

SD Electrical Commission  
Dept. of Labor & Regulation  
308 S Pierre St  
Pierre, SD 57501  
1.800.233.7765  
605.773.3573  
Fax 605.773.6213

**Correspondence or Interactive Online Courses**

20:44:17:02 – Requirements for counting credits. One credit hour of continuing education is allowed for each 50 minutes attend at a continuing education course. This course must meet the requirements in §§20:44:17:03 and 20:44:17:04. Courses may be taken at any location, whether in South Dakota or another state. Up to eight credit hours a year may be allowed for Commission pre-approved correspondence or interactive online courses subject to §§20:44:17:05.

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street) (City) (State & Zip)

E-mail: \_\_\_\_\_

**Course Information:**

Course Title: \_\_\_\_\_

Course Sponsor: \_\_\_\_\_

Date of Class: \_\_\_\_\_

Code hours: \_\_\_\_\_ Non-code hours: \_\_\_\_\_ Total hours: \_\_\_\_\_

Correspondence: Yes or No Interactive Online: Yes or No  
circle one circle one

- Submit a comprehensive, detailed outline of the subject matter together with the sequence of each segment, materials, and visual aids being used for the course.
- After completion of course - submit a copy of certificate attendance. The certificate must have the following information: Instructor's name, Title of course, Date of course, Number of CEU hours, Participates name and SD license number, whether the course is Correspondence or Interactive Online.

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For office Use Only

**Approved:** Code \_\_\_\_\_ Non-Code \_\_\_\_\_

Disapprove – Reason: \_\_\_\_\_

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JJ Linn, Executive Director

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Date