

Meeting Minutes
South Dakota Plumbing Commission
via Microsoft Teams and Conference Call
Tuesday, April 30, 2024, 10:30 a.m. CDT

Vice Chair Jim Bailey called the meeting to order at 10:31 am. Bailey called the roll. A quorum was present.

Members Present electronically: Jim Bailey, Duane Levanen, Jon Kist, and Jeff Leuning.

Others Present electronically: Mandy Nielsen, Executive Director; Carol Ames, Secretary; Jerry McCabe, Director, DLR; Jodi Aumer, Director of Licensing, DLR; Kristi Brunick, South Dakota Association of Plumbing, Heating, and Cooling Contractors (PHCC); Brad Tunge, Sioux Falls Inspector.

Bailey turned the meeting over to Executive Director Nielsen for the election of officers. Nielsen called for nominations for Chairman. Bailey moved to nominate Levanen for Chairman; seconded by Leuning. **MOTION PASSED.** Executive Director Nielsen turned the meeting over to Chair Levanen. Levanen moved to nominate Bailey for Vice Chairman. **MOTION PASSED.** Bailey moved to delay electing a Secretary - Treasure until rule is clarified; Leuning seconded the motion. **MOTION PASSED.**

Leuning made a motion to approve the agenda. Bailey seconded the motion. **MOTION PASSED.**

Leuning made a motion to approve the January 25, 2024, meeting minutes. Bailey seconded the motion. **MOTION PASSED.**

The following comments were made during the public comment period:

Kristi Brunick with PHCC advised there were 16 in-person continuing education (CE) classes. They will be having an online CE class this summer and a virtual class on November 12th. They also have a new CE class at Mike Durfee State Prison in the next couple months.

Financial Reports for January, February, and March was reviewed and acknowledged.

Quarterly Applications Received Report for January, February, and March was reviewed and acknowledged.

Quarterly Inspection Report for January, February, and March was reviewed by commission members and acknowledged. Leuning would like inspector reports to be broke down by districts.

Executive Director Nielsen presented her report.

Bailey made a motion to set the next meeting for July 25th, 2024 in Pierre. Leuning seconded the motion. **MOTION PASSED.**

Bailey made a motion to adjourn the meeting. List seconded the motion. **MOTION PASSED.**

The meeting adjourned at 11:07 a.m.