

AGENDA

SOUTH DAKOTA STATE PLUMBING COMMISSION
308 S. PIERRE- PIERRE, SOUTH DAKOTA

2016-2017 FISCAL YEAR
COMMISSION MEETING
January 26, 2017

TO: Members of the State Plumbing Commission

FROM: Michael Richards, Executive Director

SUBJECT: Regular Quarterly Commission Meeting to be held at the Governor's Inn,
Pierre, South Dakota.

1. Call to order 9:00 A.M.
2. Review minutes of Commission Meeting held on October 20, 2016.
3. Treasurer's Report for October, November and December 2016.
4. Bills Paid Check List for October, November and December 2016.
5. Applications Received Record for October, November and December 2016.
6. Inspection Report for October, November and December 2016.
7. Report from Director Richards.
 - A.
 - B.
 - C.
 - D.
8. Report from Commission
 - A. Mark Rogers
 - B. Todd McCaskell
 - C. Chris Moore
 - D. Dan Hartman
 - E. Dave Hansen
9. New Products
 - A.
 - B.

10. New Business

A.

B.

11. Set next Quarterly meeting date (Thursday April 20, 2017).

12. Adjourn.

MINUTES
SOUTH DAKOTA STATE PLUMBING COMMISSION
PIERRE, SOUTH DAKOTA

The regular quarterly meeting of the South Dakota State Plumbing Commission was called to order by President McCaskell at 9:07 a.m. on Thursday, October 20, 2016 at the Governor's Inn, 700 W. Sioux Ave., Pierre, South Dakota.

Commissioners present:

Todd McCaskell

Dan Hartman

Dave Hansen

Staff present:

Mike Richards, Executive Director

Nina Ripley, Administrative Assistant

Inspectors present:

Joe Vermeulen, South Central

Guests present:

Graham Oey, Dept. of Labor Legal Representative

The minutes to the July 21, 2016 commission meeting were presented to the board.

Upon review Commissioner Hartman moved to approve the minutes as presented.

Seconded by Commissioner Hansen. Motion carried.

The treasurer's report for July, August and September 2016 were presented and reviewed by the commission. Commissioner Hansen moved that these reports be approved as presented. Seconded by Commissioner Hartman. Motion carried.

The bills paid checklist for July, August and September 2016 were presented and reviewed by the commission. Commissioner Hartman moved that these reports be approved as presented. Seconded by Commissioner Hansen. Motion carried.

The applications received record for July, August and September 2016 were presented and reviewed by the commission. Commissioner Hansen moved that this report be approved as presented. Seconded by Commissioner Hartman. Motion carried.

The commission reviewed the quarterly inspection report for Inspectors Borth, Leuning, Johnson, Steen and Healy. Upon review, Commissioner Hartman moved that this report be approved as presented. Seconded by Commissioner Hansen. Motion carried.

Inspectors report by Vermeulen.

Director Richards reported on the progress of our new 2015 SD Uniform Plumbing Code books.

Commission reports by McCaskell, Hartman and Hansen.

Discussion was held on the date of the next quarterly meeting of the commission. Commissioner Hartman moved that the next meeting be held in Pierre on Thursday, January 26, 2017. Seconded by Commissioner Hansen. Motion carried.

There being no further business President McCaskell moved to adjourn the meeting at 11:00 am.

Seconded by Commissioner Hartman. Motion carried.

Respectfully submitted,

Michael Richards
Executive Director

APPROVED:

Todd McCaskell, Commission Chairman

FISCAL YEAR 2016-2017

MONTHLY BUDGET REPORT

DATE 12/31/2016

SOUTH DAKOTA STATE PLUMBING COMMISSION

CONTRACTOR		JOURNEYMAN		APPRENTICE	
PLUMBING	756	PLUMBING	705	PLUMBING	497
SEWER & WATER	345	SEWER & WATER	265	SEWER & WATE	8
WATER COND	35	WATER COND	24	WATER COND	4
APPLIANCE	31	APPLIANCE	20	APPLIANCE	1
MOBILE HOME	19	MOBLIE HOME	14	MOBILE HOME	13
IRRIGATION	30	IRRIGATION	5	IRRIGATION	0

EXPENDITURES	2016-2017 BUDGET	THIS PERIOD	TO DATE	BUDGET BALANCE	% TO DATE
1. Salaries	313,425.00	25,604.33	173,297.45	140,127.55	55
2. OASI	24,000.00	1,918.44	12,029.65	11,970.35	50
3. Retirement	18,900.00	1,536.25	9,500.80	9,399.20	50
4. Health Insurance	58,800.00	4,892.86	29,762.30	29,037.70	51
5. Misc Emp Benefits	500.00	40.75	275.49	224.51	55
6. Commission Expense	3,500.00		1,857.32	1,642.68	53
7. Travel Expenses	90,000.00	396.00	38,821.50	51,178.50	43
8. Central Services	40,000.00	4,788.52	24,479.95	15,520.05	61
9. Rent	7,500.00	623.07	3,738.42	3,761.58	50
10. Telephone	8,000.00	607.26	3,072.19	4,927.81	38
11. Postage	9,000.00	1,899.86	6,297.36	2,702.64	70
12. Insurance Premiums	1,000.00			1,000.00	
13. Office Supplies	4,000.00	314.7	2,552.52	1,447.48	64
14. Printing	4,000.00	111.72	2,245.81	1,754.19	56
15. Books & Subscript	70,000.00	30,303.80	33,351.40	36,648.60	48
16. Sales Tax	3,500.00	321.43	421.53	3,078.47	12
17. Miscellaneous	2,000.00	13.83	1,684.84	315.16	84
Totals	658,125.00	73,372.82	343,388.53	314,736.47	52

Beginning Balance	243,444.83
This Months Deposits	150,170.00
Total Cash on Hand	393,614.83
This Months Expenses	73,372.82
New Balance on Hand	320,242.01

NOTES: Balance on Hand on 12/31/15
was \$252,472.09

() indicate -

INCOME
2016-2017

SOUTH DAKOTA STATE PLUMBING COMMISSION

MONTH	ORIGINAL LICENSES	RENEWALS	CODE BOOKS	TEMP LICENSES	CONTR. CERT. FEE	INSP. FEES RESIDENT.	HOME OWN. CERT. FEES	INSP. FEES COMMER.	EXAM FEES	INTEREST	MISCE- LANEOUS	TOTAL THIS MO.	TOTAL TO DATE
JULY	2,825.00	20.00	285.00	50.00	1,350.00	16,500.00	55.00	7,070.00	2,800.00			30,955.00	30,955.00
AUGUST	2,935.00	75.00	300.00		1,365.00	16,180.00	105.00	12,000.00	1,700.00	2469.39		37,129.39	68,084.39
SEPTEMBER	2,905.00	10.00	405.00		915.00	15,080.00	155.00	9,960.00	1,800.00		65.14	31,295.14	99,379.53
OCTOBER	3,330.00	73,510.00	295.00		1,785.00	15,060.00	100.00	7,370.00	2,500.00			103,950.00	203,329.53
NOVEMBER	1,670.00	53,490.00	1,846.00		1,250.00	16,090.00	130.00	9,830.00	1,600.00		35.00	85,941.00	289,270.53
DECEMBER	1,905.00	91,960.00	40,440.00		920.00	8,560.00	40.00	5,035.00	1,300.00		10.00	150,170.00	439,440.53
JANUARY													
FEBRUARY													
MARCH													
APRIL													
MAY													
JUNE													
2016-2017 FISCAL YEAR													
TOTALS	15,570.00	219,065.00	43,571.00	50.00	7,585.00	87,470.00	585.00	51,265.00	11,700.00	2,469.39	110.14	439,440.53	439,440.53
FY Total '16	13,000.00	208,895.00	13,890.00	200.00	7,015.00	91,155.00	630.00	45,260.00	8,500.00	1,544.33	11.00	390,100.33	390,100.33
Dec-15	2,420.00	84,275.00	1,530.00		580.00	9,179.00	60.00	4,230.00	2,000.00			104,274.00	390,100.33

BILLS PAID CHECK LIST
Dec-16

Regular Payroll		25,604.33
OASI		1,918.44
Retirement		1,536.25
Health Insurance		4,892.86
Worker's Compensation		30.75
Unemployment Compensation		10.00
James Borth	travel reimbursement	67.57
Gerald Johnson	travel reimbursement	79.20
Richard Steen	travel reimbursement	67.78
Joe Vermeulen	travel reimbursement	100.99
Ronald Healy	travel reimbursement	91.09
IAPMO	books for resale	73.86
IAPMO	books for resale	9,141.80
IAPMO	books for resale	9,141.80
Dept of Revenue	sales tax payment	321.43
IAPMO	books for resale	3,360.39
Telephone Revolving Fund	watts, telpak	111.15
IAPMO	books for resale	129.23
IAPMO	books for resale	9,280.15
Information Services	computer billing	2,646.75
Human Resources	personnel billing	336.53
Central Mail	postage	1,065.80
SHI International	computer mouse	31.42
Dept of Labor	rent	570.75
Dept of Labor	janitorial	52.32
Dept of Labor	administrative	1,805.24
Dept of Labor	garbage	13.83
AT&T	cellular billing	496.11
Innovative	office supplies	256.82
Innovative	office supplies	26.46
Electrical Commission	printing	<u>111.72</u>
	Total	73,372.82

APPLICATIONS RECEIVED RECORD

2016-2017

NAME AND ADDRESS	LICENSE	DATE	APPLICATIONS	EXAM	GRADE	LICENSE
	DATE	RECEIVED	APPROVED	RETURNED PASSED		
PLUMBING CONTRACTORS						
Preston Baker, Horace ND	10/17/2016	10/14/2016	X	Reciprocity		1959C
Phillip J Rehfeldt, Montello WI	10/17/2016	10/13/2016	X	Reciprocity		1960C
Jim Drummond, Dickinson ND	10/21/2016	10/20/2016	X	Reciprocity		1961C
Andrew L Jondahl, Watertown	10/21/2016	09/22/2016	X	X	93.78%	1962C
Craig R Washington, Waldorf MD	11/04/2016	11/02/2016	X	Reciprocity		1963C
Loren Arthur LeVahn, Maple Grove MN	11/04/2016	11/03/2016	X	Reciprocity		1694C
Richard W Moore, Jr., Flower Mound TX	11/08/2016	11/07/2016	X	Reciprocity		1695C
Jason Caba, Lesterville	12/07/2016	12/05/2016	X	X	88.09%	1966C
Timothy Ross, Hill City	12/07/2016	12/05/2016	X	X	84.70%	1967C
Tom Hines, Wentworth	12/07/2016	12/02/2016	X	X	86.26%	1968C
Christopher Peter, Manhattan MT	12/22/2016	12/19/2016	X	Reciprocity		1969C
JOURNEYMAN PLUMBERS						
Gene J Albers, Larchwood IA	10/07/2016	10/07/2016	X	Transfer	80.08%	2853P
David E Baker, Gillette WY	10/07/2016	10/04/2016	X	Reciprocity		2854P
James D Hoxeng, Custer	10/17/2016	08/17/2016	X	X	86.55%	2855P
Landon J Arthurs, Redfield	10/21/2016	03/07/2016	X	X	84.45%	2856P
Thomas W Hepner, Sioux Falls	11/16/2016	11/15/2016	X	Transfer	87.90%	2857P
Kenneth W Erickson, Bridgewater	11/16/2016	10/05/2016	X	X	88.94%	2858P
Jeff R Frey, Sioux Falls	11/22/2016	09/02/2016	X	X	85.91%	2859P
Brent W Roberts, Harrisburg	11/22/2016	10/17/2016	X	X	81.38%	2860P
Shane P Blake, Sioux Falls	11/22/2016	11/21/2016	X	X	87.12%	2861P
Edward F Welch, Sioux Falls	11/22/2016	11/21/2016	X	X	73.88%	2862P
Robert G Hogan, Hartford	11/22/2016	10/20/2016	X	X	74.81%	2863P
Michael L Bucholz, Sioux Falls	11/22/2016	10/04/2016	X	X	94.34%	2864P
Christopher A Grogg, Jasper MN	12/02/2016	10/31/2016	X	X	73.63%	2865P
Vincent H Ireland, Rapid City	12/15/2016	12/12/2016	X	X	71.80%	2866P
Steven R Sarvis, Pierre	12/23/2016	12/31/2015	X	X	75.67%	2867P
APPRENTICE PLUMBERS						
Zach Hoisington, Sioux Falls	10/17/2016	10/14/2016	X			4428-1A+6
Grant Hisel, Sioux Falls	10/17/2016	10/14/2016	X			4429-0A+3
Jared Cramer, Sioux Falls	10/17/2016	10/14/2016	X			4430-4A
Trent Bleyenburgh, Sioux Falls	10/21/2016	10/21/2016	X			4431-0A+6
Tim Schaefer, Brookings	11/04/2016	11/02/2016	X			4432-0A

APPLICATIONS RECEIVED RECORD

2016-2017

NAME AND ADDRESS	LICENSE	DATE	APPLICATIONS	EXAM	LICENSE	
	DATE	RECEIVED	APPROVED	RETURNED PASSED		FAILED GRADE
APPRENTICE PLUMBERS-CONTINUED						
Jesse Tyler McGee, Hermosa	11/08/2016	11/07/2016	X			4433-0A
Mitchell Vande Kamp, Lester IA	11/16/2016	11/14/2016	X			4434-0A+6
Charlie J Clyde, Box Elder	11/22/2016	11/17/2016	X			4435-0A
Louis Bruch, Sturgis	11/22/2016	11/21/2016	X			4436-0A+3
Gary Nelson, Sioux Falls	11/22/2016	11/17/2016	X			4437-1A+6
Zach Longville, Lake Preston	12/02/2016	11/30/2016	X			4438-0A
Ian Booker, Sioux Falls	12/02/2016	12/01/2016	X			4439-0A
Ryan Rydell, Dell Rapids	12/02/2016	12/01/2016	X			4440-4A
Hurley Kimble, Watertown	12/02/2016	11/23/2016	X			4441-0A+5
Bjorn Kimble, Watertown	12/02/2016	11/23/2016	X			4442-0A+4
Jason Seeman, Watertown	12/02/2016	11/23/2016	X			4443-1A
Jordan Lorenzen, Watertown	12/02/2016	11/23/2016	X			4444-0A+6
Allan Dahl, Watertown	12/02/2016	11/23/2016	X			4445-1A
Michael L Spack, Springfield	12/02/2016	11/23/2016	X			4446-0A+4
Jason L Hansen, Springfield	12/02/2016	11/23/2016	X			4447-0A+2
Russell Ochsner, Springfield	12/02/2016	11/23/2016	X			4448-0A+2
Larry Joe Unruh, Springfield	12/02/2016	11/23/2016	X			4449-0A+2
Matt Nunez, Springfield	12/02/2016	11/23/2016	X			4450-0A+2
James Robert Ketcher, Springfield	12/02/2016	11/23/2016	X			4451-0A+3
Michael Rogers, Springfield	12/02/2016	11/23/2016	X			4452-0A+2
Zachary Voss, Sioux Falls	12/07/2016	12/05/2016	X			4453-0A
Austin Mutcher, Sioux Falls	12/15/2016	12/12/2016	X			4454-0A
Troy Gregory Fitz, Sioux Falls	12/22/2016	12/19/2016	X			4455-3A
Travis Oehlke, Sioux Falls	12/22/2016	12/19/2016	X			4456-0A
Gayland Ashes, Mitchell	12/22/2016	12/19/2016	X			4457-0A
Joseph Johnson, Mitchell	12/22/2016	12/19/2016	X			4458-0A
Andrew S Plasier, Lennox	12/22/2016	12/19/2016	X			4459-0A+8
Ryan Bartels, Sioux Falls	12/22/2016	12/19/2016	X			4460-0A+9
Justin James Garry, Sioux Falls	12/22/2016	12/19/2016	X			4461-0A+7
Pablo D Chanquin Mendez, Sioux Falls	12/22/2016	12/19/2016	X			4462-0A+8
Jacob Kane, Hartford	12/22/2016	12/19/2016	X			4463-1A
Adam Kasperek, Sioux Falls	12/22/2016	12/19/16	X			4464-0A+8
Brady Welk, Sioux Falls	12/22/2016	12/19/2016	X			4465-0A+7
Tylar Cole, Sioux Falls	12/22/2016	12/19/2016	X			4466-0A+3
Larry Eugene Carr Jr, Sioux Falls	12/29/2016	12/23/2016	X			4467-0A

APPLICATIONS RECEIVED RECORD

2016-2017

NAME AND ADDRESS	LICENSE	DATE	APPLICATIONS	EXAM	GRADE	LICENSE NUMBER
	DATE	RECEIVED	APPROVED	RETURNED PASSED		
APPRENTICE PLUMBERS-CONTINUED						
Andrew Dahl, Brookings	12/29/2016	12/27/2016	X			4468-2A
Alfredo Perez, Sioux City IA	12/29/2016	12/27/2016	X			4469-0A+7
John Paul Reeves, Sioux City IA	12/29/2016	12/27/2016	X			4470-0A+3
Matt Hovey, Sioux Falls	12/29/2016	12/29/2016	X			4471-0A+3
SEWER AND WATER CONTRACTORS						
Christopher Connors, Black Hawk	10/17/2016	10/11/2016	X	X	89.91%	1305SWC
Chad E Mackaben, Belle Fourche	12/07/2016	12/05/2016	X	X	96.57%	1306SWC
Bryan Garland, Gillette WY	12/29/2016	12/27/2016	X	Reciprocity		1307SWC
SEWER AND WATER INSTALLERS						
Nathan Zacharias, Volga	10/07/2016	10/04/2016	X	X	100.00%	1573SWI
Brad D Whaley, Brookings	11/22/2016	09/21/2016	X	X	73.26%	1574SWI
Brawny D Post, Rapid City	12/15/2016	10/14/2016	X	X	79.59%	1575SWI
Jesse D Mattson, Rapid City	12/15/2016	10/14/2016	X	X	73.26%	1576SWI
Darrin M Wilson, Rapid City	12/15/2016	10/14/2016	X	X	83.25%	1577SWI
Brian M Williamson, Rapid City	12/15/2016	10/14/2016	X	X	86.56%	1578SWI
Marvin J Bragg, Rapid City	12/15/2016	10/14/2016	X	X	93.24%	1579SWI
Casey W Ketil, Rapid City	12/15/2016	10/14/2016	X	X	93.24%	1580SWI
Clarence Toney, Rapid City	12/15/2016	03/18/2016	X	X	73.26%	1581SWI
Tysen J Petrik, Rapid City	12/15/2016	10/14/2016	X	X	86.56%	1582SWI
Jeff J Green, Rapid City	12/15/2016	10/14/2016	X	X	79.92%	1583SWI
Robert Coyle, Black Hawk	12/15/2016	10/14/2016	X	X	89.91%	1584SWI
SEWER AND WATER APPRENTICES						
Nathan Hermanson, Spearfish	12/15/2016	12/15/2016	X			736-SW0A
Paul Sieler, Spearfish	12/15/2016	12/15/2016	X			737-SW1A+6
APPLIANCE INSTALLERS						
Aaron M Kaufman, Rapid City	12/15/2016	11/03/2016	X	X	92.82%	A3225-INS
WATER CONDITIONING INSTALLERS						
Aaron Kaufman, Rapid City	12/15/2016	11/03/2016	X	X	73.25%	W921-INS

APPLICATIONS RECEIVED RECORD

2016-2017

NAME AND ADDRESS	LICENSE DATE	DATE APPLICATION RECEIVED	APPLICATIONS APPROVED	EXAM RETURNED	PASSED	FAILED	GRADE	LICENSE NUMBER
<u>MOBILE HOME INSTALLERS</u>								
Lowell J Bittner, Sioux Falls	10/21/2016	10/21/2016	X		X		73.64%	85MHI
Terry Friedrichsen, Aberdeen	10/21/2016	10/21/2016	X		X		73.64%	86MHI
Bryce L Hook, Aberdeen	10/21/2016	10/21/2016	X		X		86.16%	87MHI
Jon S Bartscher, Sioux Falls	10/21/2016	10/21/2016	X		X		78.90%	88MHI

QUARTERLY INSPECTION REPORT

							QUART.	QT. TOT	TOTAL	TOTAL	STOPPED/
			OCT	NOV	DEC	TOTAL	2015-2016	UNITS	RURAL	NO	
									INSPECT.	INSPECT.	
INSPECTIONS:											
BORTH			64	78	68	210	205	423	155	0	
VERMEULEN			102	90	64	256	293	333	182	0	
STEEN			93	87	69	249	289	216	109	2	
HEALY			286	165	131	582	539	548	255	6	
JOHNSON			106	108	97	311	323	328	166	12	
TOTAL			651	528	429	1608	1649				
NON-RURAL JOBS CORRECTED W/O CITATION:											
BORTH			1	3	1	5	10				
VERMEULEN			2	0	0	2	10				
STEEN			7	5	8	20	26				
HEALY			14	10	3	27	21				
JOHNSON			11	7	6	24	19				
TOTAL			35	25	18	78	86				
RURAL JOBS CORRECTED W/O CITATION:											
BORTH			12	3	5	20	22				
VERMEULEN			0	0	0	0	23				
STEEN			6	4	7	17	28				
HEALY			12	7	5	24	22				
JOHNSON			14	10	12	36	48				
TOTAL			44	24	29	97	143				
VIOLATIONS FOR PLUMBING WITHOUT LICENSE:											
BORTH			0	0	0	0	0				
VERMEULEN			0	0	0	0	0				
STEEN			0	0	0	0	0				
HEALY			0	0	0	0	0				
JOHNSON			1	0	0	1	1				
TOTAL			1	0	0	1	1				
CITATIONS:											
BORTH			0	1	0	1	0				
VERMEULEN			0	0	0	0	0				
STEEN			0	0	0	0	0				
HEALY			0	3	0	3	0				
JOHNSON			1	1	0	2	2				
TOTAL			1	5	0	6	2				
INSPECTION REQUESTS:											
			614	447	362	1,423	1,354				
INCOMING PHONE CALLS:											
			376	307	263	946	1,028				

