

**Meeting Minutes**  
**PLUMBING COMMISSION**

Missouri River Plaza, Sharpe Conference Room  
123 W. Missouri Ave., Pierre  
October 19, 2017 9:00 a.m. CDT

Chairperson Moore called the meeting to order at 9:00 a.m. Chris Moore called the role. A quorum was present.

**Members Present:** Chris Moore, Dave Hanson, Dave Baumberger

**Members Absent:** Todd McCaskell, Mark Rogers

**Others Present:** Nina Ripley, Executive Director; Graham Oey, Legal; Matt Marciniak, IAPMO Regional Manager; Bradley Bilka, Pine Tree Plumbing; Jim Borth, Plumbing Inspector; Gerald Johnson, Plumbing Inspector

Review of minutes from commission meeting held on July 20, 2017. No questions or changes were made.

Treasurer's report was presented to the commission. President Moore asked for questions or comments on the report. Report was acknowledged.

Applications received and recorded for July, August, and September 2017. Baumberger moved to approve applications. Hansen seconded the motion. **MOTION PASSED.**

Inspection reports for July, August, and September 2017. Hanson moved to approve applications. Baumberger seconded the motion. **MOTION PASSED.**

Reports from Inspectors:

- Jim Borth – Updated the commission on the number of ethanol plants in his designated area, as well as helping out fellow inspectors who are behind on inspections.
- Gerald Johnson – Updated the commission of the growing amount of inspections being requested sooner than the 48-72 hour rule.

Executive Directors Report:

- Executive Director Ripley reported on the inspectors meeting on Wednesday, October 18. All Inspectors were present.
- Ripley updated the commission that database upgrade has been put on hold until BIT has completed their own upgrades.
- Ripley informed the commission that many companies are beginning to send their inspection request via email, thus cutting down the amount of phone calls.
- Ripley also informed the commission of a new DataCard printer needed after a power outage that destroyed the present machine.
- Ripley presented the commission with some proposed changes for rules for the commission to start considering.

Reports from Commission:

- Baumberger – None
- Hanson – None
- Moore – None

New Products – None

New Business – None

Next quarterly meeting set for Thursday, October 19<sup>th</sup>, 2017. Location to be selected.

Baumberger made a motion to adjourn the meeting at 12:33 p.m. Hanson seconded the motion.  
**MOTION PASSED.**

Respectfully submitted,

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Nina Ripley, Executive Director

Approved:

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Christopher Moore, Commission Chairman