

**Meeting Minutes**  
**South Dakota Real Estate Commission**  
via Zoom

221 W. Capitol Ave, Ste 101, Pierre, SD 57501  
1-669-900-9128 Meeting ID: 989 0297 3470 Passcode: 531510  
September 30, 2020 10:00 a.m. CDT

Chairman Carol Lawhun called the meeting to order at 10:01 a.m. A quorum was participating.

**Members Present:** Dave Bonde  
Carol Lawhun  
Mark Wahlstrom

**Members Absent:** Ryan Wordeman, Ken Cotton

**Others Present:** Melissa Miller, Executive Director, SDREC  
Suzanne Wetz, Licensing Administrator, SDREC  
Tim Bond, Compliance Officer, SDREC  
Michelle Metzinger, Compliance Officer, SDREC  
Graham Oey, Staff Attorney, SD Department of Labor and  
Regulation  
Lauren McMillon

Bonde made a motion to approve the agenda. Wahlstrom seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Bonde – yea; Lawhun – yea; Wahlstrom – yea).

Public Comment – No comments were made from the public.

Wahlstrom made motion to approve the July 15 and August 19, 2020 meeting minutes. Bonde seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Bonde – yea; Lawhun – yea; Wahlstrom – yea).

Summary of the financials for July and August was presented by Director Miller. Wahlstrom made a motion to acknowledge receipt of July and August financials and to file. Bonde seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Bonde – yea; Lawhun – yea; Wahlstrom – yea).

Tim Bond joined the meeting at 10:06 a.m.

Ken Cotton appeared to be on the call at 10:07 a.m., but he was experiencing technical difficulties and was not able to participate.

By consensus, no executive session was needed.

**Complaint 2020-091**

Bonde made motion to approve a letter of reprimand for Complaint 2020-091. Wahlstrom seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Bonde – yea; Lawhun – yea; Wahlstrom – yea).

#### **Complaint 2020-094**

Wahlstrom made motion to dismiss Complaint 2020-094. Bonde seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Bonde – yea; Lawhun – yea; Wahlstrom – yea).

#### **Complaint 2020-095**

Bonde made motion to dismiss Complaint 2020-095. Wahlstrom seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Bonde – yea; Lawhun – yea; Wahlstrom – yea).

#### **Complaint 2020-096**

Bonde made motion to dismiss Complaint 2020-096. Wahlstrom seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Bonde – yea; Lawhun – yea; Wahlstrom – yea).

#### **Complaint 2021-002**

Wahlstrom made motion to approve Complaint 2021-002. Bonde seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Bonde – yea; Lawhun – yea; Wahlstrom – yea).

By consensus, agenda items 7 - Discussion on Evaluations and BPOs and 8 - Discussion on Electronic Notary will be moved to the next agenda.

No other business.

Director Miller will contact other commissioners to decide on the next meeting date. Wahlstrom said November 19 would work best for him. Bonde and Lawhun were open both November 18 and 19.

Bonde made a motion to adjourn the meeting at 10:25 a.m. Wahlstrom seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Bonde – yea; Lawhun – yea; Wahlstrom – yea).

Meeting Adjourned.