

Finding Your Next Job FAST!

Your local DLR office has friendly people and a wealth of career resources to help you get back to work.

- Current job listings and referrals
- Internet access to search for jobs
- Computers, copiers and printers for professional-looking letters and resumes
- GED and High School Diploma preparation materials or referral services
- Publications and videos on job search strategies
- University and Technical Institute information

Better yet, attend a Job Search Assistance Program! This free workshop will provide tips on:

- Networking
- The Hidden Job Market
- Applications, resumes and cover letters
- Proper interview techniques

For times and locations, contact your local DLR office.

Visit the South Dakota Department of Labor and Regulation online at www.sdjobs.org

File a claim online at www.sd.uicclaims.com

Call **605.626.3179**



Auxiliary aids and services are available upon request to individuals with disabilities. State and federal laws require the South Dakota Department of Labor and Regulation to provide services to all qualified persons without regard to race, color, religion, age, sex, ancestry, political affiliation or belief, national origin, disability, or marital or economic status. Ten thousand copies of this publication were produced by the South Dakota Department of Labor and Regulation at a cost of 3 cents per copy.



Printed on recycled paper.

Click or Call to File

Unemployment claims completed online or on the phone



dlr south dakota department of labor and regulation

Your workforce experts.
www.sdjobs.org

Applying for unemployment benefits is easy with the South Dakota Department

of Labor and Regulation (DLR). You don't have to drive a long way or wait in line for services. Instead, you can file online or on the phone.



How to File Online or On the Phone

To open a new claim (or reopen an existing claim):

Click on www.sd.uicclaims.com

or

Call
UI Claims: 605.626.3179
Relay Service of SD/TTY 800.877.1113

The Call Center is available Monday through Friday, 8 a.m. to 4:20 p.m. CST (7 a.m. to 3:20 p.m. MST). The Call Center is closed on state holidays.



When to File

By going online to www.sd.uicclaims.com you can file any time, day or night. Or you may call our Call Center at 605.626.3179 on the first business day after you become unemployed. We experience high call volumes on Mondays. Your wait time may be shorter by calling Tuesday through Thursday. As long as you call before the close of the business day on Friday, you will receive credit for the week. The Call Center is closed on state holidays.

Information to Have Ready When You File

- Social Security Number.
- Driver's License Number.
- Names, addresses and phone numbers for all your employers for the last 18 months.
- Dates of employment.
- Reasons you left each job.
- If you were employed in the military during the last 18 months, you will be asked to mail in (or bring) a copy of your DD214.
- If you are not a US citizen, you will be asked for your alien registration number.

Filing at Your Local Office



Although you are always welcome at any DLR local office, it will be easier and faster to file online or by phone from home.

The local offices do provide a courtesy computer and telephone to open/reopen claims and do other business related to your unemployment benefits.

You may find this to be your best choice if you have a disability that prevents you from using the phone. All our local offices



are accessible to people with disabilities and staff are ready to help you file your application.



CLICK www.sd.uicclaims.com or CALL 605.626.3179