



**South Dakota
High Demand
&
High Wage
Career**

**Career Cluster:
Management & Entrepreneurship**



Project Management Specialists

Standard Occupational Code 13-1082

What They Do

Analyze and coordinate the schedule, timeline, procurement, staffing, and budget of a product or service on a per-project basis. They lead and guide the work of other staff working on the project. They may also act as the main link between clients and team members. They make sure projects are finished on time and within budget.

Is This For You?

Work Interests are described in the following categories (compatible with Holland's Model). People who tend to succeed in this career are:

Enterprising (Persuaders) — Like to influence, persuade or lead people and manage others. They enjoy working on a team toward goals, competition and business-like activities.

Conventional (Organizers) — Detail oriented and organized. They like to analyze data, keep financial records and do research. They can be counted on to be accurate and enjoy structure and closure.

Work Styles (personality tendencies) of people who perform well in this occupation have:

Self-Confidence — A tendency to believe in one's work-related capabilities and ability to control one's work-related outcomes.

Leadership Orientation — A tendency to lead, take charge, offer opinions, and provide direction at work.

Perseverance — A tendency to exhibit determination and resolve to perform or complete tasks in the face of difficult circumstances or obstacles at work.

Software Skills

- Accounting software
- Analytical or scientific software
- Business intelligence and data analysis software
- Computer based training software
- Content workflow software
- Database reporting software
- Project management software
- Word processing software

Detailed Work Activities

- Develop detailed project plans.
- Manage information technology projects or system activities.
- Participate in staffing decisions.

Education & Training

Most employers of project management specialists require the minimum of a bachelor's degree in business, management, or a field directly related to the nature of the business involved. Some employers prefer to hire those with a master's degree in an appropriate business field.

A registered apprenticeship is another option for preparing for this occupation. To learn more, visit StartTodaySD.com or contact your local Job Service office to get started.

Recommended Levels* for the National Career Readiness Certificate

Applied Math	4
Workplace Documents	5
Graphic Literacy	4

*Using the median skill level.

Where They Work

The South Dakota industries which employ the largest number of project management specialists are:

- Professional, Scientific, and Technical Services
- Credit Intermediation and Related Activities
- Religious, Grantmaking, Civic, Professional, and Similar Organizations

South Dakota Employment & Wages

2024 Employment	2034 Employment	Numeric Change	Percent Change	Average Annual Openings	Annual Median Wage	Annual Average Wage
1,391	1,542	151	10.9%	114	\$82,250	\$88,360

Additional References

Labor Market Information Center
www.dlr.sd.gov/lmic

Career OneStop
www.careeronestop.org

O*Net Online
www.onetonline.org

mySkills myFuture
<https://www.myskillsmyfuture.org/>

Auxiliary aids and services are available upon request to individuals with disabilities. U.S. DOL funded. For details, see dlr.sd.gov/lmic/eta_grant.aspx.

Printed on recycled paper.

Provided By

Labor Market Information Center
South Dakota Dept. of Labor and Regulation
605.626.2314

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August
2026