

From: Karen Boyle

Sent: Thursday, April 23, 2020 4:04 PM

To: DLR RA Division

Subject: [EXT] KBR/SGT WARN Notice submittal - April 2020 - assistance required

Good afternoon,

I am writing as the Senior HR Manager for the Sioux Falls/Garretson KBR group located at EROS Data Center. As a government contractor and employer with 400 staff we have issued WARN notifications to our employees in advance of the current contract end date June 18, 2020.

Working remotely from the office I don't have access to the file data for our account so need assistance to provide this notice for posting on the DDLR site. Please advise on the action and additional information required.

Thank you,

Karen Boyle

Below are the details for the notice provided:

Approved WARN notice text – TSSC IV

Employee Name

Address City State Zip

As many of you are aware we are approaching the closing phase of our current TSSC IV contract in early summer 2020. This letter is a required communication under the *Worker Adjustment and Retraining Notification ("WARN") Act* regarding the pending end date of the TSSC IV contract in support of the Earth Resources Observation & Science Data Center with Department of the Interior. This contract end date is currently scheduled for June 18, 2020. KBR and its sub-contractor operations under the TSSC IV with the EROS Data Center are scheduled to end at that time.

Therefore, we are required to inform you that your current work assignment on the TSSC IV Program will be ending June 18, 2020. Based on the current scheduled date your employment with KBR Space Mission Systems will be permanently separated and classified as a layoff action. This layoff will apply to all employees (onsite and remote locations) affiliated with the TSSC IV Program for the EROS Data Center located at 47914 252nd Street, Sioux Falls, SD 57198.

However, should a continuance of the TSSC IV contract be identified before that date we will communicate and rescind this notice of layoff. While there are no applicable 'bumping' or transfer rights of our employment, many employees may have the opportunity to work under other programs or with other contractors and sub-contractors at the facility.

We appreciate your dedication and continued service to in support of our customer's mission here at EROS and the DOI. As more detailed information is provided on the status of the TSSC IV our Program Management team will continue to communicate and support our employees in every way. Please work with your direct managers and the TSSC IV PMO and HR team for any questions or assistance you require. I may be contacted at kwyattboyle@contractor.usgs.gov, kboyle@sgt-inc.com or 410-409-0496 .

Best Regards,

HR signature