Pursuant to South Dakota Codified Law (SDCL) 10-44-2(4), any company doing business in this state shall pay fourteen dollars for each insurance policy issued or renewed for workers’ compensation. This fee is not due on those policies that are canceled flat on the inception or renewal date.

This fee shall be remitted to the South Dakota Division of Insurance on a quarterly basis using the voucher below.

Quarter periods are as follows:

- **Quarter 1**: January 1st – March 31st
- **Quarter 2**: April 1st – June 30th
- **Quarter 3**: July 1st – September 30th
- **Quarter 4**: October 1st – December 31st

Payment is due 30 days after the quarter ends.

The fee payment, payable to the South Dakota Division of Insurance, should be sent to:

S.D. Division of Insurance  
124 South Euclid Avenue, 2nd Floor  
Pierre, SD 57501

Quarter (circle one): 1 2 3 4  Ending _____ / _______. (MM/YYYY)

Company Name: ________________________________

NAIC #: _______________________________________

Form Completed By: _______________________________________

Contact Phone: (____) _____ - ________

Calculation of payment due:

Number of Polices: _______

X $14.00 per policy

= Total Due: $ _______

Payment is due 30 days after the quarter ends.

Send payment to: SD Division of Insurance, 124 South Euclid Avenue, 2nd Floor, Pierre, SD 57501.