

**Meeting Minutes**  
**SOUTH DAKOTA PLUMBING COMMISSION**  
**Meeting via Microsoft Teams**  
October 24, 2024, 10:00 a.m. CDT

Vice Chair Bailey called the meeting to order at 10:12 am. Program Director Nielsen called the roll. A quorum was present.

**Board Members Present electronically:** Jim Bailey, Jeff Leuning, Jon Kist, and Brian Cooper.

**Board Members absent:** Duane Levanen.

**Others Present electronically:** Mandy Nielsen, Program Director; Carol Ames, Senior Secretary; Jerry McCabe, DLR Division Director; Jodi Aumer, Director of Professional Licensing; Kristi Brunick, South Dakota Association of Plumbing, Heating, and Cooling Contractors Executive Vice President; and Justin Blain, City of Sioux Falls Plumbing Inspector.

Bailey made a motion to approve the agenda. Cooper seconded the motion. **MOTION PASSED.**

Cooper made a motion to approve the July 24, 2024, meeting minutes. Leuning seconded the motion. **MOTION PASSED.**

Bailey made a motion that Program Director Mandy Nielsen be the secretary-treasurer. Kist seconded the motion. **MOTION PASSED.**

The Commission discussed the use of a common seal on license cards and mailings that require a seal. Program Director Nielsen provided a proposed update to the common seal. Cooper made a motion to approve the updated common seal. Leuning seconded the motion. **MOTION PASSED.**

Vice Chair Bailey opened the floor to public comment. Kristi Brunick with the SDPHCC spoke.

Review of quarterly reports, applications received, and inspection reports were moved to the next commission meeting.

Program Director Nielsen presented her report.

The Commission discussed restricted licensing.

The Commission discussed inspections.

The Commission discussed 2024 UPC adoption status.

The Commission discussed fees and increases.

The Commission discussed citations and fines.

Bailey made a motion to set the next quarterly meeting for January 9, 2025. Cooper seconded the motion. **MOTION PASSED.**

Vice Chair Bailey adjourned the meeting at 11:29 am.

DRAFT

AVAILABLE FUNDS  
 AS OF: 07/31/2024  
 FY YEAR REMAINING: 91.8%  
 PAY DAYS REMAINING: 0

MONTHLY

BUDGET UNIT 1034

DATE 08/03/2024

CENTER NAME PLUMBING COMMISSION - INFO

COMP	ORIGINAL APPROPRIATION	APPROPRIATION TRANSFERS	YEAR-TO-DATE COMMITMENTS	YEAR-TO-DATE ENCUMBRANCES	YEAR-TO-DATE EXPENDITURES	AVAILABLE APPROPRIATIONS	CASH BALANCE
6503-I	1,072,768.00	0.00	0.00	16,977.84	74,737.97	981,052.19	356,954.33
BUDGETED TOT	1,072,768.00	0.00	0.00	16,977.84	74,737.97	981,052.19	
ALL COMP TOT	1,072,768.00	0.00	0.00	16,977.84	74,737.97	981,052.19	

TOTAL BUDGETED:

	OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	EXPENDITURES		BUDGET AVAILABLE	PCT AVL
					MONTHLY	YEAR-TO-DATE		
5101	EMPLOYEE SALARIES	548,174.00	0.00	0.00	42,507.22	42,507.22	505,666.78	92.2
5102	EMPLOYEE BENEFITS	174,315.00	0.00	0.00	12,603.08	12,603.08	161,711.92	92.8
5203	TRAVEL	137,501.00	0.00	0.00	10,577.19	10,577.19	126,923.81	92.3
5204	CONTRACTUAL SVCS	165,103.00	0.00	16,977.84	7,352.88	7,352.88	140,772.28	85.3
5205	SUPPLIES & MATRLS	46,675.00	0.00	0.00	1,697.60	1,697.60	44,977.40	96.4
5208	OTHER	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.0
	TOTALS	1,072,768.00	0.00	16,977.84	74,737.97	74,737.97	981,052.19	91.5

BREAKOUT BY COMPANY:

COMPANY 6503-I PROFESSIONAL & LICENSING BOARDS

5101000	EMPLOYEE SALARIES	548,174.00	0.00	0.00	42,507.22	42,507.22	505,666.78	92.2
5102000	EMPLOYEE BENEFITS	174,315.00	0.00	0.00	12,603.08	12,603.08	161,711.92	92.8
5203000	TRAVEL	137,501.00	0.00	0.00	10,577.19	10,577.19	126,923.81	92.3
5204000	CONTRACTUAL SVCS	165,103.00	0.00	16,977.84	7,352.88	7,352.88	140,772.28	85.3
5205000	SUPPLIES & MATRLS	46,675.00	0.00	0.00	1,697.60	1,697.60	44,977.40	96.4
5208000	OTHER	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.0
	PS SUBTOTALS	722,489.00	0.00	0.00	55,110.30	55,110.30	667,378.70	92.4
	OE SUBTOTALS	350,279.00	0.00	16,977.84	19,627.67	19,627.67	313,673.49	89.5
	COMPANY 6503-I TOT	1,072,768.00	0.00	16,977.84	74,737.97	74,737.97	981,052.19	91.5

STATE OF SOUTH DAKOTA  
 MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT  
 FOR PERIOD ENDING: 07/31/2024

AGENCY 10 LABOR & REGULATION  
 BUDGET UNIT 1034 PLUMBING COMMISSION - INFO  
 CENTER-5 10340 PLUMBING COMMISSION

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO		6503				
COMPANY NAME		PROFESSIONAL & LICENSING BOARDS				
103400061820	6503	51010100	F-T EMP SAL & WAGES	41,074.94	41,074.94	
103400061820	6503	51010200	P-T/TEMP EMP SAL & WAGES	1,432.28	1,432.28	
ACCT:	5101	EMPLOYEE SALARIES		42,507.22	42,507.22	*
103400061820	6503	51020100	OASI-EMPLOYER'S SHARE	3,137.68	3,137.68	
103400061820	6503	51020200	RETIREMENT-ER SHARE	2,464.54	2,464.54	
103400061820	6503	51020600	HEALTH/LIFE INS.-ER SHARE	6,921.84	6,921.84	
103400061820	6503	51020800	WORKER'S COMPENSATION	72.23	72.23	
103400061820	6503	51020900	UNEMPLOYMENT COMPENSATION	6.79	6.79	
ACCT:	5102	EMPLOYEE BENEFITS		12,603.08	12,603.08	*
ACCT:	51	PERSONAL SERVICES		55,110.30	55,110.30	**
103400061820	6503	52030100	AUTO-STATE OWNED-IN STATE	9,103.19	9,103.19	
103400061820	6503	52031000	LODGING/IN-STATE	620.00	620.00	
103400061820	6503	52031400	TAXABLE MEALS/IN-STATE	854.00	854.00	
ACCT:	5203	TRAVEL		10,577.19	10,577.19	*
103400061820	6503	52041800	COMPUTER SERVICES-STATE	2,580.05	2,580.05	
103400061820	6503	52041810	BIT DEVELOPMENT COSTS	748.00	748.00	
103400061820	6503	52042000	CENTRAL SERVICES	3,249.07	3,249.07	
103400061820	6503	52042200	EQUIPMENT SERV & MAINT	36.81	36.81	
103400061820	6503	52042300	JANITORIAL & MAINT SERV	3.03	3.03	
103400061820	6503	52045300	TELECOMMUNICATIONS SRVCS	542.44	542.44	
103400061820	6503	52045500	GARBAGE & SEWER	10.00	10.00	
103400061820	6503	52047400	BANK FEES AND CHARGES	179.60	179.60	
103400061820	6503	52049600	OTHER CONTRACTUAL SERVICE	3.88	3.88	
ACCT:	5204	CONTRACTUAL SERVICES		7,352.88	7,352.88	*
103400061820	6503	52050200	OFFICE SUPPLIES	462.74	462.74	
103400061820	6503	52053100	PRINTING-STATE	259.51	259.51	
103400061820	6503	52053500	POSTAGE	975.35	975.35	
ACCT:	5205	SUPPLIES & MATERIALS		1,697.60	1,697.60	*
ACCT:	52	OPERATING EXPENSES		19,627.67	19,627.67	**
COMP:	6503	PROFESSIONAL & LICENSING BOARDS		74,737.97	74,737.97	***
CENTER:	103400061820			74,737.97	74,737.97	****
B UNIT:	1034			74,737.97	74,737.97	*****

STATE OF SOUTH DAKOTA  
 REVENUE SUMMARY BY BUDGET UNIT  
 FOR PERIOD ENDING: 07/31/2024

AGENCY 10 SECRETARIAT ADMINISTRATION  
 BUDGET UNIT 1034 PLUMBING COMMISSION - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO		6503				
COMPANY NAME		PROFESSIONAL & LICENSING BOARDS				
103400061820	6503	4293960	PLUMBING CONTRACTORS	1,100.00	1,100.00	
103400061820	6503	4293961	SEWER/WATER CONTRACTOR	11,280.00	11,280.00	
103400061820	6503	4293962	AC, MHC, UIC, WCC	3,360.00	3,360.00	
103400061820	6503	4293963	PLUMBERS 5 YR APPRENTICE	525.00	525.00	
103400061820	6503	4293964	AI, MHI, SWI, UII, WCI	2,340.00	2,340.00	
103400061820	6503	4293966	CONTRACTORS EXAM/RE-EXAM	600.00	600.00	
103400061820	6503	4293967	PL INST EXAM/RE-EXAM	600.00	600.00	
103400061820	6503	4293968ZZPLMBG	RESTRICTED CONTRACTOR	330.00	330.00	
103400061820	6503	4293970ZZPLMBG	INSPEC FEES/RESIDENTIAL	9,620.00	9,620.00	
103400061820	6503	4293971ZZPLMBG	INSPEC FEES/COMMERCIAL	5,780.00	5,780.00	
103400061820	6503	4293972ZZPLMBG	CERT FEES/CONTRACTOR	325.00	325.00	
103400061820	6503	4293973ZZPLMBG	CERT FEES/HOMEOWNER	95.00	95.00	
103400061820	6503	4293974ZZPLMBG	APPRENTICE PLUMBERS	220.00	220.00	
ACCT:	4293	BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)		36,175.00	36,175.00	*
ACCT:	42	LICENSES, PERMITS & FEES		36,175.00	36,175.00	**
103400061820	6503	4596103	CODE BOOKS - PLUMBING	800.00	800.00	
ACCT:	4596			800.00	800.00	*
ACCT:	45	CHARGES FOR SALES & SERVICES		800.00	800.00	**
CNTR:	103400061820			36,975.00	36,975.00	***
COMP:	6503			36,975.00	36,975.00	****
B UNIT:	1034			36,975.00	36,975.00	*****

STATE OF SOUTH DAKOTA  
CASH CENTER BALANCES  
AS OF: 07/31/2024

AGENCY: 10 LABOR & REGULATION  
BUDGET UNIT: 1034 PLUMBING COMMISSION - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103400061820	1140000	356,954.33	DR	PLUMBING COMMISSION
COMPANY/SOURCE TOTAL 6503 618			356,954.33	DR *	
COMP/BUDG UNIT TOTAL 6503 1034			356,954.33	DR **	
BUDGET UNIT TOTAL 1034			356,954.33	DR ***	

AVAILABLE FUNDS  
 AS OF: 08/31/2024  
 FY YEAR REMAINING: 83.3%  
 PAY DAYS REMAINING: 0

MONTHLY

BUDGET UNIT 1034

DATE 08/31/2024

CENTER NAME PLUMBING COMMISSION - INFO

COMP	ORIGINAL APPROPRIATION	APPROPRIATION TRANSFERS	YEAR-TO-DATE COMMITMENTS	YEAR-TO-DATE ENCUMBRANCES	YEAR-TO-DATE EXPENDITURES	AVAILABLE APPROPRIATIONS	CASH BALANCE
6503-I	1,072,768.00	0.00	0.00	2,279.96	177,075.10	893,412.94	354,671.94
BUDGETED TOT	1,072,768.00	0.00	0.00	2,279.96	177,075.10	893,412.94	
ALL COMP TOT	1,072,768.00	0.00	0.00	2,279.96	177,075.10	893,412.94	

TOTAL BUDGETED:

	OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	EXPENDITURES		BUDGET AVAILABLE	PCT AVL
					MONTHLY	YEAR-TO-DATE		
5101	EMPLOYEE SALARIES	548,174.00	0.00	0.00	70,003.33	112,510.55	435,663.45	79.5
5102	EMPLOYEE BENEFITS	174,315.00	0.00	0.00	19,737.00	32,340.08	141,974.92	81.4
5203	TRAVEL	137,501.00	0.00	0.00	1,902.03	12,479.22	125,021.78	90.9
5204	CONTRACTUAL SVCS	165,103.00	0.00	2,279.96	6,665.97	14,018.85	148,804.19	90.1
5205	SUPPLIES & MATRLS	46,675.00	0.00	0.00	3,933.78	5,631.38	41,043.62	87.9
5208	OTHER	1,000.00	0.00	0.00	95.02	95.02	904.98	90.5
	TOTALS	1,072,768.00	0.00	2,279.96	102,337.13	177,075.10	893,412.94	83.3

BREAKOUT BY COMPANY:

COMPANY 6503-I PROFESSIONAL & LICENSING BOARDS

5101000	EMPLOYEE SALARIES	548,174.00	0.00	0.00	70,003.33	112,510.55	435,663.45	79.5
5102000	EMPLOYEE BENEFITS	174,315.00	0.00	0.00	19,737.00	32,340.08	141,974.92	81.4
5203000	TRAVEL	137,501.00	0.00	0.00	1,902.03	12,479.22	125,021.78	90.9
5204000	CONTRACTUAL SVCS	165,103.00	0.00	2,279.96	6,665.97	14,018.85	148,804.19	90.1
5205000	SUPPLIES & MATRLS	46,675.00	0.00	0.00	3,933.78	5,631.38	41,043.62	87.9
5208000	OTHER	1,000.00	0.00	0.00	95.02	95.02	904.98	90.5
	PS SUBTOTALS	722,489.00	0.00	0.00	89,740.33	144,850.63	577,638.37	80.0
	OE SUBTOTALS	350,279.00	0.00	2,279.96	12,596.80	32,224.47	315,774.57	90.1
	COMPANY 6503-I TOT	1,072,768.00	0.00	2,279.96	102,337.13	177,075.10	893,412.94	83.3

STATE OF SOUTH DAKOTA  
 MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT  
 FOR PERIOD ENDING: 08/31/2024

AGENCY 10 LABOR & REGULATION  
 BUDGET UNIT 1034 PLUMBING COMMISSION - INFO  
 CENTER-5 10340 PLUMBING COMMISSION

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO		6503				
COMPANY NAME		PROFESSIONAL & LICENSING BOARDS				
103400061820	6503	51010100	F-T EMP SAL & WAGES	67,191.08	108,266.02	
103400061820	6503	51010200	P-T/TEMP EMP SAL & WAGES	2,480.25	3,912.53	
103400061820	6503	51010300	BOARD & COMM MBRS FEES	332.00	332.00	
ACCT:	5101	EMPLOYEE SALARIES		70,003.33	112,510.55	*
103400061820	6503	51020100	OASI-EMPLOYER'S SHARE	5,165.89	8,303.57	
103400061820	6503	51020200	RETIREMENT-ER SHARE	4,031.59	6,496.13	
103400061820	6503	51020600	HEALTH/LIFE INS.-ER SHARE	10,409.86	17,331.70	
103400061820	6503	51020800	WORKER'S COMPENSATION	118.47	190.70	
103400061820	6503	51020900	UNEMPLOYMENT COMPENSATION	11.19	17.98	
ACCT:	5102	EMPLOYEE BENEFITS		19,737.00	32,340.08	*
ACCT:	51	PERSONAL SERVICES		89,740.33	144,850.63	**
103400061820	6503	52030100	AUTO-STATE OWNED-IN STATE	.00	9,103.19	
103400061820	6503	52030200	AUTO PRIV (IN-ST.) L/RTE	101.48	101.48	
103400061820	6503	52030300	AUTO-PRIV (IN-ST.) H/RTE	214.84	214.84	
103400061820	6503	52031000	LODGING/IN-STATE	185.71	805.71	
103400061820	6503	52031400	TAXABLE MEALS/IN-STATE	1,064.00	1,918.00	
103400061820	6503	52031500	NON-TAXABLE MEALS/IN-ST	336.00	336.00	
ACCT:	5203	TRAVEL		1,902.03	12,479.22	*
103400061820	6503	52041800	COMPUTER SERVICES-STATE	2,580.05	5,160.10	
103400061820	6503	52041810	BIT DEVELOPMENT COSTS	165.00	913.00	
103400061820	6503	52042000	CENTRAL SERVICES	480.96	3,730.03	
103400061820	6503	52042200	EQUIPMENT SERV & MAINT	.00	36.81	
103400061820	6503	52042300	JANITORIAL & MAINT SERV	261.12	264.15	
103400061820	6503	52045250	REVENUE BOND LEASE PYMTS	2,344.09	2,344.09	
103400061820	6503	52045300	TELECOMMUNICATIONS SRVCS	547.59	1,090.03	
103400061820	6503	52045500	GARBAGE & SEWER	10.65	20.65	
103400061820	6503	52047400	BANK FEES AND CHARGES	276.51	456.11	
103400061820	6503	52049600	OTHER CONTRACTUAL SERVICE	.00	3.88	
ACCT:	5204	CONTRACTUAL SERVICES		6,665.97	14,018.85	*
103400061820	6503	52050200	OFFICE SUPPLIES	434.88	897.62	
103400061820	6503	52053100	PRINTING-STATE	1,666.44	1,925.95	
103400061820	6503	52053200	PRINTING-COMMERCIAL	914.00	914.00	
103400061820	6503	52053500	POSTAGE	770.83	1,746.18	
103400061820	6503	52053700	CLOTHING	147.63	147.63	
ACCT:	5205	SUPPLIES & MATERIALS		3,933.78	5,631.38	*
103400061820	6503	52080600	SALES TAX PAYMENTS	95.02	95.02	
ACCT:	5208	OTH EXP & BGTD OP TR		95.02	95.02	*
103400061820	6503	5228000	OPER TRANS OUT -NON BUDGT	2,700.40	2,700.40	
ACCT:	5228	NONOP EXP/NONBGTD OP TR		2,700.40	2,700.40	*

STATE OF SOUTH DAKOTA  
 MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT  
 FOR PERIOD ENDING: 08/31/2024

AGENCY 10 LABOR & REGULATION  
 BUDGET UNIT 1034 PLUMBING COMMISSION - INFO  
 CENTER-5 10340 PLUMBING COMMISSION

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
ACCT:	52		OPERATING EXPENSES	15,297.20	34,924.87	**
COMP:	6503		PROFESSIONAL & LICENSING BOARDS	105,037.53	179,775.50	***
CENTER:	103400061820			105,037.53	179,775.50	****
B UNIT:	1034			105,037.53	179,775.50	*****

STATE OF SOUTH DAKOTA  
 REVENUE SUMMARY BY BUDGET UNIT  
 FOR PERIOD ENDING: 08/31/2024

AGENCY 10 LABOR & REGULATION  
 BUDGET UNIT 1034 PLUMBING COMMISSION - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO	6503					
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS					
103400061820	6503	4293960	PLUMBING CONTRACTORS	3,850.00	4,950.00	
103400061820	6503	4293961	SEWER/WATER CONTRACTOR	9,165.00	20,445.00	
103400061820	6503	4293962	AC, MHC, UIC, WCC	1,600.00	4,960.00	
103400061820	6503	4293963	PLUMBERS 5 YR APPRENTICE	2,205.00	2,730.00	
103400061820	6503	4293964	AI, MHI, SWI, UII, WCI	3,055.00	5,395.00	
103400061820	6503	4293966	CONTRACTORS EXAM/RE-EXAM	2,000.00	2,600.00	
103400061820	6503	4293967	PL INST EXAM/RE-EXAM	2,950.00	3,550.00	
103400061820	6503	4293968ZZPLMBG	RESTRICTED CONTRACTOR	.00	330.00	
103400061820	6503	4293969ZZPLMBG	RESTRICTED INSTALLER	110.00	110.00	
103400061820	6503	4293970ZZPLMBG	INSPEC FEES/RESIDENTIAL	31,350.00	40,970.00	
103400061820	6503	4293971ZZPLMBG	INSPEC FEES/COMMERCIAL	23,810.00	29,590.00	
103400061820	6503	4293972ZZPLMBG	CERT FEES/CONTRACTOR	3,825.00	4,150.00	
103400061820	6503	4293973ZZPLMBG	CERT FEES/HOMEOWNER	210.00	305.00	
103400061820	6503	4293974ZZPLMBG	APPRENTICE PLUMBERS	370.00	590.00	
ACCT:	4293	BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)		84,500.00	120,675.00	*
ACCT:	42	LICENSES, PERMITS & FEES		84,500.00	120,675.00	**
103400061820	6503	4596103	CODE BOOKS - PLUMBING	2,380.00	3,180.00	
ACCT:	4596			2,380.00	3,180.00	*
ACCT:	45	CHARGES FOR SALES & SERVICES		2,380.00	3,180.00	**
103400061820	6503	4896018	MISC INCOME-PLUMBING	82.00	82.00	
ACCT:	4896			82.00	82.00	*
ACCT:	48	OTHER REVENUE		82.00	82.00	**
103400061820	6503	4920045	NONOPERATING REVENUES	16,413.14	16,413.14	
ACCT:	4920	NONOPERATING REVENUE		16,413.14	16,413.14	*

STATE OF SOUTH DAKOTA  
 REVENUE SUMMARY BY BUDGET UNIT  
 FOR PERIOD ENDING: 08/31/2024

AGENCY 10 LABOR & REGULATION  
 BUDGET UNIT 1034 PLUMBING COMMISSION - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
ACCT:	49	OTHER REVENUE		16,413.14	16,413.14	**
CNTR:	103400061820			103,375.14	140,350.14	***
COMP:	6503			103,375.14	140,350.14	****
B UNIT:	1034			103,375.14	140,350.14	*****

STATE OF SOUTH DAKOTA  
CASH CENTER BALANCES  
AS OF: 08/31/2024

AGENCY: 10 LABOR & REGULATION  
BUDGET UNIT: 1034 PLUMBING COMMISSION - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103400061820	1140000	354,671.94	DR	PLUMBING COMMISSION
COMPANY/SOURCE TOTAL 6503 618			354,671.94	DR *	
COMP/BUDG UNIT TOTAL 6503 1034			354,671.94	DR **	
BUDGET UNIT TOTAL 1034			354,671.94	DR ***	

AVAILABLE FUNDS  
 AS OF: 09/30/2024  
 FY YEAR REMAINING: 75.1%  
 PAY DAYS REMAINING: 18

MONTHLY

BUDGET UNIT 1034

DATE 09/28/2024

CENTER NAME PLUMBING COMMISSION - INFO

COMP	ORIGINAL APPROPRIATION	APPROPRIATION TRANSFERS	YEAR-TO-DATE COMMITMENTS	YEAR-TO-DATE ENCUMBRANCES	YEAR-TO-DATE EXPENDITURES	AVAILABLE APPROPRIATIONS	CASH BALANCE
6503-I	1,072,768.00	0.00	0.00	1,092.60	225,510.79	846,164.61	357,271.25
BUDGETED TOT	1,072,768.00	0.00	0.00	1,092.60	225,510.79	846,164.61	
ALL COMP TOT	1,072,768.00	0.00	0.00	1,092.60	225,510.79	846,164.61	

TOTAL BUDGETED:

	OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	EXPENDITURES		BUDGET AVAILABLE	PCT AVL
					MONTHLY	YEAR-TO-DATE		
5101	EMPLOYEE SALARIES	548,174.00	0.00	0.00	20,922.12	133,432.67	414,741.33	75.7
5102	EMPLOYEE BENEFITS	174,315.00	0.00	0.00	6,282.02	38,622.10	135,692.90	77.8
5203	TRAVEL	137,501.00	0.00	0.00	10,616.10	23,095.32	114,405.68	83.2
5204	CONTRACTUAL SVCS	165,103.00	0.00	1,092.60	5,398.34	19,417.19	144,593.21	87.6
5205	SUPPLIES & MATRLS	46,675.00	0.00	0.00	5,181.63	10,813.01	35,861.99	76.8
5208	OTHER	1,000.00	0.00	0.00	35.48	130.50	869.50	87.0
	TOTALS	1,072,768.00	0.00	1,092.60	48,435.69	225,510.79	846,164.61	78.9

BREAKOUT BY COMPANY:

COMPANY 6503-I PROFESSIONAL & LICENSING BOARDS

5101000	EMPLOYEE SALARIES	548,174.00	0.00	0.00	20,922.12	133,432.67	414,741.33	75.7
5102000	EMPLOYEE BENEFITS	174,315.00	0.00	0.00	6,282.02	38,622.10	135,692.90	77.8
5203000	TRAVEL	137,501.00	0.00	0.00	10,616.10	23,095.32	114,405.68	83.2
5204000	CONTRACTUAL SVCS	165,103.00	0.00	1,092.60	5,398.34	19,417.19	144,593.21	87.6
5205000	SUPPLIES & MATRLS	46,675.00	0.00	0.00	5,181.63	10,813.01	35,861.99	76.8
5208000	OTHER	1,000.00	0.00	0.00	35.48	130.50	869.50	87.0
	PS SUBTOTALS	722,489.00	0.00	0.00	27,204.14	172,054.77	550,434.23	76.2
	OE SUBTOTALS	350,279.00	0.00	1,092.60	21,231.55	53,456.02	295,730.38	84.4
	COMPANY 6503-I TOT	1,072,768.00	0.00	1,092.60	48,435.69	225,510.79	846,164.61	78.9

STATE OF SOUTH DAKOTA  
 MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT  
 FOR PERIOD ENDING: 09/30/2024

AGENCY 10 LABOR & REGULATION  
 BUDGET UNIT 1034 PLUMBING COMMISSION - INFO  
 CENTER-5 10340 PLUMBING COMMISSION

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO		6503				
COMPANY NAME		PROFESSIONAL & LICENSING BOARDS				
103400061820	6503	51010100	F-T EMP SAL & WAGES	20,241.53	128,507.55	
103400061820	6503	51010200	P-T/TEMP EMP SAL & WAGES	680.59	4,593.12	
103400061820	6503	51010300	BOARD & COMM MBRS FEES	.00	332.00	
ACCT:	5101	EMPLOYEE SALARIES		20,922.12	133,432.67	*
103400061820	6503	51020100	OASI-EMPLOYER'S SHARE	1,572.06	9,875.63	
103400061820	6503	51020200	RETIREMENT-ER SHARE	1,214.50	7,710.63	
103400061820	6503	51020600	HEALTH/LIFE INS.-ER SHARE	3,456.53	20,788.23	
103400061820	6503	51020800	WORKER'S COMPENSATION	35.57	226.27	
103400061820	6503	51020900	UNEMPLOYMENT COMPENSATION	3.36	21.34	
ACCT:	5102	EMPLOYEE BENEFITS		6,282.02	38,622.10	*
ACCT:	51	PERSONAL SERVICES		27,204.14	172,054.77	**
103400061820	6503	52030100	AUTO-STATE OWNED-IN STATE	9,764.10	18,867.29	
103400061820	6503	52030200	AUTO PRIV (IN-ST.) L/RTE	.00	101.48	
103400061820	6503	52030300	AUTO-PRIV (IN-ST.) H/RTE	.00	214.84	
103400061820	6503	52031000	LODGING/IN-STATE	.00	805.71	
103400061820	6503	52031400	TAXABLE MEALS/IN-STATE	798.00	2,716.00	
103400061820	6503	52031500	NON-TAXABLE MEALS/IN-ST	54.00	390.00	
ACCT:	5203	TRAVEL		10,616.10	23,095.32	*
103400061820	6503	52041800	COMPUTER SERVICES-STATE	2,580.05	7,740.15	
103400061820	6503	52041810	BIT DEVELOPMENT COSTS	22.00	935.00	
103400061820	6503	52042000	CENTRAL SERVICES	784.22	4,514.25	
103400061820	6503	52042200	EQUIPMENT SERV & MAINT	74.40	111.21	
103400061820	6503	52042300	JANITORIAL & MAINT SERV	124.43	388.58	
103400061820	6503	52045250	REVENUE BOND LEASE PYMTS	1,065.96	3,410.05	
103400061820	6503	52045300	TELECOMMUNICATIONS SRVCS	409.59	1,499.62	
103400061820	6503	52045500	GARBAGE & SEWER	10.65	31.30	
103400061820	6503	52047400	BANK FEES AND CHARGES	327.04	783.15	
103400061820	6503	52049600	OTHER CONTRACTUAL SERVICE	.00	3.88	
ACCT:	5204	CONTRACTUAL SERVICES		5,398.34	19,417.19	*
103400061820	6503	52050100	MERCHANDISE FOR RESALE	2,221.75	2,221.75	
103400061820	6503	52050200	OFFICE SUPPLIES	97.98	995.60	
103400061820	6503	52053100	PRINTING-STATE	.00	1,925.95	
103400061820	6503	52053200	PRINTING-COMMERCIAL	2,387.51	3,301.51	
103400061820	6503	52053500	POSTAGE	474.39	2,220.57	
103400061820	6503	52053700	CLOTHING	.00	147.63	
ACCT:	5205	SUPPLIES & MATERIALS		5,181.63	10,813.01	*
103400061820	6503	52080600	SALES TAX PAYMENTS	35.48	130.50	
ACCT:	5208	OTH EXP & BGTD OP TR		35.48	130.50	*
103400061820	6503	5228000	OPER TRANS OUT -NON BUDGT	.00	2,700.40	

STATE OF SOUTH DAKOTA  
 MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT  
 FOR PERIOD ENDING: 09/30/2024

AGENCY 10 LABOR & REGULATION  
 BUDGET UNIT 1034 PLUMBING COMMISSION - INFO  
 CENTER-5 10340 PLUMBING COMMISSION

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
ACCT:	5228	NONOP EXP/NONBGTD OP TR		.00	2,700.40	*
ACCT:	52	OPERATING EXPENSES		21,231.55	56,156.42	**
COMP:	6503	PROFESSIONAL & LICENSING BOARDS		48,435.69	228,211.19	***
CENTER:	103400061820			48,435.69	228,211.19	****
B UNIT:	1034			48,435.69	228,211.19	*****

STATE OF SOUTH DAKOTA  
 REVENUE SUMMARY BY BUDGET UNIT  
 FOR PERIOD ENDING: 09/30/2024

AGENCY 10 LABOR & REGULATION  
 BUDGET UNIT 1034 PLUMBING COMMISSION - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO		6503				
COMPANY NAME		PROFESSIONAL & LICENSING BOARDS				
103400061820	6503	4293960	PLUMBING CONTRACTORS	2,475.00	7,425.00	
103400061820	6503	4293961	SEWER/WATER CONTRACTOR	705.00	21,150.00	
103400061820	6503	4293962	AC, MHC, UIC, WCC	.00	4,960.00	
103400061820	6503	4293963	PLUMBERS 5 YR APPRENTICE	1,050.00	3,780.00	
103400061820	6503	4293964	AI, MHI, SWI, UII, WCI	455.00	5,850.00	
103400061820	6503	4293966	CONTRACTORS EXAM/RE-EXAM	1,400.00	4,000.00	
103400061820	6503	4293967	PL INST EXAM/RE-EXAM	1,700.00	5,250.00	
103400061820	6503	4293968ZZPLMBG	RESTRICTED CONTRACTOR	110.00	440.00	
103400061820	6503	4293969ZZPLMBG	RESTRICTED INSTALLER	.00	110.00	
103400061820	6503	4293970ZZPLMBG	INSPEC FEES/RESIDENTIAL	26,245.00	67,215.00	
103400061820	6503	4293971ZZPLMBG	INSPEC FEES/COMMERCIAL	13,540.00	43,130.00	
103400061820	6503	4293972ZZPLMBG	CERT FEES/CONTRACTOR	2,000.00	6,150.00	
103400061820	6503	4293973ZZPLMBG	CERT FEES/HOMEOWNER	230.00	535.00	
103400061820	6503	4293974ZZPLMBG	APPRENTICE PLUMBERS	450.00	1,040.00	
ACCT:	4293	BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)		50,360.00	171,035.00	*
ACCT:	42	LICENSES, PERMITS & FEES		50,360.00	171,035.00	**
103400061820	6503	4596103	CODE BOOKS - PLUMBING	660.00	3,840.00	
ACCT:	4596			660.00	3,840.00	*
ACCT:	45	CHARGES FOR SALES & SERVICES		660.00	3,840.00	**
103400061820	6503	4896018	MISC INCOME-PLUMBING	15.00	97.00	
ACCT:	4896			15.00	97.00	*
ACCT:	48	OTHER REVENUE		15.00	97.00	**
103400061820	6503	4920045	NONOPERATING REVENUES	.00	16,413.14	
ACCT:	4920	NONOPERATING REVENUE		.00	16,413.14	*

STATE OF SOUTH DAKOTA  
 REVENUE SUMMARY BY BUDGET UNIT  
 FOR PERIOD ENDING: 09/30/2024

AGENCY 10 LABOR & REGULATION  
 BUDGET UNIT 1034 PLUMBING COMMISSION - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
ACCT:	49	OTHER REVENUE		.00	16,413.14	**
CNTR:	103400061820			51,035.00	191,385.14	***
COMP:	6503			51,035.00	191,385.14	****
B UNIT:	1034			51,035.00	191,385.14	*****

STATE OF SOUTH DAKOTA  
CASH CENTER BALANCES  
AS OF: 09/30/2024

AGENCY: 10 LABOR & REGULATION  
BUDGET UNIT: 1034 PLUMBING COMMISSION - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103400061820	1140000	357,271.25	DR	PLUMBING COMMISSION
COMPANY/SOURCE TOTAL 6503 618			357,271.25	DR *	
COMP/BUDG UNIT TOTAL 6503 1034			357,271.25	DR **	
BUDGET UNIT TOTAL 1034			357,271.25	DR ***	

# Quarterly Applications Received Report

July – September 2024

Total of 179 applications for new licenses were submitted.

- 96 apprentice applications
- 29 Plumbing Contractor applications
- 35 Journeyman Plumber applications
- Remaining were for specialty licenses
- 63 were for license by exam
- 23 were for reciprocal license

Total of 182 renewals were submitted.

- 72 Sewer and Water Contractors
- 45 Sewer and Water Installers
- 20 apprentices
- Remaining were 10 or less of all remaining licenses but Mobile Home Installer and Restricted Installers

**QUARTERLY INSPECTION REPORT**

INSPECTIONS:	Jul	Aug	Sept	QUART.	QT. TOT	TOTAL	TOTAL	STOPPED/
				TOTAL	2023	LIVING	RURAL	NO
				UNITS	INSPECT.	INSPECT.		
ASTON	76	107	134	317	194	312	236	31
BOONE	182	206	128	516	593	480	303	49
FOSTER	171	328	246	745	614	666	241	0
HEALY	338	232	249	819	889	568	241	14
VERMEULEN	159	135	136	430	398	304	187	2
<b>TOTAL</b>	<b>926</b>	<b>1008</b>	<b>893</b>	<b>2827</b>	<b>2688</b>	<b>2330</b>	<b>1208</b>	<b>96</b>
<b>NON-RURAL JOBS CORRECTED W/O CITATION:</b>								
ASTON	6	6	6	18	43			
BOONE	17	17	12	46	60			
FOSTER	21	12	11	44	37			
HEALY	15	5	21	41	53			
VERMEULEN	0	2	0	2	1			
<b>TOTAL</b>	<b>59</b>	<b>42</b>	<b>50</b>	<b>151</b>	<b>194</b>			
<b>RURAL JOBS CORRECTED W/O CITATION:</b>								
ASTON	10	13	15	38	20			
BOONE	44	41	25	110	118			
FOSTER	7	12	14	33	14			
HEALY	17	12	20	49	36			
VERMEULEN	0	0	2	2	2			
<b>TOTAL</b>	<b>78</b>	<b>78</b>	<b>76</b>	<b>232</b>	<b>190</b>			
<b>VIOLATIONS FOR PLUMBING WITHOUT LICENSE:</b>								
ASTON	0	0	0	0	1			
BOONE	0	0	0	0	0			
FOSTER	0	0	0	0	0			
HEALY	0	1	0	1	0			
VERMEULEN	0	0	0	0	0			
<b>TOTAL</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>			
<b>CITATIONS:</b>								
ASTON	0	0	0	0	3			
BOONE	1	4	0	5	5			
FOSTER	0	0	0	0	0			
HEALY	1	5	0	6	9			
VERMEULEN	0	0	0	0	0			
<b>TOTAL</b>	<b>2</b>	<b>9</b>	<b>0</b>	<b>11</b>	<b>17</b>			
<b>INSPECTION REQUESTS:</b>								
ASTON	77	108	136	321				
BOONE	182	206	128	516				
FOSTER	171	328	246	745				
HEALY	338	232	249	819				
VERMEULEN	159	135	136	430				
<b>TOTAL</b>	<b>927</b>	<b>1009</b>	<b>895</b>	<b>2831</b>	<b>1002</b>			
<b>INCOMING PHONE CALLS OFFICE:</b>				<b>2217</b>	<b>1832</b>			
	<b>JUL</b>	<b>AUG</b>	<b>SEPT</b>	<b>TOTAL</b>	<b>JUL</b>	<b>AUG</b>	<b>SEPT</b>	<b>TOTAL</b>
ASTON					BOONE			
CONTRACTOR CONTACTS	79	63	115	257	151	145	95	391
CITY OFFICIAL CONTACTS	0	1	0	1	10	23	16	49
CODE SEMINAR PROGRAMS	0	0	0	0	2	2	2	6
OTHER MEETINGS, EXAMS, ETC.	2	0	0	2	1	0	1	2
PERMITS WITHOUT INSPECTIONS			71				353	
FOSTER					HEALY			
CONTRACTOR CONTACTS	78	148	97	323	128	85	99	312
CITY OFFICIAL CONTACTS	4	5	3	12	44	26	29	99
CODE SEMINAR PROGRAMS	0	1	0	0	2	0	0	2
OTHER MEETINGS, EXAMS, ETC.	0	0	0	0	4	8	4	16
PERMITS WITHOUT INSPECTIONS			197				90	
VERMEULEN					<b>Totals</b>			
CONTRACTOR CONTACTS	109	96	88	293	<b>545</b>	<b>537</b>	<b>494</b>	<b>1576</b>
CITY OFFICIAL CONTACTS	2	1	0	3	<b>60</b>	<b>56</b>	<b>48</b>	<b>164</b>
CODE SEMINAR PROGRAMS	0	0	0	0	<b>4</b>	<b>31</b>	<b>34</b>	<b>113</b>
OTHER MEETINGS, EXAMS, ETC.	0	0	2	2	<b>7</b>	<b>8</b>	<b>7</b>	<b>22</b>
PERMITS WITHOUT INSPECTIONS			372		<b>0</b>	<b>0</b>	<b>1083</b>	

# 2025 South Dakota Legislature

## Draft 194

*Requested by: at the request of the Department of Labor and Regulation*

1 **An Act to clarify the Plumbing Commission's rulemaking authority to set standards**  
2 **for plumbing and plumbing systems.**

3 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF SOUTH DAKOTA:

4 **Section 1. That § 36-25-15 be AMENDED:**

5 **36-25-15.** The commission shall promulgate rules, in ~~compliance~~ accordance with  
6 chapter 1-26, to ~~adopt and publish~~ minimum standards ~~relative to~~ for the design,  
7 construction, installation, improvement, extension, and alteration of materials, piping,  
8 venting, fixtures, appliances, and appurtenances in relation to plumbing and plumbing  
9 systems. All plumbing and plumbing systems ~~shall~~ must be designed, constructed,  
10 installed, improved, extended, and altered in substantial accord ~~with the requirements of~~  
11 ~~the 2015~~ with the Uniform Plumbing Code, International Association of Plumbing and  
12 Mechanical Officials, ~~as in effect January 1, 2015, and such amendments or revision as~~  
13 adopted by rule by the commission, pursuant to chapter 1-26, to protect the health, life,  
14 safety, and welfare of persons and property in this state.

# 2025 South Dakota Legislature

## Draft 193

*Requested by: at the request of the Department of Labor and Regulation*

1 **An Act to revise provisions relating to the promulgation of rules to set licensing and**  
 2 **inspection fees for plumbers and related professions.**

3 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF SOUTH DAKOTA:

4 **Section 1. That § 36-25-19 be AMENDED:**

5 **36-25-19.** A person may apply for a license required by this chapter to the  
 6 commission, accompanied by ~~a license~~ an initial application fee established by the  
 7 commission under this section. ~~If the person is not entitled to a renewal, the~~ The  
 8 commission shall ~~register~~ license a person who satisfactorily passes an examination  
 9 showing fitness to practice the person's trade. ~~Examinations may be held in conjunction~~  
 10 ~~with any quarterly meeting of the commission.~~

11 The commission shall promulgate rules, ~~pursuant to~~ in accordance with chapter 1-  
 12 26, to establish initial application fees, examination and reexamination fees, ~~and~~ license  
 13 and renewal of license fees, and license verification fees for the following licenses:  
 14 ~~plumbing contractor, plumber, water conditioning contractor, water conditioning installer,~~  
 15 ~~appliance contractor, appliance installer, sewer and water contractor, sewer and water~~  
 16 ~~installer, manufactured and mobile home contractor, manufactured and mobile home~~  
 17 ~~installer, underground irrigation contractor, underground irrigation installer, and individual~~  
 18 ~~and small on-site wastewater system installer~~

19 (1) Appliance contractor;

20 (2) Appliance installer;

21 (3) Individual and small on-site wastewater system installer;

22 (4) Manufactured and mobile home contractor;

23 (5) Manufactured and mobile home installer;

24 (6) Plumber;

25 (7) Plumbing contractor;

26 (8) Sewer and water contractor;

27 (9) Sewer and water installer;

28 (10) Underground irrigation contractor;

29 (11) Underground irrigation installer;

1 (12) Water conditioning contractor; and

2 (13) Water conditioning installer.

3 No fee established under this section for an initial application may exceed sixty  
 4 dollars. No fee established under this section for license verification may exceed thirty  
 5 dollars. No fee established under this section for an examination or reexamination may  
 6 exceed one hundred dollars. No fee established under this section for a license or renewal  
 7 of license may exceed three hundred dollars.

8 **Section 2. That § 36-25-19.1 be AMENDED:**

9 **36-25-19.1.** Any person who is responsible for the installation of plumbing work  
 10 ~~shall~~ must pay a plumbing inspection fee. The plumbing inspection fee ~~shall~~ must be the  
 11 sum of a plumbing installation certificate fee plus a plumbing permit fee. The commission  
 12 ~~shall establish by rule, promulgated pursuant to~~ promulgate rules, in accordance with  
 13 chapter 1-26, to establish the plumbing permit fee ~~and,~~ the plumbing installation  
 14 certificate fee, and an administrative late fee for failure to file with the commission the  
 15 plumbing installation certificate prior to commencing plumbing work.

16 The plumbing permit fee for a single-family dwelling unit may not exceed ~~seventy-~~  
 17 ~~five~~ one hundred twenty-five dollars. The plumbing permit fee for a multiple-dwelling unit  
 18 or a public building may not exceed ~~two hundred fifty~~ three hundred twenty-five dollars.  
 19 The plumbing installation certificate fee may not exceed ~~ten~~ twenty-five dollars. The  
 20 administrative late fee may not exceed two hundred dollars.

21 The number of inspections for each permit is limited to three inspections. The  
 22 commission may charge a fee ~~of fifty dollars for any~~ that may not exceed one hundred  
 23 dollars per additional inspection in excess of the three ~~allotted~~ inspections.

24 **Section 3. That § 36-25-21 be AMENDED:**

25 **36-25-21.** The commission may register, without examination upon the payment  
 26 of the required ~~fee~~ initial application fee, examination fee, and license fee, a nonresident  
 27 ~~applicants~~ applicant who is registered ~~under the laws of other states having in another~~  
 28 state with requirements for regulating plumbers ~~which,~~ and the commission determines  
 29 ~~are~~ the regulation of plumbers in the other state is substantially equivalent to the  
 30 requirements of this state.

31 **Section 4. That § 36-25-24 be AMENDED:**

- 1                   **36-25-24.** The commission shall promulgate rules, ~~pursuant to~~ in accordance with  
 2 chapter 1-26, on fees for ~~an~~ an;  
 3     (1) An application for an initial apprentice license;  
 4     (2) An initial apprentice license, ~~the license's~~;  
 5     (3) The annual renewal, ~~of an apprentice license~~;  
 6     (4) An examination for a third-year apprentice; and a  
 7     (5) A temporary license.

8                   The temporary license ~~fees~~ fee must be paid prior to taking the examination for  
 9 the first time. No fee may exceed fifty dollars.

10 **Section 5. That § 36-25-24.1 be AMENDED:**

11                   **36-25-24.1.** As used in §§ 36-25-14, and 36-25-19, ~~and 36-25-24~~, the term,  
 12 "underground irrigation," means any nonagricultural, landscape irrigation system.