Management Analysts

What They Do
Conduct organizational studies and evaluations, design systems and procedures, conduct work simplification and measurement studies and prepare operations and procedures manuals to assist management in operating more efficiently and effectively. Includes program analysts and management consultants.

Is This For You?
Work Interests are described in the following categories (compatible with Holland’s Model). People who tend to succeed in this career are:

Investigative (Thinkers) — Interested in science and logic. They like to analyze, evaluate and solve problems, and enjoy learning and understanding the causes of events.

Enterprising (Persuaders) — Like to influence, persuade or lead people and manage others. They enjoy working on a team toward goals, competition and business-like activities.

Work Values are aspects of work that are satisfying to you. The following work values are generally associated with this career.

Relationships — Allow employees to provide service to others and work with co-workers in a friendly, non-competitive environment.

Achievement — Results oriented, allow use of strongest abilities and provide feeling of accomplishment.

Independence — Allow employees to work on their own and make decisions.

Abilities reflect a person’s aptitude to acquire skills and knowledge. The following abilities are important for success in the career.

- Oral Comprehension
- Oral Expression
- Written Comprehension
- Inductive Reasoning
- Written Expression
- Deductive Reasoning
**Basic Skills You Need**

- Active Listening
- Critical Thinking
- Reading Comprehension
- Judgment and Decision Making
- Speaking
- Systems Evaluation
- Writing

**Education & Training**

Most employers of management analysts require the minimum of a bachelor’s degree in business, management, economics, political science, finance or a field directly related to the nature of the business involved. Some employers prefer to hire those with a master’s in business administration (MBA).

Prior related work experience is also very helpful.

**Recommended Levels* for the National Career Readiness Certificate**

- Applied Math  4
- Workplace Documents  4
- Graphic Literacy  4

*Using the median skill level.

**Where They Work**

The South Dakota industries which employ the largest number of management analysts are:

- Professional, Scientific and Technical Services
- Self Employment
- Credit Intermediation and Related Activities
- Management of Companies and Enterprises

**South Dakota Employment & Wages**

<table>
<thead>
<tr>
<th>2018 Workers</th>
<th>2028 Workers</th>
<th>Numeric Change</th>
<th>Percent Change</th>
<th>Average Annual Demand for Workers</th>
<th>Annual Median Wage</th>
<th>Annual Average Wage</th>
</tr>
</thead>
<tbody>
<tr>
<td>3,334</td>
<td>3,762</td>
<td>428</td>
<td>12.8%</td>
<td>377</td>
<td>$71,271</td>
<td>$77,934</td>
</tr>
</tbody>
</table>

**Additional References**

- Labor Market Information Center  
  [www.dlr.sd.gov/lmic](http://www.dlr.sd.gov/lmic)
- Career OneStop  
  [www.careeronestop.org](http://www.careeronestop.org)
- O*Net Online  
  [www.onetonline.org](http://www.onetonline.org)
- mySkills myFuture  
  [https://www.myskillsmyfuture.org/](https://www.myskillsmyfuture.org/)

**Provided By**

Labor Market Information Center  
South Dakota Dept. of Labor and Regulation  
605.626.2314

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