

**Meeting Minutes**  
**SOUTH DAKOTA PLUMBING COMMISSION**

308 S. Pierre St., Pierre  
February 9, 2017 9:00 AM CST

The regular quarterly meeting of the South Dakota State Plumbing Commission was called to order by President McCaskell at 9:08 a.m. on Thursday, February 9, 2017 at the South Dakota Plumbing Commission Conference Room, 308 S. Pierre St., Pierre, South Dakota.

Commissioners present:

Todd McCaskell  
Mark Rogers  
Dan Hartman  
Dave Hansen  
Chris Moore

Staff present:

Mike Richards, Executive Director  
Nina Ripley, Administrative Assistant

Guests present:

Graham Oey, Dept. of Labor Legal Representative  
Shoun Vanderpol, Rapid City Plumbing Inspector

The minutes to the October 20, 2016 commission meeting were presented to the board. Upon review Commissioner Moore moved to approve the minutes as presented. Seconded by Commissioner Hartman. Motion carried.

The treasurer's report for October, November and December 2016 were presented and reviewed by the commission. Commissioner Hartman moved that these reports be approved as presented. Seconded by Commissioner Hansen. Motion carried.

The bills paid checklist for October, November and December 2016 were presented and reviewed by the commission. Commissioner Rogers moved that these reports be approved as presented. Seconded by Vice President Moore. Motion carried.

The applications received record for October, November and December 2016 were presented and reviewed by the commission. Commissioner Rogers moved that this report be approved as presented. Seconded by Commissioner Hartman. Motion carried.

The commission reviewed the quarterly inspection report for Inspectors Borth, Johnson, Steen, Healy and Vermeulen . Upon review, Commissioner Hansen moved that this report be approved as presented. Seconded by Vice President Moore. Motion carried.

Commission reports by McCaskell, Hartman, Rogers, Moore and Hansen.

Commissioner Hartman discussed the upcoming code classes in March. Commissioner Hartman also thanked everyone he has served on the commission with for the past 14 years Commissioner Hartman has termed out and will be going off the board in April 2017.

Discussion was held on the date of the next quarterly meeting of the commission. Vice President Moore moved that the next meeting be held in Pierre on Thursday, April 20, 2017. Seconded by Commissioner Rogers. Motion carried.

There being no further business Commissioner Hartman moved to adjourn the meeting at 10:50 am. Seconded by Commissioner Rogers. Motion carried.

Respectfully submitted,

Michael Richards  
Executive Director

APPROVED:

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Todd McCaskell, Commission Chairman