

**MINUTES**  
**SOUTH DAKOTA STATE PLUMBING COMMISSION**  
**PIERRE, SOUTH DAKOTA**

The regular quarterly meeting of the South Dakota State Plumbing Commission was called to order by President Rogers at 9:10 a.m. on Thursday, July 21, 2016 at the Governor's Inn, 700 W. Sioux Ave., Pierre, South Dakota.

Commissioners present:

Mark Rogers  
Todd McCaskell  
Dan Hartman  
Chris Moore  
Dave Hanson

Staff present:

Mike Richards, Executive Director  
Nina Ripley, Administrative Assistant

Inspectors present:

Jeff Leuning  
James Borth  
Gerald Johnson  
Richard Steen  
Ronald Healy

Guests present:

Matt Marciniak, IAPMO Upper Mid-West Regional Manager  
Ken Melius, SD PHCC

President Rogers called the meeting to order at 9:00 am and turned the floor over to Director Richards for election of officers for the 2016-2017 Fiscal Year. Commissioner

Hartman nominated Commissioner McCaskell for president. Seconded by Commissioner Hanson. Motion carried.

Commissioner Hanson nominated Commissioner Moore for vice president. Seconded by Commissioner Hartman. Motion carried.

President McCaskell took over the meeting following election.

The minutes to the April 21, 2016 commission meeting were presented to the board. Upon review Commissioner Rogers moved to approve the minutes as presented. Seconded by Vice President Moore. Motion carried.

The treasurer's report for April, May and June 2016 were presented and reviewed by the commission. Commissioner Rogers moved that these reports be approved as presented. Seconded by Commissioner Hartman. Motion carried.

The bills paid checklist for April, May and June 2016 were presented and reviewed by the commission. Commissioner Hanson moved that these reports be approved as presented. Seconded by Vice President Moore. Motion carried.

The applications received record for April, May and June 2016 were presented and reviewed by the commission. Vice President Moore moved that this report be approved as presented. Seconded by Commissioner Hartman. Motion carried.

The commission reviewed the quarterly inspection report for Inspectors Borth, Leuning, Johnson, Steen and Healy. Upon review, Commissioner Rogers moved that this report be approved as presented. Seconded by Commissioner Hanson. Motion carried.

The commission reviewed the Fiscal Year 2015-2016 Inspection Report. Upon review Commissioner Rogers moved to approve as presented. Seconded by Vice President Moore. Motion carried.

Inspectors reports by Leuning, Borth, Steen, Johnson and Healy.

Inspector Leuning announced and submitted a letter of his forthcoming retirement which will be September 23, 2016.

Director Richards reported that the Iowa State Plumbing Reciprocal Agreement has been approved.

Director Richards reported that the job announcement for the South Central Inspector position has been mailed out.

Ken Melius, SD PHCC, gave a report on the upcoming continuing education classes for 2017.

Commission reports by Rogers, McCaskell, Hartman, Hanson and Moore.

Discussion was held on the date of the next quarterly meeting of the commission. Vice President Moore moved that the next meeting be held in Pierre on Thursday, October 20, 2016. Seconded by Commissioner Hartman. Motion carried.

There being no further business Vice President Moore moved to adjourn the meeting. Seconded by Commissioner Hartman. Motioned carried.

Respectfully submitted,

Michael Richards  
Executive Director

APPROVED:

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Todd McCaskell, Commission Chairman

