

Meeting Minutes
ELECTRICAL COMMISSION

Via Zoom

Or Calling 1 312.626.6799 Meeting ID 94550623952 Passcode 635829

January 29, 2021 8:30 A.M. CST

President Lyons called the meeting to order at 8:30 a.m. JJ Linn, Executive Director called the roll.

Members Present via zoom: Sean Lyons, Dave Eide, Doug Fuerst, Tor Sorlien, and Russ Vanderwerff.

Others Present via zoom: JJ Linn – Executive Director, Roxie Mobley – Office Secretary, Graham Oey – Legal Counsel and Randy Steffen – Applied Engineering.

The meeting agenda was presented. President Lyons requested additions or comments on the agenda. President Lyons declared the agenda correct as amended.

The July 16, 2020 Commission minutes were presented. President Lyons declared the minutes correct as presented as no comments were received from members.

President Lyons opened the floor to public input. No comments were received.

Inspectors report:

- President Lyons requested Director Linn to conduct an inspector update.
 - Dan Urban was hired in the Watertown district.
 - The Aberdeen district has not been filled and the Commission has not received one qualified applicant for this location. The range of the offering salary has been increased depending on experience.
 - Director Linn is in the process of raising salaries for inspectors and staff. It is important for the Commission to offer competitive salaries for hiring and the retaining of personnel.

Old Business:

- President Lyons stated there is no old business on the agenda.

New Business:

Legislative Update:

- President Lyons requested Director Linn to conduct a legislative update.
 - HB 1009 passed unanimously in the House Commerce and Energy, placed on the consent calendar and passed on the floor. The bill will now move to the Senate.
 - HB 1037 passed 12-1 in the House Commerce and Energy. The bill received a friendly amendment and then passed 51-15. The bill will now move to the Senate.

Designated Machinery – Applied Engineering:

- President Lyons requested Director Linn to review the Applied Engineering material. Applied Engineering Inc. and The Freeman Co. are Aero Space machine shops. Both have operated in separate manufacturing buildings within the town of Yankton, SD for 30 plus years. In 2012 the “Loar Group” purchased the Freeman Co. and in 2016 purchased Applied Engineering Inc. Both companies continued to operate in separate building until 2019. In January 2019 Applied Engineering Inc. completed a 60k sq. ft. addition. The Freeman Co. was relocated to the new addition in 2019. The Freeman Co. equipment was disconnected in one building and reconnected in its new location. Director Linn included a list of all the Freeman Co. equipment that was relocated,

its power requirements and its original install date. The majority of this equipment was in operation for 10 to 20 years prior to its relocation.

- Director Linn explained designating this as machinery would constitute a change to the current policy. The change would be an owner with previously recorded non-conforming equipment, that has been operating for several years without issue, may be relocated without conforming to the current designated machinery policy.
- Sorlien made a motion to designate the equipment moved from the Freeman Co. location to the Applied Engineering location as designated machinery. Eide seconded the motion. Randy Steffen of Applied Engineering addressed the Commission. A roll call vote was held. **MOTION PASSED.** (Eide-aye, Fuerst-aye, Sorlien-aye, Vanderwerff-aye, Lyons-aye).

Reports:

- The reports for July 2020 to December 2020 were reviewed.

President's Report: No pending items at this time.

Executive Director's Report:

- Director Linn noted the Commission is not current on billing installers for permits that have been finalized due to COVID, the loss of a 42 year employee, and the hiring of two new staff of which all occurred close to or during renewal and an inspection fee increase. The Commission has been diligent to warn licensees multiple times of the upcoming billings.
- Director Linn informed the members the Commission will be actively pursuing a licensure/permit database once the budget allows to do so.
- Director Linn informed the Members the email inquiring on updates for the wiring bulletin as requested by Member Hoffman was postponed coinciding with the upcoming proposed rule changes for license fee increases.

President Lyons noted the next Commission meeting via Zoom is tentatively scheduled for April 15, 2021.

President Lyons requested comments from the members. None noted at this time.

Sorlien made a motion to adjourn the Commission meeting. Vanderwerff seconded the motion. A roll call vote was held. **MOTION PASSED.** (Eide-aye, Fuerst-aye, Sorlien-aye, Vanderwerff-aye, Lyons-aye).

Meeting adjourned at 9:31 a.m.