Instructions for Finding Job Candidates Data in the Virtual Labor Market Data System

Begin at the LMIC homepage at [https://dlr.sd.gov/lmic](https://dlr.sd.gov/lmic) and follow the instructions below. (Chrome or Edge browser recommended; functionality in the virtual system is not compatible with Internet Explorer.)

If you need additional assistance or would like us to provide the data you need, please contact the Labor Market Information Center at 605.626.2314 or email melodee.lane@state.sd.us.

1. From the left-hand menu of the LMIC website, select Virtual Labor Market Data System.

2. Click on the Menu icon (three horizontal bars) in the upper left corner of the virtual system.
3. From the left-hand menu for the virtual system, look for the “Labor Market Profiles” options, then click on the right bracket beside “Area Profile” to access a secondary menu.

4. Click on the “Candidates” option.
6. Click on the default area of South Dakota to change it as appropriate. If you want statewide data, skip this step as well as steps 7 and 8.

7. Click the downward arrow in the Area Type box as needed to select a different type of area, then select the area type(s) of interest.

8. Click the downward arrow in the Area box as needed to select a different area, then select the area(s) of interest.

9. Click the Continue button to perform the search.
The first results displayed will be a table showing the number of candidates (individuals with active resumes in the workforce system). As you wish, you may click on the “A” text icon to add a narrative view of the data. You may also click on the blue square (table icon) to turn off the table view.

Click on the download icon as you wish to export the data to Excel, Word or PDF.

Click on the printer icon as you wish to print the data.

Scroll down the page to view other data available about the candidates data, such as distribution by area and occupations of the candidates.