

SOUTH DAKOTA ELECTRICAL COMMISSION

Minutes of the Electrical Commission meeting held on July 21, 2016 in Room 412 at the State Capitol, Pierre, South Dakota.

The meeting was called to order by President Steve Arne at 8:30 AM.

The following members were present: Steve Nielsen, Robert Cronin, Duane Mergen, Sean Lyons, and Steve Arne. Russ Vanderwerff was present via conference call. Absent: Tim McIntyre.

Others present were: JJ Linn – Executive Director and Diana Peterson – Office Secretary.

President Arne introduced Sean Lyons to the Commission as a new member.

Motion by Cronin; Seconded by Arne to approve the minutes of July 16, 2015. Motion approved by roll call vote. Ayes: Cronin, Mergen, Vanderwerff, Arne, Lyons and Nielsen. Nays: None.

Inspectors report:

- Director Linn reviewed the April 20-21, 2016 Inspector meeting minutes.
- Tim Cleveland retired on 4/23/16.
- Jeff Hotchkiss was hired on 5/24/16 to inspect the Northcentral part of the state.

Old Business: None

New Business:

- President Arne announced nominations are now in order for the office of President. Commissioner Cronin nominated Sean Lyons; Seconded by Mergen. President Arne requested additional nominations. Seeing none President Arne declared Sean Lyons elected to the position of President by acclamation. President Arne announced nominations are now in order for the office of Secretary/Treasurer. Commissioner Lyons nominated Tim McIntyre; Seconded by Mergen. President Arne requested additional nominations. Seeing none President Arne declared Tim McIntyre elected to the position of Secretary/Treasurer by acclamation.
- Director Linn reviewed proposed law and rule changes with the Members.
- Director Linn reviewed a list of policies and philosophies of the Commission to develop into a strategic plan.
- Director Linn discussed the request of the inspectors to have a jacket/coat included in the definition of an Inspector's uniform. Motion by Mergen, seconded by Lyons to add: The Inspector's uniform will include a jacket/coat that must be worn while working, weather permitting, and has the state seal or department logo on it. Ayes: Cronin, Mergen, Vanderwerff, Arne, Lyons, and Nielsen. Nays: None.
- Motion by Nielsen, seconded by Mergen to approve Expert Modular Consultants and Progressive Engineering as 3rd Party inspectors. Ayes: Cronin, Mergen, Vanderwerff, Arne, Lyons, and Nielsen. Nays: None.

Reports

- The reports for July 2015 through June 2016 were reviewed. Motion by Cronin; seconded by Nielsen to approve the reports. Motion approved by roll call vote. Ayes: Cronin, Mergen, Vanderwerff, Arne, Lyons, and Nielsen. Nays: None.

Code Committee Report: No pending items at this time.

President's report: President Arne thanked everyone for having the opportunity to serve as President.

Director's report:

- Director Linn informed the Members of the new ACES replacing the PPAR.
- Director Linn informed the Members a letter was mailed to South Dakota licensed home inspectors informing them on how to assess the information provided on the final green sticker.
- Director Linn informed the Members that staff is awaiting a response from BIT as to the status of phase II and the implementation of online permitting and licensing.
- Director Linn updated the members on the status of an installation in Yankton.

Upcoming meeting dates:

August 8 – 10, 2016 – NERA meeting – Duluth, MN

September 18 – 21, 2016 – IAEI meeting – Altoona, IA

Motion by Nielsen, seconded by Mergen to adjourn the meeting at 12:15 PM. Ayes: Cronin, Mergen, Vanderwerff, Arne, Lyons, and Nielsen. Nays: None.

Tim McIntyre, Commission Secretary