

Meeting Minutes
ELECTRICAL COMMISSION

Via Zoom

Or Calling 1 312.626.6799 Meeting ID 94550623952 Passcode 635829

January 29, 2021 8:30 A.M. CST

President Lyons called the meeting to order at 8:30 a.m. JJ Linn, Executive Director called the roll.

Members Present via zoom: Sean Lyons, Dave Eide, Doug Fuerst, Tor Sorlien, and Russ Vanderwerff.

Others Present via zoom: JJ Linn – Executive Director, Roxie Mobley – Office Secretary, Graham Oey – Legal Counsel and Randy Steffen – Applied Engineering.

The meeting agenda was presented. President Lyons requested additions or comments on the agenda. President Lyons declared the agenda correct as amended.

The July 16, 2020 Commission minutes were presented. President Lyons declared the minutes correct as presented as no comments were received from members.

President Lyons opened the floor to public input. No comments were received.

Inspectors report:

- President Lyons requested Director Linn to conduct an inspector update.
 - Dan Urban was hired in the Watertown district.
 - The Aberdeen district has not been filled and the Commission has not received on qualified applicant for this location. The range of the offering salary has been increased depending on experience.
 - Director Linn is in the process of raising salaries for inspectors and staff. It is important for the Commission to offer competitive salaries for hiring and the retaining of personnel.

Old Business:

- President Lyons stated there is no old business on the agenda.

New Business:

Legislative Update:

- President Lyons requested Director Linn to conduct a legislative update.
 - HB 1009 passed unanimously in the House Commerce and Energy, placed on the consent calendar and passed on the floor. The bill will now move to the Senate.
 - HB 1037 passed 12-1 in the House Commerce and Energy. The bill received a friendly amendment and then passed 51-15. The bill will now move to the Senate.

Designated Machinery – Applied Engineering:

- President Lyons requested Director Linn to review the Applied Engineering material. Applied Engineering Inc. and The Freeman Co. are Aero Space machine shops. Both have operated in separate manufacturing buildings within the town of Yankton, SD for 30 plus years. In 2012 the “Loar Group” purchased the Freeman Co. and in 2016 purchased Applied Engineering Inc. Both companies continued to operate in separate building until 2019. In January 2019 Applied Engineering Inc. completed a 60k sq. ft. addition. The Freeman Co. was relocated to the new addition in 2019. The Freeman Co. equipment was disconnected in one building and reconnected in its new location. Director Linn included a list of all the Freeman Co. equipment that was relocated,

its power requirements and its original install date. The majority of this equipment was in operation for 10 to 20 years prior to its relocation.

- Director Linn explained designating this as machinery would constitute a change to the current policy. The change would be an owner with previously recorded non-conforming equipment, that has been operating for several years without issue, may be relocated without conforming to the current designated machinery policy.
- Sorlien made a motion to designate the equipment moved from the Freeman Co. location to the Applied Engineering location as designated machinery. Eide seconded the motion. Randy Steffen of Applied Engineering addressed the Commission. A roll call vote was held. **MOTION PASSED.** (Eide-aye, Fuerst-aye, Sorlien-aye, Vanderwerff-aye, Lyons-aye).

Reports:

- The reports for July 2020 to December 2020 were reviewed.

President's Report: No pending items at this time.

Executive Director's Report:

- Director Linn noted the Commission is not current on billing installers for permits that have been finaled due to COVID, the loss of a 42 year employee, and the hiring of two new staff of which all occurred close to or during renewal and an inspection fee increase. The Commission has been diligent to warn licensees multiple times of the upcoming billings.
- Director Linn informed the members the Commission will be actively pursuing a licensure/permit database once the budget allows to do so.
- Director Linn informed the Members the email inquiring on updates for the wiring bulletin as requested by Member Hoffman was postponed coinciding with the upcoming proposed rule changes for license fee increases.

President Lyons noted the next Commission meeting via Zoom is tentatively scheduled for April 15, 2021.

President Lyons requested comments from the members. None noted at this time.

Sorlien made a motion to adjourn the Commission meeting. Vanderwerff seconded the motion. A roll call vote was held. **MOTION PASSED.** (Eide-aye, Fuerst-aye, Sorlien-aye, Vanderwerff-aye, Lyons-aye).

Meeting adjourned at 9:31 a.m.

INSPECTORS MEETING
Huron Event Center
Wednesday April 14, 2021
8:00 A.M. CDT

Agenda

Call the Meeting to Order

Attendees: Brent Schoulte, Stan Rogers, Kyle Dahl, Jason Wingert, Thad Stoddard, Dan Urban, Scott Ochsner, Dan Schoenfelder, Aaron Dimitt, Jeff Hotchkiss, Doug Brende, Curt Mitchell, Tim Heairet, Tom Kelly, Larry Kippes, Jeff Laurus and JJ Linn.

Administrative

SimPush – Reviewed. Labeled product.

Low Voltage Inspection – tabled due to demand and number of inspectors

Emails from DLR – all inspectors are now on the DLR-inspector email list.

Healthcare options – review your health options and be prepared to elect one.

Inspection Process

Consistency:

- Rough in
- Final
- Pending
 - A sticker is required to be adhered at all in-person inspections. A yellow is utilized for any in-person inspection that does not pass inspection and is documented in the database as a P. (Exception: You may apply green sticker with P if you are awaiting response without life safety issue – no report.)
- RI - Spacing, strapping, reciprocal elevation, listings, bundling,
- F – test every receptacle, inner system bonding, accessible UFER, sample inspect flush with wood surface, sample inspect switch grounding
- Document contacts on your permit. (RFR, RFF)
- Time allotted to inspections
- How and when to write a report
- Electrical violations are not a point in time.
- Content of reports (consistency examples)
 - Flush
 - Washers, fittings,
 - Duct fill
 - Property protection compared to life safety
 - Reports are required for any life safety violation
- Pictures for proof of correction – Cannot be utilized for life safety violations.
- Inspector ruling will be implemented consistently in all districts. An inspector does not have the authority to choose whether or not to implement a group ruling in their district.
- All we do is document.
- Two different things: Enforcing code and customer service.
 - Required to notify installer at end of each in-person inspection if OK to cover, Finaled or Report Pending when requested by installer in writing.
- How far out are insulators. What happens when they don't show up?

- Inspectors are required to receive approval from me prior to Inputting an in-person inspection on a permit without conducting the inspection in-person. Failure to do so without my permission will result in discipline.
- Inspectors are required to contact me if on any given day you do not have 6 in-person inspections in an 8-hour day.
- Inspectors are required to notify the office on any given day you will not be working before the shift starts for the leave day.
- Inspectors are required to input in-person inspections on the database immediately following the inspection.
- Inspectors are always required to have life 360 loaded on your phone.
- Do not go to installations that you have not been requested to inspect as of yet.
- Do not go to an installation without attempting to make contact with the owner prior to going on their property unless previous arrangements have been made.
- Inspectors can improve their efficiency by methods other than hanging stickers.
- FV, FT, FS – see diagram in inspector manual.
- Inspectors do not have the authority to take a permit out of another inspector's database district without permission.
- Lack of AFCIs or fan boxes – final subject. Green once corrected.

NM staples for MC – labeled straps are required – Tabled.

PE labeling approval – JJ explained process.

Schedule additional time if a contractor wishes to get an inspection and conduct corrections while you are on site. Charge accordingly for the time. Also charge for the time it takes to coordinate the meeting.

Place additional information in your email signature line (examples)

- Items you want in a request
- Timeline to finish
- Request additional time if you wish to be present for the inspection.
- Dates out of office

Proposed raises – please let me know if you are contacted from BHR with what your proposed raise amount will be.

Review HO wiring bulletin

20:44:22:07. Residential heating plant disconnect. Heating plant installations that include auxiliary motor-operated equipment rated 25 amps or less require a disconnect on the unit. Source: SL 1975, ch 16, § 1; 12 SDR 151, 12 SDR 155, effective July 1, 1986; transferred from § 20:44:05:07, August 12, 1994; 29 SDR 87, effective December 24, 2002; 43 SDR 181, effective July 10, 2017. General Authority: SDCL 36-16-12. Law Implemented: SDCL 36-16-12. Note: Also see Article 424 of the National Electrical Code

20:44:22:27. Residential housing units moved to new locations. Single, modular, or multifamily residential units moved from one location to another must have at least a 100-ampere service at the new location and must meet the ground fault circuit interrupter protection, tamper resistant receptacle protection, and arc-fault circuit interrupter protection requirements of the National Electrical Code, Article: (1) 210.8 - ground fault circuit interrupter protection; (2) 210.12 - arc

fault circuit interrupt protection; (3) 406.12 - tamper resistant receptacles; (4) 210.63 - receptacle within 25 feet of the heating and ac equipment; and (5) 406.9 – weather resistant receptacles and in use covers. (6) 230.85 Emergency disconnects

Add supplemental ground rod to Rules

What are concerns with current database? Who wants to be on the database committee – inspector reps for the database we purchase?

Tim, Doug, Scott

Homeowner permits:

- Can get HO permit for a home the owners are going to reside in – May FS once they occupy it as their only residence.
- Can get HO permit for a cabin – Cannot FS as it is not their sole residence.
- Cannot get a HO permit for a unit they plan on renting out.

Process utilized when discovering illegal HO permits.

- Service only and requesting inspection once done – FS noting violation.
- At rough in stage – HO will need to hire an EC as the permit is invalid.
- At final – FS noting NR and noting violation of 3rd party doing installation or unlawful installation.

Remote work agreement – email is under the meeting date

Mobile home fee schedule – Thad – discussed.

Reports

Fee

Let's address any fee questions.

Fees on permits that are required to be pulled by utilities yet will not warrant an inspection are assessed the permit fee of \$75 and \$15 permit fee.

All modular units that are energized require a permit for the service and a permit for the unit. A residential unit is assessed at \$160 and a commercial unit is assessed by the size of the panel/subpanel plus circuits.

Other thoughts:

- How do we handle a RI on an older commercial structure – discussed guidance.
- The units that are moved throughout the state can be handled like vending units. One inspection per year with a sticker that approved them.

Documentation of Inspections – See guidance in inspector manual.

Code

The lack of locknuts at the City of Yankton water plant. Permits 389953 and 408733 – Dan S

David Allen contends that suspended ceiling grid is of sufficient strength to support EMT. He wants to use the exception to 300.11(B)(1). – Dan S.

Zeb Davis email – Doug

Emergency disconnects – guidance documented in toolbox.

1. Tamper resistant receptacles in church (the hole church) (Doug)
 - a. Everywhere except for office.
2. Outside Wires hanging out of the lights and receptacles boxes during construction. (Doug)
3. Tim Heairet disconnect service. (Tim)
4. Allied fan rated boxes part # 9351-nkfr. (Doug)
5. Reconditioned equipment (Doug)
6. 314.23 (B) (1) field made holes in nonmetal boxes. (Doug)
6. Wafer light junction box cu. in. capacity. (Doug & Scott)
7. In two separate switch gear and running feeders in between the two. (Doug) – required to label
8. Egress existing switch gear. (Doug)
9. Pool 42 inch or Per mint. (Doug)
10. PVC expansion joints emerging from the ground. (Doug & Scott)
11. RMC Dan S. lock nuts. (Doug)
12. Before RI inspection dried in for all jobs not just NM-B (MC, PVC, EMT, RMC)? (Doug) – not required
13. Questions for fees LL finish, minimum circuits. (Doug)
14. Fan rated boxes for ceiling 7ft. (Scott)
15. 210.63(A). Heating and A/C Receptacle within 25 ft. (unit 25 feet in the air) (Doug) Note for inside units: The receptacle is required to be at the same elevation for units with working structural platforms.
16. Outside Generator disconnect located by emergence disconnects (grouping). (Doug)
17. 210.8 (B) (11) Laundry, (12) Bathroom and shower stalls. (Doug)
18. 210.52 (C) countertop and work surfaces. (Doug & Scott)
 - Kitchen, pantry, breakfast room, dining room and similar areas considered kitchen.
 - Note: Bar area considered kitchen
 - Note: Laundry room non habitable
19. Outside plaque to be screwed or rivets. (Scott) – Vinyl can still be utilized at this time.

CHAPTER 20:44:15

GENERAL ADMINISTRATION

Section

- 20:44:15:01 Duties of president.
- 20:44:15:02 Duties of secretary/treasurer.
- 20:44:15:03 ~~Agency action on request~~ Repealed.
- 20:44:15:04 ~~Petition for declaratory ruling~~ Repealed.
- 20:44:15:05 ~~Commission action on petition~~ Repealed.
- 20:44:15:06 ~~Commission meetings on petition for new rules~~ Repealed.

20:44:15:03. Agency action on request. ~~Upon receipt of the petition as set forth in SDCL 1-26-13, the president of the commission shall immediately mail one copy to each commission member and set a meeting within 30 days to act on the petition~~ Repealed.

Source: SL 1975, ch 16, § 1; 2 SDR 89, effective July 2, 1976; 12 SDR 151, 12 SDR 155, effective July 1, 1986; transferred from § 20:44:02:05, August 12, 1994.

~~**General Authority:** SDCL 36-16-12.~~

~~**Law Implemented:** SDCL 1-26-13.~~

20:44:15:04. Petition for declaratory ruling. ~~Any person wishing the commission to issue a ruling as to the applicability to that person of any statutory provisions or rule or order of the commission, may file with the commission a petition in substantially the following form:~~

State of South Dakota
State Electrical Commission

Petition for Declaratory Ruling

~~Pursuant to the provisions of SDCL 1-26-15, I, (name of petitioner) of (address of petitioner), am (title or capacity of petitioner), and do hereby petition the South Dakota State Electrical Commission for its declaratory ruling in regard to the following:~~

~~1. The state statute or State Electrical Commission rule or order in question is: (here identify and quote the pertinent statute, rule or order).~~

~~2. The facts and circumstances which give rise to the issue to be answered by the commission's declaratory ruling are:~~

~~3. The precise issue to be answered by the commission's declaratory ruling is:~~

~~Dated at (city and state), this _____ day of _____, 19__.~~

~~(Signature of petitioner)~~ Repealed.

Source: SL 1975, ch 16, § 1; 12 SDR 151, 12 SDR 155, effective July 1, 1986; transferred from § 20:44:02:06, August 12, 1994.

~~**General Authority:** SDCL 36-16-12.~~

~~**Law Implemented:** SDCL 1-26-15.~~

20:44:15:05. Commission action on petition. ~~Upon receipt of the petition, the commission may request from the petitioner such other or further information as may be required by it for the~~

~~issuance of its ruling. Within 30 days following the receipt of the petition, or within 30 days following receipt of such further requested information, the commission shall issue its declaratory ruling and serve a copy of same by mail upon the petitioner Repealed.~~

Source: SL 1975, ch 16, § 1; 12 SDR 151, 12 SDR 155, effective July 1, 1986; transferred from § 20:44:02:07, August 12, 1994.

~~— **General Authority:** SDCL 36-16-12.~~

~~— **Law Implemented:** SDCL 1-26-15.~~

20:44:15:06. Commission meetings on petition for new rules. ~~The commission may hold a meeting by telephone conference call to make a decision on any petitions filed pursuant to SDCL 1-26-13 and these rules Repealed.~~

Source: SL 1975, ch 16, § 1; 12 SDR 151, 12 SDR 155, effective July 1, 1986; transferred from § 20:44:02:08, August 12, 1994.

~~— **General Authority:** SDCL 36-16-12.~~

~~— **Law Implemented:** SDCL 1-26-13.~~

20:44:16:04. Application fees. Application fees are as follows:

- (1) Electrical contractor: \$40 \$60;
- (2) Class B electrician: \$40 \$60;
- (3) Journeyman electrician: \$40 \$60;
- (4) Electrical inspector: \$40 \$60;
- (5) Inactive electrical contractor: ~~\$\$40~~ \$60;
- (6) Inactive Class B electrician: \$40 \$60;

(7) Inactive journeyman electrician: \$40 ~~\$60~~;

(8) 501(d) electrician: \$40 ~~\$60~~; and

(9) Inactive 501(d) electrician: \$40 ~~\$60~~.

The application fee, whether the application is approved or disapproved, is nonrefundable. The fee must accompany the application.

Source: 2 SDR 89, effective July 2, 1976; 5 SDR 1, effective July 20, 1978; 10 SDR 131, effective June 3, 1984; 12 SDR 151, 12 SDR 155, effective July 1, 1986; 13 SDR 41, effective October 16, 1986; 16 SDR 153, effective March 29, 1990; 18 SDR 83, effective November 10, 1991; transferred from § 20:44:03:02, August 12, 1994; 35 SDR 305, effective July 1, 2009; 37 SDR 236, effective June 29, 2011.

General Authority: SDCL 36-16-13.

Law Implemented: SDCL 36-16-13, 36-16-13.3.

20:44:16:11. Biennial reciprocity fee. The reciprocity fee for a biennial license is as follows:

(1) Electrical contractor: \$100 ~~\$200~~; and

(2) Journeyman electrician: \$40 ~~\$80~~.

The reciprocity license fee, whether the application is approved or disapproved, is nonrefundable. The fee must accompany the application.

Source: 10 SDR 131, effective June 3, 1984; 12 SDR 151, 12 SDR 155, effective July 1, 1986; 13 SDR 41, effective October 16, 1986; 20 SDR 222, effective July 6, 1994; transferred from § 20:44:03:09, August 12, 1994.

General Authority: SDCL 36-16-17, ~~36-16-23~~.

Law Implemented: SDCL 36-16-17, 36-16-23.

20:44:16:15. Biennial fees for licenses. Biennial fees for the classes of electricians licensed under this chapter are as follows:

(1) Electrical contractor: ~~\$100~~ \$200;

(2) Journeyman electrician: ~~\$40~~ \$80;

(3) Class B electrician: ~~\$40~~ \$100;

(4) Electrical inspector: ~~\$40~~ \$100;

(5) 501(d) electrician: ~~\$40~~ \$80; and

(6) Inactive electrical contractor, inactive Class B electrician, inactive journeyman electrician, or inactive 501(d) electrician: ~~\$40~~ \$80.

Source: 13 SDR 41, effective October 16, 1986; 14 SDR 46, effective September 28, 1987; 18 SDR 83, effective November 10, 1991; transferred from § 20:44:03:13, August 12, 1994; 35 SDR 305, effective July 1, 2009.

General Authority: SDCL 36-16-17.

Law Implemented: SDCL 36-16-17.

20:44:16:21. Maintenance electrician license. A maintenance electrician license may be issued by the commission to a public or private entity which employs one or more persons to perform

maintenance electrical work on land and facilities owned or leased by the entity. A separate maintenance electrical license is required for each county in which the entity's employees perform maintenance electrical work. Each application for a maintenance electrician's license must be accompanied by a ~~\$40~~ \$80 fee.

Source: 23 SDR 236, effective July 16, 1997.

General Authority: SDCL 36-16-12, 36-16-13.2, 36-16-17.

Law Implemented: SDCL 36-16-13.2, 36-16-17.

20:44:16:24. Renewal of license. A maintenance electrician license holder must renew the license biennially prior to the license expiration date and must request inspection or waiver of inspection of electrical work prior to renewal. The application for renewal of a maintenance electrician's license must contain a statement that the applicant assumes all risk, liability, and responsibility for electrical work done by its employees and must be accompanied by a renewal fee of ~~\$40~~ \$80. All electrical violations found by an inspection must be corrected before the commission renews the entity's maintenance electrician license.

The commission may waive inspection if the commission receives written confirmation that no maintenance work has occurred in the preceding two years or receives an inspection report of maintenance electrical work from a qualified third party that has inspection authority over the maintenance licensee that is recognized by the commission.

A qualified third party is not a state or local electrical inspector but must have similar qualifications and must conduct electrical inspections following the **National Electrical Code**.

Persons applying to the commission for approval as qualified third parties must submit applications listing their qualifications on forms provided by the commission.

Source: 23 SDR 236, effective July 16, 1997; 43 SDR 181, effective July 10, 2017.

General Authority: SDCL 36-16-12, ~~36-16-13.2~~, 36-16-17.

Law Implemented: SDCL ~~36-16-13.2~~, 36-16-17.

Cross-References:

Electrical experience for advancement, § 20:44:16:08.

Local inspection systems, ch 20:44:21.

Adoption of **National Electrical Code**, § 20:44:22:01.

20:44:22:07. Residential heating plant disconnect. Heating plant installations that include auxiliary motor-operated equipment rated 25 amps or less require a disconnect at on the unit.

Source: SL 1975, ch 16, § 1; 12 SDR 151, 12 SDR 155, effective July 1, 1986; transferred from § 20:44:05:07, August 12, 1994; 29 SDR 87, effective December 24, 2002; 43 SDR 181, effective July 10, 2017.

General Authority: SDCL ~~36-16-12~~, 36-16-27.

Law Implemented: SDCL ~~36-16-12~~, 36-16-27.

Note: Also see Article 424 of the **National Electrical Code**.

20:44:22:27. Residential housing units moved to new locations. Single, modular, or multifamily residential units moved from one location to another must have at least a 100-ampere

service at the new location and must meet the ground fault circuit interrupter protection, tamper resistant receptacle protection, ~~and arc-fault circuit interrupter protection, receptacle for heating and cooling equipment, weather resistant receptacles and in use cover, and emergency disconnect~~ requirements of the **National Electrical Code**, Article:

- (1) 210.8 - ground fault circuit interrupter protection;
- (2) 210.12 - arc fault circuit interrupt protection;
- (3) 406.12 - tamper resistant receptacles;
- (4) 210.63 - receptacle within 25 feet of the heating and ac equipment; ~~and~~
- (5) 406.9 – weather resistant receptacles and in use covers; and
- (6) 230.85 – emergency disconnects.

Source: 19 SDR 155, effective April 14, 1993; 20 SDR 222, effective July 6, 1994; transferred from § 20:44:05:32, August 12, 1994; 23 SDR 2, effective July 16, 1996; 29 SDR 87, effective December 24, 2002; 40 SDR 198, effective May 28, 2014; 43 SDR 181, effective July 10, 2017.

General Authority: SDCL 36-16-12, 36-16-27.

Law Implemented: SDCL 36-16-27.

Request to Become a 3rd Party Labeler

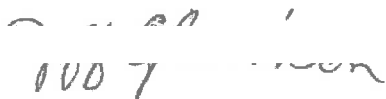
John J. Linn Jr.
Executive Director
& South Dakota Electrical Commission
308 S Pierre St Pierre
605-773-5087

June 15, 2021

To the members of the SD Electrical Commission

We at Efraimson Electric Inc. are writing to you today to request the opportunity to become recognized as a "third party labeler" in the state of South Dakota. We have attached with this request letter the required documents to be considered. The first document being this letter of request, the second document being Blake Woodward's Resume, and finally the third document stating Efraimson Electrics information as the entity applying the labels. We at Efraimson Electric are confident in Blakes abilities and attention to detail as a Professional Engineer. As JJ is already aware, we have a dba called "High Plains Systems" that is certified with UL508A. HPS can and will be a direct affiliate with assisting in questions to how things are done within the UL508A standard.

Thank you for considering our request.



Regards,
Jeff Efraimson (President) & Donovan Wendling (CEO)
Efraimson Electric Inc.
19295 438th Ave
Bryant S.D. 57248
605-628-2605

Blake A. Woodward, P.E. Registered Professional Engineer

Education

- Bachelor of Science – South Dakota School of Mines and Technology

Professional Experience

- Efraimson Electric March 2021 to Present
- Mettler Sigmeler Engineering May 2009 to December 2020

Registrations

- South Dakota – Professional Engineer SD 12068
- South Dakota – Licensed Electrical Contractor EC 3126
- North Dakota – Professional Engineer PE-27710
- Minnesota – Professional Engineer MN 58813

Affiliations

- South Dakota Electrical Council
- National Society of Professional Engineers

Project Experience

- Power and Lighting systems design for various types of facilities including Agriculture, Municipal, and Commercial.
- Special systems design including Fire Alarm, DATA, Security, Nurse Call, and other electrical systems.
- Coordination of various control systems for facility interfacing.
- Field experience with Power and Controls Systems installation.
- Field experience with Power and Controls Systems trouble shooting and repair.



19295 438th Ave; PO Box 38 Bryant, SD 57221

Efraimson Electric Inc.

FED ID # 46-0462839

Excise Tax # 1017-9934-ET

Fax # 605-628-1308

Date of Incorporation September 27, 2001

EC #2349

Officers:

Jeff Efraimson-President
Clinton Efraimson-Vice President
Brandon Efraimson-Treasurer
Melanie Anderson-Secretary

Bank Reference:

Bryant State Bank
PO Box 215
Bryant, SD 57221
Contact @ Bank:
Jeff Davis- Phone: 628-2171
Fax: 628-2172

Efraimson Electric Inc. focuses its business in NE South Dakota and mainly work with customer that are AG, Industrial, Municipalities, Utility, Contractors, and Airports. We take care of most any of their electrical needs (controls, panels, services, transformers, switches, underground, etc). We do not do high power overhead line or pole work.

Election of Officers

36-16-7. Officers of commission--Expenses of members. The members of the State Electrical Commission shall select from their members a president and a secretary/treasurer. Each member of the commission except as provided in § 36-16-4 shall receive travel expenses pursuant to § 3-9-2 when actively engaged in the discharge of the member's duties.

Source: SL 1963, ch 216, § 4 (1); SL 1986, ch 27, § 29; SL 1994, ch 301, § 1.

Sean Lyons elected President July 21, 2016

John Hoffman elected Secretary/Treasurer July 13, 2017

Minutes from 7/16/20 meeting regarding election of Officers:

- President Lyons announced nominations are now in order for the office of President. Member Hoffman nominated Sean Lyons; Seconded by Sorlien. President Lyons requested additional nominations. Hearing none President Lyons declared Sean Lyons elected to the position of President by acclamation. President Lyons announced nominations are now in order for the office of Secretary/Treasurer. Member Fuerst nominated John Hoffman; Seconded by Lyons. President Lyons requested additional nominations. Hearing none President Lyons declared John Hoffman elected to the position of Secretary/Treasurer by acclamation.

SD Electrical Commission
 GL Budget Performance
 Revenue
 07/01/2020 to 06/30/2021

Description	Budget	Actual	Remaining	Percent
Permits - ECs & CBEs	135,000.00	128,385.00	6,615.00	95.10%
Permit - HO	13,500.00	14,315.00	(815.00)	106.04%
Permit - Form B	16,000.00	23,980.00	(7,980.00)	149.88%
EI Licnese	260.00	920.00	(660.00)	353.85%
EC License	17,400.00	33,600.00	(16,200.00)	193.10%
CBE License	100.00	400.00	(300.00)	400.00%
JM License	13,000.00	26,280.00	(13,280.00)	202.15%
AE License	18,000.00	25,300.00	(7,300.00)	140.56%
IEC License	2,000.00	2,520.00	(520.00)	126.00%
ICBE License	40.00	40.00	-	100.00%
IJM License	1,000.00	1,880.00	(880.00)	188.00%
EC Reciprocal License	5,000.00	4,200.00	800.00	84.00%
JM Reciprocal License	4,000.00	2,840.00	1,160.00	71.00%
Maintenance License	1,000.00	1,000.00	-	100.00%
Exam Fees	7,000.00	14,845.00	(7,845.00)	212.07%
Re-exam Fees	2,000.00	1,880.00	120.00	94.00%
Undertaking Fees	5,000.00	5,125.00	(125.00)	102.50%
Inspection Fees	1,350,000.00	1,467,346.57	(117,346.57)	108.69%
Re-inspection Fees	100,000.00	120,184.00	(20,184.00)	120.18%
501 (d) License Fees	100.00	360.00	(260.00)	360.00%
Administrative Fees	25,000.00	47,679.00	(22,679.00)	190.72%
Re-instatement Fees	10,000.00	21,600.00	(11,600.00)	216.00%
Misc. Income	100.00	98.00	2.00	98.00%
Non-operating Revenue Interest	20,000.00	11,541.43	8,458.57	57.71%
	<u>1,745,500.00</u>	<u>1,956,319.00</u>	<u>(210,819.00)</u>	<u>112.08%</u>

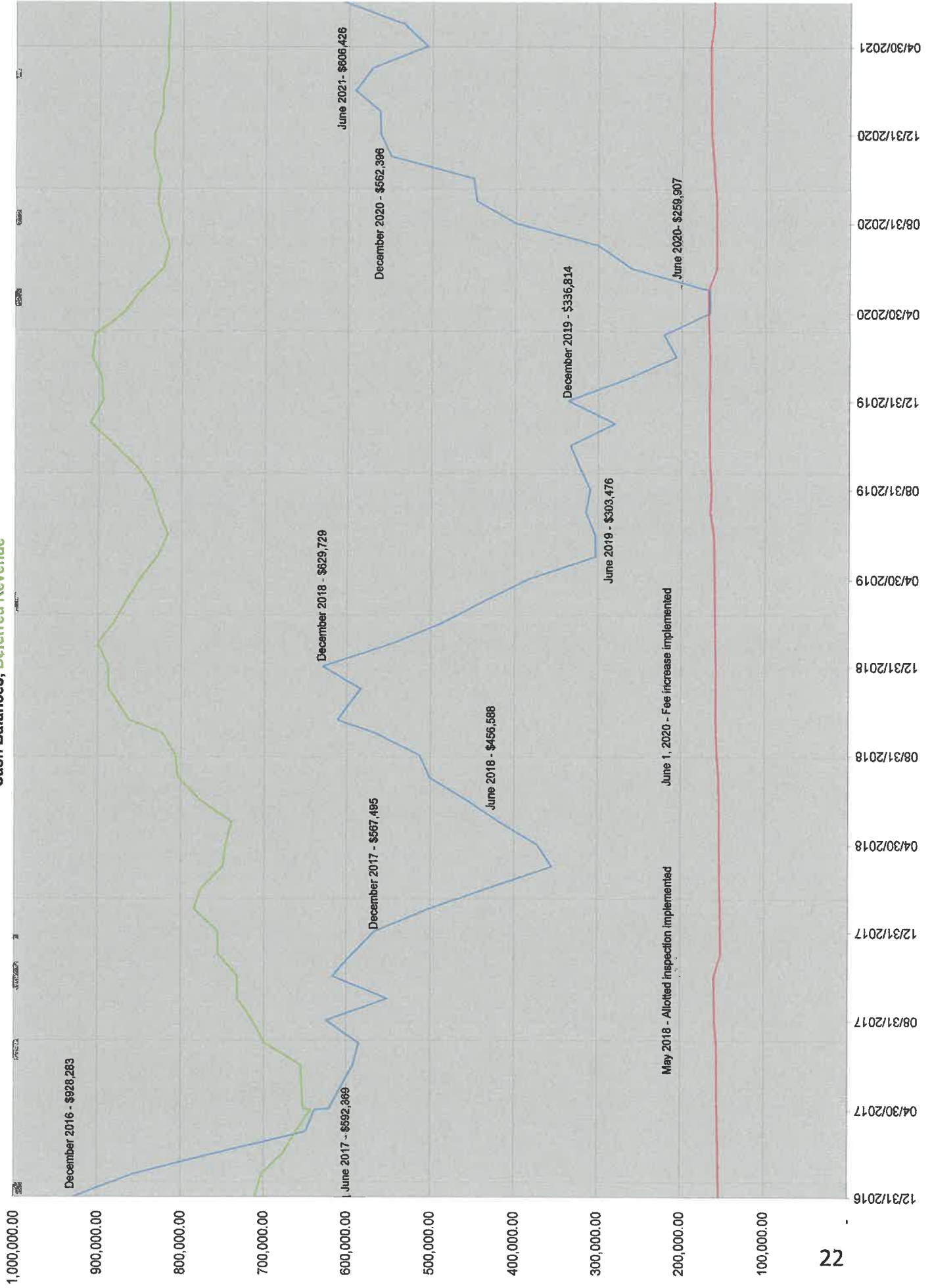
SD Electrical Commission
GL Budget Performance
Expense
07/01/2020 to 06/30/2021

Description	Budget	Actual	Remaining	Percent
Employee Salaries				
FT Employee Salaries	\$850,000.00	\$782,753.45	67,246.55	92.09%
PT Employee Salaries	\$60,000.00	\$59,851.80	148.20	99.75%
Commission Members Meeting Fee	\$2,000.00	\$480.00	1,520.00	24.00%
Subtotal	\$912,000.00	\$843,085.25	68,914.75	92.44%
Employee Benefits (Employer's Share)				
OASI	\$89,790.00	\$63,934.58	25,855.42	71.20%
Retirement	\$70,424.00	\$47,309.25	23,114.75	67.18%
Health Insurance	\$228,070.00	\$179,395.36	48,674.64	78.66%
Worker's Compensation	\$2,465.00	\$1,516.55	948.45	61.52%
Unemployment	\$1,174.00	\$842.73	331.27	71.78%
Subtotal	\$391,923.00	\$292,998.47	98,924.53	74.76%
Personal Services	\$1,303,923.00	\$1,136,083.72	167,839.28	87.13%
Travel				
Auto-state Owned in State	\$240,000.00	\$209,758.88	30,241.12	87.40%
Auto Priv Low rate	\$2,000.00	\$447.12	1,552.88	22.36%
Auto Priv High rate	\$2,000.00	\$133.14	1,866.86	6.66%
Air Travel	\$1,000.00	\$0.00	1,000.00	0.00%
Lodging in State	\$11,000.00	\$8,325.44	2,674.56	75.69%
Incidental Travel in State	\$500.00	\$0.00	500.00	0.00%
Meals Taxable in State	\$41,710.00	\$31,596.00	10,114.00	75.75%
Meals Non Taxable in State	\$10,000.00	\$7,324.00	2,676.00	73.24%
Auto-Out of State - High Miles	\$1,000.00	\$0.00	1,000.00	0.00%
Air-Comm out of State	\$1,000.00	\$0.00	1,000.00	0.00%
Lodging out of State	\$5,300.00	\$0.00	5,300.00	0.00%
Incidental Travel out of State	\$200.00	\$0.00	200.00	0.00%
Meals Non Taxable out of State	\$1,000.00	\$0.00	1,000.00	0.00%
Subtotal	\$316,710.00	\$257,584.58	59,125.42	81.33%
Contractual Services				
Subscriptions	\$300.00	\$65.00	235.00	21.67%
Dues & Membership Fees	\$4,900.00	\$2,818.00	2,082.00	57.51%
Computer Consultant	\$0.00	\$450.00	(450.00)	
Workshop Registration Fees	\$5,300.00	\$1,760.00	3,540.00	33.21%
BIT-Computer Services	\$60,000.00	\$55,084.40	4,915.60	91.81%
BIT-Development Costs	\$7,000.00	\$12,085.90	(5,085.90)	172.66%
Central Services - Records Management	\$35,000.00	\$29,195.62	5,804.38	83.42%
Equipment Maintenance	\$1,500.00	\$545.32	954.68	36.35%
Janitorial Services	\$1,600.00	\$1,185.77	414.23	74.11%
Audit Services	\$0.00	\$0.00	-	
Computer Software Maintenance	\$0.00	\$468.16	(468.16)	
Advertising	\$1,500.00	\$226.82	1,273.18	15.12%
Equipment Rental	\$100.00	\$0.00	100.00	0.00%
Rent - Private	\$13,000.00	\$12,502.45	497.55	96.17%
Rent - other	\$1,000.00	\$450.00	550.00	45.00%
Telecommunication Services	\$24,000.00	\$17,827.47	6,172.53	74.28%
Garbage	\$200.00	\$86.83	113.17	43.42%
Ins Premiums & Surety Bonds	\$6,000.00	\$2,056.49	3,943.51	34.27%
Other Contractual Services	\$8,000.00	\$6,728.59	1,271.41	84.11%
Subtotal	\$169,400.00	\$143,536.82	\$25,863.18	84.73%

Supplies & Materials

Office Supplies	\$6,500.00	\$5,433.59	1,066.41	83.59%
Office Supplies	\$5,000.00	\$467.36	4,532.64	9.35%
Electrical Supplies	\$0.00	\$138.30	(138.30)	
Education & Instruc Supplies	\$1,000.00	\$0.00	1,000.00	0.00%
Printing-State	\$2,000.00	\$571.65	1,428.35	28.58%
Printing-commerical	\$14,000.00	\$13,874.79	125.21	99.11%
Supp Public & Ref Mat	\$2,000.00	\$0.00	2,000.00	0.00%
Postage	\$16,000.00	\$12,547.70	3,452.30	78.42%
Clothing	\$1,500.00	\$550.00	950.00	36.67%
Procurement Card Purchase	\$2,000.00	\$0.00	2,000.00	0.00%
Subtotal	\$50,000.00	\$33,583.39	16,416.61	67.17%
Office Equipment	\$0.00	\$0.00	-	
Office Furniture	\$500.00	\$1,461.60	(961.60)	292.32%
Telephone Equipment	\$500.00	\$375.60	124.40	75.12%
Computer Hardware	\$15,000.00	\$1,143.28	13,856.72	7.62%
Computer Software	\$500.00	\$2,546.00	(2,046.00)	509.20%
Refund of Prior Year Revenue	\$8,000.00	\$8,146.00	(146.00)	101.83%
Operating Trans Out (DLR)	\$70,000.00	\$57,372.22	12,627.78	81.96%
Subtotal	\$94,500.00	\$71,044.70	\$23,455.30	75.18%
Operating Subtotal	\$630,610.00	\$505,749.49	\$124,860.51	80.20%
Total	\$1,934,533.00	\$1,641,833.21	\$292,699.79	84.87%
Total Revenues Over/(Under) Expenses	\$ (189,033.00)	\$ 314,485.79	\$ 503,518.79	166.37%

**General Fund and Undertaking Fund
Cash Balances, Deferred Revenue**



South Dakota Electrical Commission

Inspectors Statistics 07/01/2020 and 06/30/2021

	Inspector	BD	Permits	Transfers	Finals	ED	RI	DT	Other	Total Contacts
00	Administration	112	216	(120)	(208)	-	-	155	2,062	2,425
1	Brent Schoulte	596	907	(68)	(777)	658	319	21	1,651	2,768
2	Stan Rogers	403	663	225	(584)	707	350	21	269	1,224
3	Kyle Dahl	716	713	(108)	(621)	700	531	30	1,395	2,577
5	Jason Wingert	631	886	(47)	(633)	837	672	1	1,721	3,027
6	Dan Larson	-	317	437	(428)	326	207	52	572	1,259
8	Thad Stoddard	493	823	7	(647)	676	387	2	679	1,715
9	Dan Urban	-	103	572	(153)	522	141	51	1,196	1,541
10	Bob Jaskulka	691	480	(701)	(470)	-	439	7	544	1,460
11	Scott Ochsner	642	1,274	(27)	(944)	945	1,102	4	3,139	5,189
12	Dan Schoenfelder	611	729	(64)	(573)	703	486	19	1,783	2,861
13	Aaron Dimitt	452	595	2	(466)	583	277	12	2,083	2,838
14	Jeff Hotchkiss	526	420	25	(388)	583	237	2	680	1,307
21	Doug Brende	479	465	(54)	(390)	500	517	8	1,417	2,332
22	Curtis Mitchell	463	871	13	(853)	494	476	5	955	2,289
24	Tim Heairet	584	797	(77)	(494)	810	457	2	2,269	3,222
17	Tom Kelly	189	318	(15)	(257)	235	247	-	218	722
	Totals:	7,588	10,577	-	(8,886)	9,279	6,845	392	22,415	38,034