

Proposed Meeting Agenda
SOUTH DAKOTA ELECTRICAL COMMISSION

Missouri Ave Event Center Conference Room, 217 W. Missouri Ave. Pierre, SD
OR

via [Microsoft Teams](#)

Meeting ID: 217 347 551 645 | Passcode: BtP7kj
or Call +1 605-679-7263 ID 217 347 551 645
Monday, July 29, 2024, at 10:30 a.m. CDT

- A. Call to Order
- B. Agenda
- C. Minutes of April 16, 2024
- D. Election of Officers
- E. Out of State Travel Requests
- F. Fee Increases
- G. Public Comment
- H. Executive Session pursuant to SDCL 1-25-2, as necessary
- I. President's Report Sean Lyons
- J. Program Director's Report Pamela Overweg
- K. Adjournment

Meeting Minutes
SOUTH DAKOTA ELECTRICAL COMMISSION
Microsoft Teams Meeting
April 16, 9:00 a.m. CDT

President Lyons called the meeting to order at 9:00 a.m. Director Overweg called the roll. A quorum was present.

Members Present: Sean Lyons, Rick Cronin, Dave Eide, Doug Fuerst, Tor Sorlien, Bob Jarding

Members Absent: Russ VanDerWerff

Others Present: Pamela Overweg - executive director, Jerry McCabe - DLR division director, Brent Schoulte - lead inspector, Rachel Dix – SDHBA, Teddi Mueller – SDHBA, Todd Anawski – SDHBA, Tim Dougherty - SHBHA

Rick Cronin made a motion to approve the agenda. Tor Sorlien seconded the motion.
MOTION PASSED.

Dave Eide made a motion to approve the Feb. 8 meeting minutes. Doug Fuerst seconded the motion. **MOTION PASSED.**

President Lyons opened the floor to public input. Multiple members from the South Dakota Home Builders Association (SDHBA) presented comments asking the commission to uphold the exemptions to the 2023 code that were exempted in the 2020 code.

Director Overweg updated the commission on the information gathered since the last meeting regarding disconnect notices. The Electrical Commission's authority ends at ordering a disconnect notice for installations that fail to meet code. Director Overweg will continue to look into alternatives to disconnect orders for installations that do not present a life safety hazard.

Director Overweg presented the commission with a typo made in the proposed policy for interpreting ARSD 20:44:20:10 regarding requested inspections and reinspections. Rick Cronin made a motion to correct the proposed policy. Dave Eide seconded the motion.
MOTION PASSED.

Director Overweg highlighted the proposed administrative rules changes for the commission. Commission members briefly discussed their approval to move forward with the rule-making process.

Tor Sorlien made a motion to enter executive session for the purpose of discussing personnel matters and Doug Fuerst seconded the motion. **MOTION PASSED.** The Electrical Commission entered executive session at 9:50 a.m. and exited executive session at 9:59 a.m.

President Lyons welcomed Bob Jarding to the Electrical Commission board.

Director Overweg updated the commission on the progress of the new database with a go-live date in place to have it ready for the 2024 renewals. The Electrical Commission has hired a

part-time inspector in the Sturgis area and recently hired an inspector for the Aberdeen area. This will put the commission at full staffing for inspectors. The Electrical Commission office has also had some staffing changes with the departure of a senior secretary and the hiring of a program assistant.

Brent Schoulte updated the commission on the status of back-due inspections and that areas are starting to get caught up. Brent spoke on behalf of the inspectors in the state and said they are in favor of adopting the 2023 code as written with fewer exemptions than the 2020 code.

The next commission meeting is tentatively scheduled for July 23, 2024, with plans to hold a public hearing on the proposed rule changes.

Rick Cronin made a motion to adjourn the commission meeting. Dave Eide seconded the motion. **MOTION PASSED.** The meeting adjourned at 10:12 a.m.

DRAFT

SOUTH DAKOTA TRAVEL REQUEST BOA FLEET & TRAVEL MANAGEMENT SNF 01239-0002	Bureau or Department	Program (project/function code)
	Labor and Regulation	
	Division	Select One:
	#N/A	In-State Out-of-State
		X
Enter Billing Center Code: (circle one)	Method of Travel	Est. Miles Round-trip
#N/A	Fly	106
Traveler Name (Last, First)	Employee #	Contact/Cell Phone
██████████	██████████	██████████
Purpose of Travel		
IAEI Western Section Meeting Conference		

JOURNEY INFORMATION

Fleet Car # (if used)	Your Office Location	Odometer at Start	Departure Date	Departure Time	Enter AM or PM
	Other	100,000	09/14/2024	130	PM
Segment	Destination	Odometer reading	Departure Date	Departure Time	Enter AM or PM
Travel Segment 1.	Pierre, SD	100,053	09/14/2024	355	PM
Travel Segment 2.	Denver, CO	100,053	09/14/2024	540	PM
Travel Segment 3.	Fayetteville, AR	100,053	09/14/2024	829	PM
Travel Segment 4.	Fayetteville, AR	100,053	09/19/2024	900	AM
Travel Segment 5.	Denver, CO	100,053	09/19/2024	1131	AM
Travel Segment 6.	Pierre, SD	100,053	09/19/2024	140	PM
Travel Segment 7.	Presho, SD	100,053	09/19/2024	400	PM
Travel Segment 8.					
		Final Odometer Reading	Return Date	Return Time	PM
		100,106	09/19/2024	500	

Comments
18 hours of time traveling total.

EXCESS LODGING APPROVAL REQUIRED - please check box at right if approval includes excess lodging amount. **ANY** out-of-state lodging over \$175 plus tax per day **MUST** be approved prior to making arrangements. If lodging exceeds **\$275 nightly**, contact Administrative Services division first.

Submit one copy to DLR Division of Administrative Services

Transportation (Car, plane)	Meals	Lodging	Misc. Fees	Total
\$765.00	\$206.00	\$610.00	\$350.00	\$1,931.00

SIGNATURES NOTE: Driver **MUST** sign to certify he/she holds a valid driver license

Traveler Signature	Date		
Employee Supervisor Approval	Date	Cabinet Secretary Approval	Date

Note: Do not enter data in shaded cells.

AVAILABLE FUNDS
 AS OF: 06/30/2024
 FY YEAR REMAINING: 0.0%
 PAY DAYS REMAINING: 0

FINAL MONTHLY

BUDGET UNIT 1036

DATE 07/12/2024

CENTER NAME ELECTRICAL COMMISSION - INFO

COMP	ORIGINAL APPROPRIATION	APPROPRIATION TRANSFERS	YEAR-TO-DATE COMMITMENTS	YEAR-TO-DATE ENCUMBRANCES	YEAR-TO-DATE EXPENDITURES	AVAILABLE APPROPRIATIONS	CASH BALANCE
6503-I	2,563,217.00	167,463.00	0.00	0.00	2,431,737.75	298,942.25	553,161.29
BUDGETED TOT	2,563,217.00	167,463.00	0.00	0.00	2,431,737.75	298,942.25	
ALL COMP TOT	2,563,217.00	167,463.00	0.00	0.00	2,431,737.75	298,942.25	

TOTAL BUDGETED:

	OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	EXPENDITURES		BUDGET AVAILABLE	PCT AVL
					MONTHLY	YEAR-TO-DATE		
5101	EMPLOYEE SALARIES	1,508,418.00	0.00	0.00	60,252.81	1,384,786.35	123,631.65	8.2
5102	EMPLOYEE BENEFITS	483,080.00	0.00	0.00	14,723.75	386,046.67	97,033.33	20.1
5203	TRAVEL	323,960.00	0.00	0.00	39,276.75	247,095.95	76,864.05	23.7
5204	CONTRACTUAL SVCS	348,522.00	0.00	0.00	17,150.36	366,594.48	18,072.48-	0.0
5205	SUPPLIES & MATRLS	48,700.00	0.00	0.00	3,017.30	36,288.61	12,411.39	25.5
5207	CAPITAL OUTLAY	18,000.00	0.00	0.00	2,278.79	10,925.69	7,074.31	39.3
	TOTALS	2,730,680.00	0.00	0.00	136,699.76	2,431,737.75	298,942.25	10.9

BREAKOUT BY COMPANY:

COMPANY 6503-I PROFESSIONAL & LICENSING BOARDS

5101000	EMPLOYEE SALARIES	1,508,418.00	0.00	0.00	60,252.81	1,384,786.35	123,631.65	8.2
5102000	EMPLOYEE BENEFITS	483,080.00	0.00	0.00	14,723.75	386,046.67	97,033.33	20.1
5203000	TRAVEL	323,960.00	0.00	0.00	39,276.75	247,095.95	76,864.05	23.7
5204000	CONTRACTUAL SVCS	348,522.00	0.00	0.00	17,150.36	366,594.48	18,072.48-	0.0
5205000	SUPPLIES & MATRLS	48,700.00	0.00	0.00	3,017.30	36,288.61	12,411.39	25.5
5207000	CAPITAL OUTLAY	18,000.00	0.00	0.00	2,278.79	10,925.69	7,074.31	39.3
	PS SUBTOTALS	1,991,498.00	0.00	0.00	74,976.56	1,770,833.02	220,664.98	11.1
	OE SUBTOTALS	739,182.00	0.00	0.00	61,723.20	660,904.73	78,277.27	10.6
	COMPANY 6503-I TOT	2,730,680.00	0.00	0.00	136,699.76	2,431,737.75	298,942.25	10.9