

TIPS FOR JOB SEEKERS

PRIOR TO AN IN-PERSON OR VIRTUAL HIRING EVENT

- Register for the event
- Research companies you want to visit with, go in with an open mind
- Update your resume. Print several copies for in-person events
- Use **Big Interview** to practice your introduction and potential interview questions
- Make a good first impression. Plan your attire. Dress professionally, as if you are going to an interview.

DURING AN IN-PERSON OR VIRTUAL HIRING EVENT

- Greet employers with a smile + and a firm handshake for in-person events
- Make eye contact with employers
- Eliminate distractions by putting away your phone
- Engage and ask questions
 - What does training look like for new employees?
 - How would you describe your company's values?
 - What would a typical day look like?
 - What are you looking for in a new employee?
- Network
 - Get business cards or contact information for employers visited

AFTER AN IN-PERSON OR VIRTUAL HIRING EVENT

- Send a Thank You email within 24 hours
- Apply for jobs
- Follow-up with employers one to two weeks after applying for a job

Scan to view upcoming hiring events or go to
dlr.sd.gov/hiring-events.

