

More South Dakota Hot Careers

Beyond the
Top **30**

High Demand & High Wage Career

Career Cluster: Hospitality & Tourism



First-Line Supervisors of Housekeeping and Janitorial Workers

Standard Occupational Code 37-1011

What They Do

Directly supervise and coordinate work activities of cleaning personnel in hotels, hospitals, offices and other establishments. They are responsible for making sure the establishment is clean and neat.

Is This For You?

Work Interests are described in the following categories (compatible with Holland's Model). People who tend to succeed in this career are:

Enterprising (Persuaders) —Like to influence, persuade or lead people and manage others. They enjoy working on a team toward goals, competition and business-like activities.

Conventional (Organizers) —Detail oriented and organized. They like to analyze data, keep financial records and do research. They can be counted on to be accurate and enjoy structure and closure.

Work Values are aspects of work that are satisfying to you. The following work values are generally associated with this career.

Independence — Allow employees to work on their own and make decisions.

Support — Offer supportive management that stands behind employees.

Working Conditions — Offer job security and good working conditions.

Abilities reflect a person's aptitude to acquire skills and knowledge. The following abilities are important for success in the career.

- Oral Expression
- Oral Comprehension
- Information Ordering
- Near Vision
- Problem Sensitivity
- Speech Clarity
- Speech Recognition

Basic Skills You Need

- Management of Personnel Resources
- Coordination
- Monitoring
- Speaking
- Time Management
- Active Listening
- Complex Problem Solving
- Critical Thinking
- Instructing

Education & Training

A high school diploma or equivalent is recommended for first line supervisors of housekeeping and janitorial workers. In most cases, those in supervisory positions have prior work experience in the same housekeeping or janitorial tasks as those they supervise.

Recommended Levels* for the National Career Readiness Certificate

Applied Math	4
Workplace Documents	4
Graphic Literacy	4

*Using the median skill level.

Where They Work

The South Dakota industries which employ the largest number of these first line supervisors are:

- Self Employment
- Educational Services

South Dakota Employment & Wages

2020 Workers	2030 Workers	Numeric Change	Percent Change	Average Annual Demand for Workers	Annual Median Wage	Annual Average Wage
752	841	89	11.8%	98	\$40,000	\$42,300

Additional References

Labor Market Information Center

www.dlr.sd.gov/lmic

Career OneStop

www.careeronestop.org

O*Net Online

www.onetonline.org

mySkills myFuture

<https://www.myskillsmyfuture.org/>

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