What kind of student you are could indicate the kind of an employee you would be.

For now, school is your job. In school, if you show up late for class or skip school you get in trouble, right? Employees who are late for work or do not show up without letting the boss know face consequences, too.

Put a check mark in the box beside the behaviors in the first column that you can’t honestly answer with a “yes.” Re-read the ones you checked; think about how you can improve your habits to become a better student. This will prepare you to be a better employee in the future.

**NO**

- Show up on time for class?
- Follow by rules restricting what you can wear in school?
- Participate in class discussions?
- Do your share of the work on group projects?
- Study and do homework outside of class, even if it’s not required, to get the most out of what you’re learning?
- Consistently turn in homework on time?
- Complete assignments on a computer whenever possible for neatness and efficiency?
- Obey rules, such as those restricting internet use?

**If you answered "NO," how it could follow you into your career:**

- Not showing up on time for work.
- Not following the dress codes for the workplace, such as having to wear a work uniform, or not being able to wear shorts.
- Not keeping communication lines with co-workers open and effective.
- Not doing your part as a team player, whether you are a leader or follower.
- Not using opportunities you get for additional training or doing new tasks.
- Unable to meet deadlines.
- Not having the computer skills necessary to keep up with co-workers.
- Not following employee guidelines on things like phone usage for personal calls.