

Meeting Minutes South Dakota Plumbing Commission

Conference Room 217 W Missouri Ave, Pierre, SD

Wednesday, July 22, 2026, 1:00 p.m. CDT

Chair Jon Kist called the meeting to order at 1:01 p.m. Director Nielsen called the roll. A quorum was present.

Members present: Jon Kist, Jim Bailey, and Chris Hetzel.

Members absent: Brian Cooper

Others present: Mandy Nielsen, Program Director; Jennifer Anderson, Secretary; Daryl Aston, SDPC inspector; Cody Ficken, SDPC inspector; Kristi Brunick, PHCC; and Kenneth Baird

Bailey made a motion to adopt the agenda. Hetzel seconded the motion. **MOTION PASSED.**

Bailey made a motion to approve the April 28, 2026, minutes. Hetzel seconded the motion. **MOTION PASSED.**

Kist nominated Brian Cooper for chair. Bailey seconded the nomination. **MOTION PASSED.** Kist nominated Bailey for vice chair. Hetzel seconded the nomination. **MOTION PASSED.** Kist nominated Nielsen for secretary-treasurer. Hetzel seconded the nomination. **MOTION PASSED.**

Vice Chair Bailey opened the floor for public comment. Kristi Brunick from PHCC gave the commission an update on in-person continuing education sessions held in March throughout the state and on virtual options for those unable to attend in person. Kenneth Baird spoke about unlicensed plumbing.

Inspectors Aston and Ficken presented district reports.

The commission discussed plumbing contractor laws and rules. It was determined the commission's concerns about permit submission may be resolved with the implementation of a new database. The commission determined that they would not take any action at this time.

The commission discussed requirements for eligibility to test for a plumber license. Kist made a motion to keep the requirements as they are currently. Hetzel seconded the motion. **MOTION PASSED.**

The Commission reviewed Quarterly Financial Reports.

The Commission reviewed Quarterly Applications and Licensing.

The Commission reviewed Quarterly Inspection Reports.

Program Director Nielsen presented her report to the Commission.

Kist made a motion to set the next quarterly meeting for Thursday, October 22, 2026. Hetzel seconded the motion. **MOTION PASSED.**

Bailey made a motion to adjourn. Hetzel seconded the motion. **MOTION PASSED.**

The meeting adjourned at 2:24 p.m.

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