



**South Dakota  
High Demand  
&  
High Wage  
Career**

**Career Cluster: Hospitality & Tourism**



# First-Line Supervisors of Housekeeping and Janitorial Workers

*Standard Occupational Code 37-1011*

## What They Do

Directly supervise and coordinate work activities of cleaning personnel in hotels, hospitals, offices and other establishments. They are responsible for making sure the establishment is clean and neat.

## Is This For You?

**Work Interests** are described in the following categories (compatible with Holland's Model). People who tend to succeed in this career are:

**Enterprising (Persuaders)** —Like to influence, persuade or lead people and manage others. They enjoy working on a team toward goals, competition and business-like activities.

**Conventional (Organizers)** —Detail oriented and organized. They like to analyze data, keep financial records and do research. They can be counted on to be accurate and enjoy structure and closure.

**Work Values** are aspects of work that are satisfying to you. The following work values are generally associated with this career.

**Independence** — Allow employees to work on their own and make decisions.

**Support** — Offer supportive management that stands behind employees.

**Working Conditions** — Offer job security and good working conditions.

**Abilities** reflect a person's aptitude to acquire skills and knowledge. The following abilities are important for success in the career.

- Oral Expression
- Oral Comprehension
- Information Ordering
- Near Vision
- Problem Sensitivity
- Speech Clarity
- Speech Recognition

## Basic Skills You Need

- Management of Personnel Resources
- Coordination
- Monitoring
- Speaking
- Time Management
- Active Listening
- Complex Problem Solving
- Critical Thinking
- Instructing

## Education & Training

A high school diploma or equivalent is recommended for first line supervisors of housekeeping and janitorial workers. In most cases, those in supervisory positions have prior work experience in the same housekeeping or janitorial tasks as those they supervise.

## South Dakota Employment & Wages

2022 Employment	2032 Employment	Numeric Change	Percent Change	Average Annual Openings	Annual Median Wage	Annual Average Wage
792	870	78	9.9%	103	\$45,050	\$44,890

## Additional References

### Labor Market Information Center

[www.dlr.sd.gov/lmic](http://www.dlr.sd.gov/lmic)

### Career OneStop

[www.careeronestop.org](http://www.careeronestop.org)

### O\*Net Online

[www.onetonline.org](http://www.onetonline.org)

### mySkills myFuture

<https://www.myskillsmyfuture.org/>

Auxiliary aids and services are available upon request to individuals with disabilities. U.S. DOL funded. For details, see [dlr.sd.gov/lmic/eta\\_grant.aspx](http://dlr.sd.gov/lmic/eta_grant.aspx).

Printed on recycled paper. 

## Recommended Levels\* for the National Career Readiness Certificate

Applied Math	4
Workplace Documents	4
Graphic Literacy	4

\*Using the median skill level.

## Where They Work

The South Dakota industries which employ the largest number of these first line supervisors are:

- Self Employment
- Administrative and Support and Waste Management and Remediation Services
- Educational Services
- Accommodation and Food Services

## Provided By

Labor Market Information Center  
South Dakota Dept. of Labor and Regulation  
605.626.2314

Visit [dlr.sd.gov/hotcareers](http://dlr.sd.gov/hotcareers) to obtain the most recent workforce data and trends and more resources, including this document. Also available are explanations of the terms used in this occupational profile.



July  
2024