

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA STATE PLUMBING COMMISSION

217 West Missouri Avenue, Pierre, SD 57501
Tel: 605.773.3429 Fax: 605.773.5405 email: sdplumbing@state.sd.us

HOMEOWNER PLUMBING INSTALLATION CERTIFICATE APPLICATION

Instructions:

- Form will open in Adobe Acrobat to complete, print, sign, and mail to the address above. Changes made in your internet browser will not save. You can also print the form, print legibly, and mail to the address above.
- All information must be filled in below. Incomplete application will delay processing.
- If this application is approved, a check or money order must be submitted to the Commission office for the required fees. The Plumbing Commission will send you a copy of the installation certificate, along with a letter that provides guidance on installation and inspection requirements.
 - All fees are non-refundable.

ALL FIELDS ARE REQUIRED

Name of Property/Homeowner: _____

Mailing Address: _____
Street City State Zip code

Email Address: _____ Cell Phone: _____

Home Phone: _____ Work Phone: _____

Project Information (Including directions to property):

Address: _____

City: _____ Zip Code: _____ County: _____

Directions: to single family dwelling:

Description of plumbing installation project for the single family dwelling:

1. Are you the owner of the property or farmstead where this plumbing installation is being done? Yes No
a. Proof of ownership required
2. A. **Current Residence:** Yes No B. **New Construction I intend to occupy as my residence:** Yes No
3. A. **Primary dwelling:** B. **Secondary dwelling:** Enter N/A for A or B.
4. Are you personally installing the plumbing and fixtures? Yes No
5. Rent: A. **Collecting Rent:** Yes No B. **Previously collected rent:** Yes No C. **Intend to collect rent:** Yes No
6. Is this residence for sale? Yes No Are you doing this work to prepare your residence for sale? Yes No

Acknowledgment: I declare and affirm under the penalties of perjury that this claim (petition, application, information) has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I understand that I must personally perform the plumbing installation in compliance with SDCL 36-25-17 and may not allow my plumbing permit to be used by any other person. If it is determined I have not done the work myself or am completing this installation with the intention of selling when complete, my installation certificate will be voided. I promise to abide by all the laws and rules of the State of South Dakota governing these practices.

Signature of Owner: _____ Date: _____

For office use only: Approved: _____ Denied: _____
Permit number: _____ Expiration Date: _____