

South Dakota Department of Labor & Regulation  
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[dlr.sd.gov](http://dlr.sd.gov)

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## **Unemployment Claimants Must Request Weekly Payment**

PIERRE, S.D. – The Department of Labor and Regulation (DLR) reminds unemployment insurance claimants to request a weekly benefit payment by calling 605-626-3212 after 6 p.m. CDT or by filing online at [RAclaims.sd.gov](http://RAclaims.sd.gov) any time.

Benefits are not automatically paid out, even though the work search requirement is currently waived until May 31.

“We have been seeing increased numbers of claimants not completing the weekly request,” said state Labor and Regulation Secretary Marcia Hultman. “Please be sure to answer all questions correctly and hit ‘submit.’”

To ensure benefits are not denied, claimants should file a weekly request for payment in a timely manner. Claimants have seven days from the end of the week to file for the previous week.

“The claim week begins on Sunday and ends on Saturday at midnight,” said Secretary Hultman. “Your weekly request for payment will be filed for the previous week, and you cannot file for the week until it is over.”

If a claimant has received a monetary determination letter but needs to backdate the claim or file a late request for payment, they may complete the [Backdate and Late Request Form](#). These requests will be adjudicated, and if found eligible, a lump sum will be paid.

To view payment request status, a claimant can login to their claim and view the Payment History screen.

Eligibility for each payment is determined by the information submitted on the weekly request for payment. If answers change from previous weeks, a payment request may need to be put on hold in order to review the new information. This does not mean the request was completed incorrectly, but it does need additional verification.

“Claimants called back to work should not cancel their unemployment claims,” said Secretary Hultman. “Instead, leave the claim open and do not file a weekly request for payment, in case there is another layoff.”

If claimants are called back to work, but are working reduced hours, they should continue to file a weekly request for payment. They may receive partial benefits. Failure to report accurate work hours and earnings may result in an overpayment which claimants are required to pay back.

Video tutorials have been created on the weekly request process and on other quick links and options available to a claimant when logged in, such as updating addresses or changing payment methods. Visit <https://bit.ly/UIpayment> for these videos and more.