Chairman Mark Wahlstrom called the meeting to order at 8:30 a.m. A quorum was participating.

**Members Participating:**
- Mark Wahlstrom
- Ryan Wordeman
- Ken Cotton
- Dave Bonde
- Carol Lawhun

**Others Participating:**
- Melissa Miller, Executive Director, SDREC
- Cindy Nickels, Licensing Administrator, SDREC
- Graham Oey, Staff Attorney, South Dakota Department of Labor and Regulation
- Tim Bond, Compliance Officer, SDREC

Bonde made a motion to approve the agenda. Wordeman seconded the motion. Wahlstrom called for a roll call vote. **MOTION PASSED** by unanimous vote.

Public Comment – None.

Bonde made motion to approve the meeting minutes. Lawhun seconded the motion. Wahlstrom called for a roll call vote. **MOTION PASSED** by unanimous vote.

Summary of the financials for November and October was presented by Director Miller. Wordeman made a motion to acknowledge receipt of financials and to file. Cotton seconded the motion. Wahlstrom called for a roll call vote. **MOTION PASSED** by unanimous vote.

The commission entered executive session at 8:38 a.m.

Nickels left the meeting at 8:38 a.m.

The commission came out of executive session at 9:37 a.m.

Nickels rejoined the meeting at 9:37 a.m.

**Complaint 2019-001**

Bonde made a motion to dismiss complaint 2019-001. Lawhun seconded the motion. Wahlstrom called for a roll call vote. **MOTION PASSED** by unanimous vote.

**Complaint 20119-002 / Neil Schmid**

Wordeman made a motion to approve consent agreement. Cotton seconded the motion. Wahlstrom called for a roll call vote. **MOTION PASSED** by unanimous vote.
Request for Waiver of Experience

Cotton made a motion to table till next meeting. Lawhun seconded the motion. Wahlstrom called for a roll call vote **MOTION PASSED** by unanimous vote.

ARELLO Mid-Year Meeting – April 10-13, (Salt Lake City)

Bonde made a motion to approve travel/expense for Melissa and two other staff or commissioner members to attend ARELLO conference. Cotton seconded the motion. Wahlstrom called for a roll call vote. **MOTION PASSED** by unanimous vote.

Other Business – Unlicensed activity was discussed. Discussion was held regarding RASE in Sioux Falls working on a new purchase agreement.

The next meeting will be scheduled for March 13, 2019 10:30 a.m. Central time

Bonde made a motion to adjourn the meeting at 9:48 a.m. Cotton seconded the motion. Wahlstrom called for a roll call vote. **MOTION PASSED** by unanimous vote.