Loan Interviewers and Clerks

What They Do
Interview loan applicants to collect information; investigate applicants’ backgrounds and verify references; prepare loan request papers. Perform transactions between loan establishment, borrowers and sellers upon approval of loan.

Is This For You?
Work Interests are described in the following categories (compatible with Holland’s Model). People who tend to succeed in this career are:

Conventional (Organizers) — Detail oriented and organized. They like to analyze data, keep financial records and do research. They can be counted on to be accurate and enjoy structure and closure.

Enterprising (Persuaders) — Like to influence, persuade or lead people and manage others. They enjoy working on a team toward goals, competition and business-like activities.

Work Values are aspects of work that are satisfying to you. The following work values are generally associated with this career.

Relationships — Provide service to others and work with co-workers in a friendly, non-competitive environment.

Support — Offer supportive management that stands behind employees.

Working Conditions — Offer job security and good working conditions.

Abilities reflect a person’s aptitude to acquire skills and knowledge. The following abilities are important for success in the career.

- Oral Comprehension
- Written Comprehension
- Oral Expression
- Speech Clarity
- Speech Recognition
- Information Ordering
- Near Vision
Basic Skills You Need

- Active Listening
- Speaking
- Reading Comprehension
- Critical Thinking
- Writing
- Complex Problem Solving
- Active Learning
- Judgment and Decision Making
- Social Perceptiveness

Recommended Levels* for the National Career Readiness Certificate

- Applied Math: 3
- Workplace Documents: 4
- Graphic Literacy: 4

*Using the median skill level.

Where They Work

The South Dakota industries which employ the largest number of loan interviewers and clerks are:

- Credit Intermediation and Related Activities
- Management of Companies and Enterprises
- Administrative and Support Services
- Self Employment

South Dakota Employment & Wages

<table>
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<tr>
<th>2018 Workers</th>
<th>2028 Workers</th>
<th>Numeric Change</th>
<th>Percent Change</th>
<th>Average Annual Demand for Workers</th>
<th>Annual Median Wage</th>
<th>Annual Average Wage</th>
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<tr>
<td>2,001</td>
<td>2,282</td>
<td>281</td>
<td>14.0%</td>
<td>245</td>
<td>$36,883</td>
<td>$36,954</td>
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</tbody>
</table>

Additional References

Labor Market Information Center
www.dlr.sd.gov/lmic

Career OneStop
www.careeronestop.org

O*Net Online
www.onetonline.org

mySkills myFuture
https://www.myskillsmyfuture.org/

Provided By

Labor Market Information Center
SD Department of Labor & Regulation
605.626.2314

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