

**Meeting Minutes**  
**ELECTRICAL COMMISSION**  
308 S Pierre St. Pierre  
January 17, 2019 at 8:30 A.M. CST

President Sean Lyons called the meeting to order at 8:40 a.m. JJ Linn, Executive Director called the roll.

**Members Present via phone:** Sean Lyons, Robert Cronin, and Doug Fuerst. **Absent:** Russ Vanderwerff

**Others Present:** JJ Linn – Executive Director, Diana Peterson – Office Secretary

**Others Present via phone:** Graham Oey

Duane Mergen joined via phone at 8:47 a.m. Dave Eide joined via phone at 8:48 a.m.

The meeting agenda was presented. President Lyons declared the agenda correct as presented as no comments were received from the members.

The July 24, 2018 Commission minutes were presented. President Lyons declared the minutes correct as presented as no comments were received from members.

Inspectors report:

- Director Linn reviewed the October 16 - 17, 2018 Inspector meeting minutes.

John Hoffman joined via phone at 9 a.m.

Old Business:

- Director Linn reviewed the number of allotted inspections per fee. Director Linn noted the utilization of the allotted inspection per fee has stabilized the Commission cash balance. The Director will continue to monitor and report updates to the Members on a timely basis. No recommended changes to fees at this time.

New Business:

- Director Linn reviewed the status of reciprocal states with South Dakota. President Lyons directed Director Linn to attain contact information for the Iowa board president to allow a communication be sent from President Lyons to the Iowa President in regards to the current reciprocal agreement.

Reports:

- The reports for July 2018 through December 2018 were reviewed.

Code Committee Report: No pending items at this time.

President's report: No pending items at this time.

Director's report:

- Director Linn updated the members on the status of an installation in Yankton.
- Director Linn informed the members that a utility list has been constructed. Director Linn thanked Member Eide for his assistance in creating the first email sent out utilizing the utility list.
- Director Linn informed the members that the unlisted equipment in Deadwood has been disconnected.
- Director Linn informed the members that the unlisted equipment in Keystone is being addressed.
- Director Linn informed the members on the policy for undated permits.
- Director Linn stated the Commission intends to utilize the web site to view the member packets and to no longer mail hard copies to the members.
- Director Linn provided a legislative update on SB-35 and the potential of another bill which has not been submitted as of the meeting date.
- Director Linn reported on the hiring Kyle Dahl as an inspector in the Brookings area.
- Director Linn updated the members in regards to the open inspector's position in the Rapid City and Aberdeen areas.
- Director Linn discussed the Commission policy regarding inspections at modular plants.
- Director Linn updated the Commission on the status of online licensing and permitting.

President Lyons opened the floor for public comment. No comments were received.

Future Meeting Dates

- April 15, 2019 – Commission Meeting – Conference Call – if needed.
- Eide made a motion to adjourn the meeting at 10:10 a.m. Cronin seconded the motion. **MOTION PASSED.** (Lyons-yea; Cronin-yea; Fuerst-yea; Hoffman-yea; Mergen-yea; Eide-yea)

Prepared by JJ Linn, Executive Director