

AGENDA

SOUTH DAKOTA STATE PLUMBING COMMISSION
308 S. PIERRE- PIERRE, SOUTH DAKOTA

2016-2017 FISCAL YEAR
COMMISSION MEETING
July 21, 2016

TO: Members of the State Plumbing Commission

FROM: Michael Richards, Executive Director

SUBJECT: Regular Quarterly Commission Meeting to be held at the Governor's Inn,
Pierre, South Dakota.

1. Call to order 9:00 A.M.
2. Review minutes of Commission Meeting held on April 21, 2016.
3. Treasurer's Report for April, May and June 2016.
4. Bills Paid Check List for April, May and June 2016.
5. Applications Received Record for April, May and June 2016.
6. Inspection Report for April, May and June 2016.
7. FY 2015-2016 Inspection Report.
8. Reports by Inspectors.
 - A. Inspector Leuning
 - B. Inspector Borth
 - C. Inspector Steen
 - D. Inspector Johnson
 - E. Inspector Healy
9. Report from Director Richards.
 - A.
 - B.
 - C.
 - D.
10. Public Hearing 11:00 AM

11. Election of Officers for FY 2016-2017

12. Report from Commission

- A. Mark Rogers
- B. Todd McCaskell
- C. Chris Moore
- D. Dan Hartman
- E. Dave Hansen

13. New Products

- A.
- B.

14. New Business

- A. Fiscal Year 2016-2017 Budget
- B.

15. Set next Quarterly meeting date (Thursday, October 20, 2016).

16. Adjourn.

MINUTES
SOUTH DAKOTA STATE PLUMBING COMMISSION
PIERRE, SOUTH DAKOTA

The regular quarterly meeting of the South Dakota State Plumbing Commission was called to order by Vice President McCaskell at 9:25 a.m. on Thursday, April 21, 2016 at the Governor's Inn, 700 W. Sioux Ave., Pierre, South Dakota.

Commissioners present:

Todd McCaskell

Dan Hartman

Chris Moore

Staff present:

Mike Richards, Executive Director

Nina Ripley, Administrative Assistant

Inspectors present:

Jeff Leuning

James Borth

Gerald Johnson

Richard Steen

Ronald Healy

Guests present:

Matt Marciniak, IAPMO Upper Mid-West Regional Manager

Ken Melius, SD PHCC

Vice President McCaskell called the meeting to order at 9:25 am.

The minutes to the January 21, 2016 commission meeting were presented to the board.

Upon review Commissioner Hartman moved to approve the minutes as presented.

Seconded by Commissioner Moore. Motion carried.

The treasurer's report for January, February and March 2016 were presented and reviewed by the commission. Commissioner Moore moved that these reports be approved as presented. Seconded by Commissioner Hartman. Motion carried.

The bills paid checklist for January, February and March 2016 were presented and reviewed by the commission. Commissioner Hartman moved that these reports be approved as presented. Seconded by Commissioner Moore. Motion carried.

The applications received record for January, February and March 2016 were presented and reviewed by the commission. Commissioner Moore moved that this report be approved as presented. Seconded by Commissioner Hartman. Motion carried.

The commission reviewed the quarterly inspection report for Inspectors Borth, Leuning, Johnson, Steen and Healy. Upon review, Commissioner Hartman moved that this report be approved as presented. Seconded by Commissioner Moore. Motion carried.

Inspectors reports by Leuning, Borth, Steen, Johnson and Healy.

Director Richards reported on the Legislative Update, the 2015 Uniform Plumbing Code has been approved and work has been done on preparing for the changes for the Rules Hearing.

Director Richards presented the commission with a Reciprocity Agreement with the state of Iowa. Upon review Commissioner Hartman moved to accept the reciprocal agreement. Seconded by Commissioner Moore. Motion carried.

Ken Melius gave his report on the 18 continuing education classes put on in March.

Matt Marciniak gave a report on the progress of Minnesota's adoption for the UPC, Minnesota's being a Custom Code to their state and continuing education approval.

Commission reports by McCaskell, Hartman and Moore.

Discussion was held on the date of the next quarterly meeting of the commission. Commissioner Hartman moved that the next meeting be held in Pierre on Thursday, July 21, 2016. Seconded by Commissioner Moore. Motion carried.

Discussion was held on the date for the Proposed Rules Hearing. Commissioner Moore moved that the Hearing be held in Pierre on Thursday, July 21, 2016. Seconded by Commissioner Hartman. Motion carried.

There being no further business Commissioner Moore moved to adjourn the meeting. Seconded by Commissioner Hartman. Motioned carried.

Respectfully submitted,

Michael Richards
Executive Director

APPROVED:

Todd McCaskell, Commission Vice Chair

FISCAL YEAR 2015-2016

MONTHLY BUDGET REPORT

DATE 04/30/2016

SOUTH DAKOTA STATE PLUMBING COMMISSION

CONTRACTOR		JOURNEYMAN		APPRENTICE	
PLUMBING	762	PLUMBING	668	PLUMBING	404
SEWER & WATER	329	SEWER & WATER	254	SEWER & WATE	16
WATER COND	31	WATER COND	21	WATER COND	5
APPLIANCE	30	APPLIANCE	20	APPLIANCE	1
MOBILE HOME	22	MOBLIE HOME	15	MOBILE HOME	12
IRRIGATION	31	IRRIGATION	4	IRRIGATION	1

EXPENDITURES	2015-2016 BUDGET	THIS PERIOD	TO DATE	BUDGET BALANCE	% TO DATE
1. Salaries	301,200.00	37,450.04	260,761.67	40,438.33	86
2. OASI	2,247.01	2,872.60	19,903.50	3,196.50	86
3. Retirement	448.20	2,247.01	15,645.77	2,554.23	86
4. Health Insurance	29.97	4,448.20	42,175.54	13,824.46	75
5. Misc Emp Benefits	300.00	29.97	295.51	204.49	59
6. Commission Expense	4,000.00	300.00	2,866.31	1,133.69	72
7. Travel Expenses	87,000.00	7,093.46	71,127.08	15,872.92	82
8. Central Services	40,000.00	2,440.55	29,275.31	10,724.69	73
9. Rent	7,500.00	621.39	6,213.90	1,286.10	83
10. Telephone	8,000.00	559.30	5,372.92	2,627.08	67
11. Postage	9,000.00	300.05	6,200.16	2,799.84	69
12. Insurance Premiums	2,000.00	912.00	912.00	1,088.00	46
13. Office Supplies	5,000.00	117.45	285.33	2,147.67	57
14. Printing	5,000.00	255.23	2,662.24	2,337.76	53
15. Books & Subscript	10,000.00		11,113.12	(1,113.12)	111
16. Sales Tax	600.00	22.20	893.70	(293.70)	149
17. Miscellaneous	5,000.00			3,938.18	21
Totals	487,325.18	59,669.45	479,332.88	102,767.12	82

Beginning Balance	263,085.56
This Months Deposits	30,175.00
Total Cash on Hand	293,260.56
This Months Expenses	59,669.45
New Balance on Hand	233,591.11

NOTES: Balance on Hand on 4/30/15
was \$170,376.21

() indicate -

FISCAL YEAR 2015-2016

MONTHLY BUDGET REPORT

DATE 05/31/2016

SOUTH DAKOTA STATE PLUMBING COMMISSION

CONTRACTOR		JOURNEYMAN		APPRENTICE	
PLUMBING	762	PLUMBING	668	PLUMBING	404
SEWER & WATER	329	SEWER & WATER	254	SEWER & WATE	16
WATER COND	31	WATER COND	21	WATER COND	5
APPLIANCE	30	APPLIANCE	20	APPLIANCE	1
MOBILE HOME	22	MOBLIE HOME	15	MOBILE HOME	12
IRRIGATION	31	IRRIGATION	4	IRRIGATION	1

EXPENDITURES	2015-2016 BUDGET	THIS PERIOD	TO DATE	BUDGET BALANCE	% TO DATE
1. Salaries	301,200.00	13,175.30	273,936.97	27,263.03	91
2. OASI	23,100.00	1,025.51	20,929.01	2,170.99	91
3. Retirement	18,200.00	790.50	16,436.27	1,763.73	90
4. Health Insurance	56,000.00	940.71	43,116.25	12,883.75	77
5. Misc Emp Benefits	500.00	10.54	306.05	193.95	61
6. Commission Expense	4,000.00	527.64	3,393.95	606.05	85
7. Travel Expenses	87,000.00	7,108.98	78,236.06	8,763.94	90
8. Central Services	40,000.00	4,386.24	33,661.55	6,338.45	84
9. Rent	7,500.00	621.39	6,835.29	664.71	91
10. Telephone	8,000.00	520.13	5,893.05	2,106.95	74
11. Postage	9,000.00	319.14	6,519.30	2,480.70	72
12. Insurance Premiums	2,000.00		912.00	1,088.00	46
13. Office Supplies	5,000.00	176.56	3,028.89	1,971.11	61
14. Printing	5,000.00	1,246.85	3,909.09	1,090.91	78
15. Books & Subscript	10,000.00	816.00	11,929.12	(1,929.12)	119
16. Sales Tax	600.00	19.10	912.80	(312.80)	152
17. Miscellaneous	5,000.00	299.83	1,361.65	3,638.35	27
Totals	582,100.00	31,984.42	511,317.30	70,782.70	88

Beginning Balance	233,591.11
This Months Deposits	34,835.00
Total Cash on Hand	268,426.11
This Months Expenses	31,984.42
New Balance on Hand	236,441.69

NOTES: Balance on Hand on 5/31/15
was \$146,903.66

() indicate -

FISCAL YEAR 2015-2016

MONTHLY BUDGET REPORT

DATE 06/30/2016

SOUTH DAKOTA STATE PLUMBING COMMISSION

CONTRACTOR		JOURNEYMAN		APPRENTICE	
PLUMBING	762	PLUMBING	668	PLUMBING	404
SEWER & WATER	329	SEWER & WATER	254	SEWER & WATE	16
WATER COND	31	WATER COND	21	WATER COND	5
APPLIANCE	30	APPLIANCE	20	APPLIANCE	1
MOBILE HOME	22	MOBLIE HOME	15	MOBILE HOME	12
IRRIGATION	31	IRRIGATION	4	IRRIGATION	1

EXPENDITURES	2015-2016 BUDGET	THIS PERIOD	TO DATE	BUDGET BALANCE	% TO DATE
1. Salaries	301,200.00	26,122.39	300,059.36	1,140.64	99
2. OASI	23,100.00	1,983.82	22,912.83	187.17	99
3. Retirement	18,200.00	1,567.25	18,003.52	196.48	99
4. Health Insurance	56,000.00	1,880.75	44,997.00	11,003.00	80
5. Misc Emp Benefits	500.00	20.77	326.82	173.18	65
6. Commission Expense	4,000.00		3,393.95	606.05	85
7. Travel Expenses	87,000.00	8,131.22	86,367.28	632.72	99
8. Central Services	40,000.00	1,723.49	35,385.04	4,614.96	88
9. Rent	7,500.00	621.39	7,456.68	43.32	99
10. Telephone	8,000.00	1,112.21	7,005.26	994.74	88
11. Postage	9,000.00	246.16	6,765.46	2,234.54	75
12. Insurance Premiums	2,000.00		912	1,088.00	46
13. Office Supplies	5,000.00	132.85	3,161.74	1,838.26	63
14. Printing	5,000.00	130.38	4,039.47	960.53	81
15. Books & Subscript	10,000.00		11,929.12	(1,929.12)	119
16. Sales Tax	600.00	39.00	951.80	(351.80)	159
17. Miscellaneous	5,000.00	4,246.84	5,608.49	(608.49)	112
Totals	582,100.00	47,958.52	559,275.82	22,824.18	96

Beginning Balance	236,441.69
This Months Deposits	35,725.00
Total Cash on Hand	272,166.69
This Months Expenses	47,958.52
New Balance on Hand	224,208.17

NOTES: Balance on Hand on 6/30/15
was \$146,903.66

() indicate -

APPLICATIONS RECEIVED RECORD

2015-2016

NAME AND ADDRESS	LICENSE	DATE	APPLICATIONS	EXAM	GRADE	LICENSE NUMBER
	DATE	RECEIVED	APPROVED	PASSED		
PLUMBING CONTRACTORS						
Marcus R Scroggins, San Antonio TX	04/15/2016	04/12/2016	X	Reciprocity		1931C
Travis L Spartz, Slayton MN	04/29/2016	04/25/2016	X	Reciprocity		1932C
Travis J Powers, Bangor WI	04/29/2016	04/25/2016	X	Reciprocity		1933C
John Albrecht, West Fargo ND	05/09/2016	05/05/2016	X	Reciprocity		1934C
Rylan M Ojala, Lake Norden	05/09/2016	05/06/2016	X	X	97.37%	1935C
William R White, Sparta WI	06/20/2016	06/20/2016	X	Reciprocity		1936C
Jesse Berger, Coon Valley WI	06/20/2016	06/20/2016	X	Reciprocity		1937C
Kenneth P Williams, Bozeman MT	06/20/2016	06/20/2016	X	Reciprocity		1938C
JOURNEYMAN PLUMBERS						
Jeffrey C Kenney, Orlando FL	04/01/2016	03/29/2016	X	Reciprocity		2809P
William S Quist, Pipestone MN	04/15/2016	04/11/2016	X	Reciprocity		2810P
Chad H Cummings, Rapid City	04/15/2016	05/27/2015	X	X	79.99%	2811P
Allen B Gunn, Harrisburg	04/15/2016	03/28/2016	X	X	86.54%	2812P
Brian D Saul, Sioux City IA	04/22/2016	04/18/2016	X	Reciprocity		2813P
Thomas C Younger, Rapid City	04/22/2016	03/14/2016	X	X	83.79%	2814P
David D Chapman, Rapid City	04/22/2016	04/11/2016	X	X	87.94%	2815P
Chad P Viereck, Canistota	04/22/2016	04/11/2006	X	X	72.53%	2816P
Mathew J Klocke, Fargo ND	05/09/2016	05/05/2016	X	Reciprocity		2817P
Addison B Lewis, Sioux Falls	05/09/2016	05/04/2016	X	X	77.65%	2818P
Lonnie A Keith, Fort Pierre	05/09/2016	04/27/2016	X	X	89.03%	2819P
John C Atkins, Hermosa	05/09/2016	03/16/2016	X	X	73.59%	2820P
Daniel Lee Owne, Dickinson ND	05/20/2016	05/16/2016	X	Reciprocity		2821P
John McCarty, Medford MN	06/03/2016	06/03/2016	X	Reciprocity		2822P
Ronald Opine, Ramsey MN	06/03/2016	06/03/2016	X	Reciprocity		2823P
Neil Staniszewski, Brookings	06/15/2016	06/01/2016	X	X	86.76%	2824P
Darby D Feist, Aberdeen	06/15/2016	06/08/2016	X	X	87.38%	2825P
David P Timmons, Pierre	06/30/2016	03/21/2016	X	X	94.00%	2826P
APPRENTICE PLUMBERS						
Andrew J Jensen, Vermillion	04/01/2016	03/28/2016	X	X	77.88%	4299-2A
Daniel Jay Brown, Sioux Falls	04/08/2016	04/06/2016	X			4300-2A+7
Anthony Nicolussi, Rapid City	04/08/2016	04/06/2016	X			4301-1A
Drew Eldeen, Sioux Falls	04/08/2016	04/07/2016	X			4302-3A
Colby Gregg, Hartford	04/08/2016	04/07/2016	X			4303-0A

APPLICATIONS RECEIVED RECORD

2015-2016

NAME AND ADDRESS	LICENSE	DATE	APPLICATIONS	EXAM	LICENSE
	DATE	RECEIVED	APPROVED	RETURNED PASSED	
APPRENTICE PLUMBERS CONTINUED					
Glen Greenfield, Sioux Falls	04/08/2016	04/07/2016	X		4304-15A
Tyler Hughes, Pipestone MN	04/08/2016	04/07/2016	X		4305-0A
Jonathan Luke, Sioux Falls	04/08/2016	04/08/2016	X		4306-2A+4
Bbo G Feldman, Sioux Falls	04/08/2016	04/08/2016	X		4307-0A
Joshua Jensen, Harrisburg	04/15/2016	04/15/2016	X		4308-1A+9
Alexander Charels Hamaker, Spearfish	04/15/2016	04/11/2016	X		4309-0A+6
Sven Wilen, Belle Fourche	04/15/2016	04/11/2016	X		4310-0A+6
Logan Mayer, Sturgis	04/15/2016	04/11/2016	X		4311-0A+2
Patrick McDonald, Hartford	04/15/2016	04/14/2016	X		4312-2A
Robbert G Hogan, Hartford	04/15/2016	04/14/2016	X		4313-2A+6
Chad W Stirling, Parkston	04/15/2016	04/14/2016	X		4314-0A
Tom Thornton, Hartford	04/15/2016	04/14/2016	X		4315-0A
Scott Aberham, Garretson	04/15/2016	04/14/2016	X		4316-0A
Terry Reinert, Sioux Falls	04/15/2016	04/15/2016	X		4317-3A+6
Jacob L Meendering, Inwood IA	04/15/2016	04/15/2016	X		4318-1A+9
Gregory A Meendering, Inwood IA	04/15/2016	04/15/2016	X		4319-2A+9
Robert Russell Bledsoe, Hot Springs	04/15/2016	04/15/2016	X		4320-0A+6
Jonathon Mollberg, Luverne MN	04/22/2016	04/22/2016	X		4321-0A
Robert C Stevens, Mitchell	04/22/2016	04/20/2016	X		4322-0A
Byron A Natole, Sioux Falls	04/22/2016	04/18/2016	X		4323-0A
Jared W Angerman, Sioux City IA	04/29/2016	04/25/2016	X		4324-0A
Dayton J Lewis, Sioux City IA	04/29/2016	04/25/2016	X		4325-0A+9
Derek Huemiller, Sprecher	04/29/2016	04/27/2016	X		4326-0A
Ben Curley, Madison	04/29/2016	04/28/2016	X		4327-0A+2
Doug Poncelett, Sioux Falls	05/09/2016	05/09/2016	X		4328-4A
Glenn Hoekman, Redfield	05/09/2016	05/09/2016	X		4329-0A
Larry L Gehlhausen, Sioux Falls	05/09/2016	05/02/2016	X		4330-1A
Zachary King, Spearfish	05/09/2016	05/02/2016	X		4331-0A+3
Brady Hansen, Spearfish	05/09/2016	05/02/2016	X		4332-0A+3
Curt Guffin, Sioux Falls	05/09/2016	05/05/2016	X		4333-3A+2
Issac Reece Hackett, Sioux Falls	05/09/2016	05/05/2016	X		4334-0A+9
Dustin Sindt, Mitchell	05/09/2016	05/05/2016	X		4335-0A
Dylanger Pierson, Mitchell	05/13/2016	05/11/2016	X		4336-0A
John A Sheffield, Sioux Falls	05/13/2016	05/11/2006	X		4337-0A
Ryan A Mathers, Valley Springs	05/13/2016	05/11/2016	X		4338-0A

APPLICATIONS RECEIVED RECORD

2015-2016

NAME AND ADDRESS	LICENSE	DATE	APPLICATIONS	EXAM	GRADE	LICENSE NUMBER
	DATE	RECEIVED	APPROVED	RETURNED PASSED		
<u>APPRENTICE PLUMBERS CONTINUED</u>						
Daniel I Roggenbauer, Sioux Falls	05/13/2016	05/11/2016	X			4339-0A+10
Benjamin Randolph, Garretson	05/13/2016	05/11/2016	X			4340-3A
Camden Ostlie, Sioux Falls	05/13/2016	05/11/2016	X			4341-0A+2
Zach Liesinger, Sioux Falls	05/20/2016	05/20/2016	X			4342-0A+11
Chris Stuckey, Yankton	05/20/2016	05/20/2016	X			4343-2A
Jason Bodin, Brandon	05/20/2016	05/20/2016	X			4344-0A

QUARTERLY INSPECTION REPORT

							QUART.	QT. TOT	TOTAL	TOTAL	STOPPED/
			APRIL	MAY	JUNE	TOTAL	2014-2015	LIVING	RURAL	NO	
								UNITS	INSPECT.	INSPECT.	
INSPECTIONS:											
BORTH			64	92	90	246	219	130	175	2	
LEUNING			90	117	106	313	340	322	288	2	
STEEN			68	88	105	261	277	256	97	3	
HEALY			202	215	193	610	561	603	228	8	
JOHNSON			76	126	106	308	358	292	129	4	
TOTAL			500	638	600	1738	1755	1603	917	19	
NON-RURAL JOBS CORRECTED W/O CITATION:											
BORTH			3	15	6	24	9				
LEUNING			6	6	7	19	17				
STEEN			10	12	15	37	27				
HEALY			13	25	8	46	25				
JOHNSON			12	18	15	45	46				
TOTAL			44	76	51	171	124				
RURAL JOBS CORRECTED W/O CITATION:											
BORTH			8	21	7	36	42				
LEUNING			9	7	11	27	35				
STEEN			7	5	10	22	25				
HEALY			15	12	8	35	14				
JOHNSON			12	18	9	39	42				
TOTAL			51	63	45	159	158				
VIOLATIONS FOR PLUMBING WITHOUT LICENSE:											
BORTH			0	0	0	0	0				
LEUNING			0	0	0	0	0				
STEEN			0	0	1	1	0				
HEALY			0	0	0	0	0				
JOHNSON			2	1	1	4	0				
TOTAL			2	1	2	5	0				
CITATIONS:											
BORTH			0	0	0	0	1				
LEUNING			0	0	0	0	0				
STEEN			0	0	3	3	0				
HEALY			0	0	0	0	0				
JOHNSON			1	0	0	1	2				
TOTAL			1	0	3	4	3				
INSPECTION REQUESTS:											
			432	552	509	1,493	1,499				
INCOMING PHONE CALLS:											
			206	391	452	1,049	1,202				

				BORTH				LEUNING			
				APRIL	MAY	JUNE	TOTAL	APRIL	MAY	JUNE	TOTAL
CONTRACTOR CONTACTS				17	22	29	68	12	14	17	43
CITY OFFICIAL CONTACTS				3	0	0	3	0	0	0	0
CODE SEMINAR PROGRAMS				1	0	0	1	0	0	0	0
OTHER MEETINGS, EXAMS, ETC.				1	0	0	1	1	0	0	1
JOBS WITHOUT INSPECTIONS				146	145	139		299	319	299	
				STEEN				HEALY			
				APRIL	MAY	JUNE	TOTAL	APRIL	MAY	JUNE	TOTAL
CONTRACTOR CONTACTS				15	16	21	52	76	92	74	242
CITY OFFICIAL CONTACTS				0	0	0	0	18	17	12	47
CODE SEMINAR PROGRAMS				0	0	0	0	0	0	0	0
OTHER MEETINGS, EXAMS, ETC.				1	0	0	1	3	0	0	3
JOBS WITHOUT INSPECTIONS				171	194	195		202	200	211	
				JOHNSON							
				APRIL	MAY	JUNE	TOTAL				
CONTRACTOR CONTACTS				24	28	27	79				
CITY OFFICIAL CONTACTS				2	2	3	7				
CODE SEMINAR PROGRAMS				1	0	0	1				
OTHER MEETINGS, EXAMS, ETC.				2	0	0	2				
JOBS WITHOUT INSPECTIONS				378	389	385					

