	
Operations Clerk	
Operations Director	
Production Scheduler	
Shipping and Receiving Clerk	
Warehouse Supervisor	
Total	53