

## SOUTH DAKOTA ELECTRICAL COMMISSION

Minutes of the Electrical Commission meeting held on October 20, 2011 via conference call.

The meeting was called to order by President Jesse Smith at 8:00 AM.

The following members were present: Jesse Smith, Steve Nielsen, Robert Cronin, Cam Becker, Steve Arne, and Tim McIntyre. A quorum was present. Duane Mergen joined the call at 8:40 A.M.

Others present were: JJ Linn – Executive Director and Diana Peterson – Office Secretary.

President Smith welcomed newly appointed Member Steve Arne to the Commission.

Motion by Nielsen; Seconded by Becker to approve the minutes of July 21, 2011. Motion approved by roll call vote.

Inspectors report:

- Reviewed updated district map.
- Mike Livingston has moved to District 10 and will be a roamer.
- Hired Brent Schoulte – he currently resides in District 10. Brent will be moving to Rapid City and taking over District 1.
- Stan Rogers will be moving to the Southern area of District 10 and will be a roamer.
- Discussed inspectors meeting minutes.
- The next Inspectors meeting is scheduled for November 8 and 9 in Pierre.

Old Business:

- Director Linn reported on the status of the new database. A spreadsheet was presented and reviewed noting the current expenses to date. Director Linn noted that the staff has been testing the new database. He will submit changes to BIT in the near future.
- Director Linn presented and reviewed the reciprocal agreement status report. Director Linn is currently in discussions with Texas and Arkansas.

New Business:

- RADCO has requested to be a third party inspector. A discussion was held. Motion by Becker; Seconded by Arne to approve RADCO as a third party inspector. Motion approved by roll call vote.
- A discussion was held to clarify acceptable documentation to verify experience. The Commission will continue to only accept hours verified by the Electrical Contractor who employed the applicant at the time the experience was gained. The Commission will consider additional documentation and recommendation on a per applicant basis. The information may be presented at the Commission meeting for consideration at request of the Executive Director or the applicant. Member Mergen joined the call during this item at 8:40 A.M.
- A discussion was held to clarify acceptable presentations/installations personnel may conduct on personal time. Inspectors may present at non-commission meetings on their personal time pending the Director's/Commission's approval regarding time, topic and materials. Inspectors may conduct installations as a volunteer pending the Director's/Commission's approval. Inspectors may conduct electrical installations while being employed by the Commission pending the Director's/Commission's approval. The latter would be on a very limited basis (i.e. finalizing installations after accepting a position with the Commission).

The reports were reviewed by the Commission. Motion by McIntyre; Seconded by Nielsen to approve the reports. Motion approved by roll call vote.

Motion by Becker; Seconded by Mergen to go into executive session pursuant to SDCL 1-25-2(1) for the purpose of discussing a personnel item at 9:05 AM. Motion approved by roll call vote. The Commission came out of executive session at 9:08 A.M. Director Linn noted the Commission was updated on a personnel matter by Director Linn. No items required approval following executive session.

Code Committee: No report.

President report:

- President Smith inquired as to the status of submitted Statute or Rule Changes by the Commission Members. Director Linn stated there were no proposed changes submitted and the Director does not anticipate any proposed changes brought forward by the Commission for the 2012 legislative session.
- President Smith inquired on the status of providing education opportunities for the Inspectors in lieu of traveling to the IAIEI sectional meeting. Director Linn stated the Inspectors and the Director will discuss ideas at the Inspectors meeting in November.

Director report:

- The Commission rent expense will increase approximately 50% due to a loss of a tenant in the building. The additional cost of the vacated space will be allocated to the Electrical and Plumbing Commissions. Director Linn is analyzing potential utilization of the space.
- The flood policy was discussed at the Oahe Chapter meeting to gain feedback from the local licensees.

Upcoming Commission meeting dates:

November 8-9, 2011 – Pierre – Inspectors Meeting – 8:00 AM

January 19, 2012 – Chamberlain – Commission Meeting – 8:00 AM

Motion by Mergen; Seconded by Becker to adjourn the meeting. Motion approved by roll call vote.

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Cam Becker, Commission Secretary