**LICENSE RENEWAL INFORMATION**

1. Visit our website to renew on-line using your credit or debit card
2. Send in the renewal form (bottom third of your license) with the renewal fee.
3. Each licensee must send in their own renewal and fees. We will not accept checks from a different individual. If sending cash or a money order, the licensee must provide a signed, notarized letter stating that they are authorizing the renewal of their license with the provided form of payment.
4. There is a $20 late penalty if the license is not renewed by the expiration date -- date of birth for personal licenses and salon/booth opening date.

**SALON & BOOTH RENTAL INFORMATION**

1. You must apply for a booth license if you rent a chair in a salon. (This means you are an independent contractor and are NOT an employee of the salon.)
2. If you move to a new physical address, you must apply for a new salon or booth license and have it posted before you can work in the new location.
3. Salon and booth permits are not renewable. Once your new space is inspected, the Commission will send you a new license that is no longer in permit status.

**PROHIBITED PRODUCTS, EQUIPMENT AND PROCEDURES**

The following products, equipment and procedures are prohibited from use:

1. Liquid monomer nail products containing methyl methacrylate monomers (MMA)
2. Chemicals containing bichloroacetic acid (BCA) or any acid in any concentration level that requires a prescription or acts on living tissue
3. Fumigants, formalin tablets or formalin liquids
4. Roll on wax
5. Blades, knives, razor-type callus shavers, credo blades, rasps, graters, or any other implements used to remove corns or calluses capable of cutting below the stratum corneum layer of the skin, except for lancets used specifically for extraction of impurities
6. Dermamelor procedures, dermabrasion procedures, ultrasound equipment
7. Any procedure in which human tissue is cut or altered by any FDA Class 3 or above mechanical or energy devices
8. UV sterilizers or light boxes are prohibited as infection control devices.

**2018 Commission Meetings**

- February 9 – Pierre
- April 27 – Watertown
- July 27 – Pierre
- September 20 – Rapid City
- November 16 – Pierre
- December 1 – Watertown

**FIRST AID KIT UPDATE**

We now require only one first aid kit per salon. Individual booth renters no longer need their own.

**LICENSE CERTIFICATION EDUCATION HOURS**

- Electric Nail File – 8 Hours
- Eyelash Extensions – 16 Hours
- Microdermabrasion – 16 Hours

The certification must be displayed on your license.

Visit our website for a list of preapproved education providers.

**ONLINE SERVICES**

Visit our website to:
1. Renew License(s)
2. Apply for a Salon/Booth License
3. Request a Certification (when transferring license to a new state)

**UNREGULATED SERVICES**

ARSD 20:42:04:10.02 mandates that any service offered within a salon that is not a cosmetology, esthetics or nail service must be clearly identified as an unregulated service and listed on a sign conspicuously posted in the reception area. Examples are:

- Microblading, permanent makeup, permanent hair removal, tanning beds, massage therapy

The sign shall state:

"Unregulated Service - The following services offered by (name of your salon) are not regulated by the South Dakota Cosmetology Commission: ____________________________.”

**Commission Members**

- Tammy Ugofsky, President – Yankton
- Lori Little, Vice President – Spearfish
- Crystal Carlson, Sec/Treas. – Beresford
- Debbie Pageler, Public Member – Sisseton
- Tami Stokes, Cosmetology Member - Lead

**Office Staff**

- Kate Boyd, Executive Director
- Kelsey Skoglund, Violations Specialist
- Bradi Stampe, Secretary

**Inspectors**

- Karen Dossett – Northeastern area
- Georgia Linn – Western area
- Mary Rasmussen – Southeastern area
DISCIPLINARY ACTIONS

Paris Nails, Rapid City-Mai K Voong. Violation-Allowing an unlicensed individual to perform nail technology services in the salon. Consent Agreement- Paris Nails Salon license suspended for 7 days; Manager Mai K Voong successfully complete the Infection Control on-line class sponsored by Milady; Additional inspections for one year: Owners not to sell or transfer Paris Nails Salon prior to May 1, 2017.

Regal Nails, Rapid City-Tuan Luc. Violation- Owner Tuan Luc working unlicensed in the salon on two occasions. Consent Agreement- Regal Nails Salon license suspended for 59 days for both violations; Mr. Luc successfully complete the Infection Control on-line class sponsored by Milady; Additional inspections for one year; a one-time fine imposed for reinstatement of the salon license; Mr. Luc not to sell or transfer Regal Nails Salon prior to one year of the agreement.

Meltdown Day Spa, Watertown-Teresa Shape. Violation- Safety and Infection control procedures. Consent Agreement- Ms. Shape's personal license suspended for 14 days; Ms. Shape successfully complete the Infection Control on-line class sponsored by Milady; Due to resent closure of Meltdown Day Spa there is no active days of suspension for the salon license.

Carol's Styling Center, Rapid City-Carol Beaird, Violation- Allowing a nail technician to operate without a booth license. Consent Agreement- Ms. Beaird’s personal license suspended for 14 days; Ms. Beaird successfully complete the Infection Control on-line class sponsored by Milady; No active suspension for Carol’s Styling Center Salon license.

Shelby Stolp, Mitchell. Violation- Operating a booth without first obtaining the proper license. Consent Agreement- No active suspension for Ms. Stolp’s personal and booth license; Commission imposes a monetary penalty of $50.00 for the reinstatement of Ms. Stolp’s booth license.

Margene Walters, Sioux Falls. Violation- Operated without a booth license. Consent Agreement- No active suspension for Ms. Walters personal license due to credit for not working from October 2016 through December 2016; Ms. Walters Successfully complete the Infection Control on-line class sponsored by Milady.

Body Therapy Salon, Rapid City-Erin Kistler. Violation- Operated without a salon license. Consent Agreement- no active suspension for Ms. Kistler’s personal and salon licenses; Commission imposes a monetary penalty of $100.00 for the reinstatement of Ms. Kistler’s licenses.

Justina Moffitt, Rapid City. Violation- Operated without a booth license. Consent Agreement- no active suspension for Ms. Moffitt’s personal and booth licenses; Commission imposes a monetary penalty of $100.00 for the reinstatement of Ms. Moffitt’s licenses.

Pretty Nails Salon, Spearfish-Mui Luong. Violation- allowing two unlicensed individuals to perform nail technology services in the salon. Consent Agreement- Ms. Luong voluntarily surrenders her personal license and the salon license and cannot apply for a license in South Dakota for a period of five years.

Salon Eileen, Hartford-Lisa Wicks. Violation- Letting her personal license lapse for almost a year and the salon license to lapse for six months. Consent Agreement- No active suspension for Ms. Wicks personal and salon licenses; Commission imposes a monetary penalty of $300.00 for the reinstatement of Ms. Wicks personal license; Commission imposes a monetary penalty of $150.00 for the reinstatement of Salon Eileen’s license.

Jens Trendz Salon, Wessington Springs-Jennifer Kolousek. Violation- Letting her personal license to lapse for three months and the salon license to lapse for almost eight months. Consent Agreement- No active suspension for Ms. Kolousek’s personal and salon licenses; Commission imposes a monetary penalty of $75.00 for the reinstatement of Ms. Kolousek’s personal license; Commission imposes a monetary penalty of $200.00 for the reinstatement of Jens Trendz Salon license.

Nail Studio Salon, Sioux Falls-Kelly Vuong. Violation- Employees of the salon using illegal callus shaver implements on two occasions. Consent Agreement- Nail Studio Salon license suspended for 7 days; additional inspections for one year; Nail Studio Salon will provide names of individuals using the illegal implements; all employees of the salon must attend and successfully complete the State Laws and Rules Refresher course in Pierre, SD. The Commission imposes a monetary penalty of $100.00.

Suzanne Lemke, Rapid City. Violation- Operated without a booth license. Consent Agreement- Ms. Lemke’s personal nail technician license suspended for 14 days; successfully complete the Infection Control on-line class sponsored by Milady.

Lindsey Zimmerman Booth, Rapid City. Violation- Allowed her booth license to lapse for six months. Consent Agreement- No active suspension for Ms. Zimmerman’s personal and booth licenses; The Commission imposes a monetary penalty of $150.00 for the reinstatement of Lindsey Zimmerman Booth License.

Washington Crossings Salon, Sioux Falls-Jill Kadinger. Violation- Operated without a valid salon license and allowed her personal license to lapse for five months. Consent Agreement- No active suspension for Ms. Kadinger’s salon and personal licenses; The Commission imposes a monetary penalty of $125.00 for the reinstatement of Ms. Kadinger’s personal license; The Commission imposes a monetary penalty of $150.00 for the reinstatement of Washington Crossings Salon license.

Tessa Kapperman Booth, Sioux Falls. Violation- Allowed her booth license to lapse for four months. Consent Agreement- No active suspension for Ms. Kapperman’s personal and booth licenses; The Commission imposes a monetary penalty of $100.00 for the reinstatement of Tessa Kapperman Booth license.

Tara Schieffer Booth, Yankton. Violation- Allowed her personal license to lapse for three months and her booth license to lapse for nine months. Consent Agreement- No active suspension for Ms. Schieffer’s personal and booth licenses; The Commission imposes a monetary penalty of $75.00 for the reinstatement of Ms. Schieffer’s personal license; The Commission imposes a monetary penalty of $225.00 for the reinstatement of Tara Schieffer Booth license.

Connies Clip and Curl Salon, Elkton-Connie Shepherd Mcgill. Violation- Allowed her personal and salon licenses to lapse for eleven months. Consent Agreement- No active suspension for Ms. Mcgill’s personal and salon licenses; The Commission imposes a monetary penalty of $275.00 for the reinstatement of Ms. Mcgill’s personal license; The Commission imposes a monetary penalty of $275.00 for the reinstatement of Connies Clip and Curl Salon.

Janice Mccorkell, Salem. Violation- Allowed her salon license to lapse for eight months prior to her retirement. Consent Agreement- No active suspension for Ms. Mccorkell’s personal license; Ms. Mccorkell will pay the $55.00 renewal and late penalty fees for the time she worked prior to her retirement.

Shelly Mccorkell, Salem. Violation- Allowed her personal and booth licenses to lapse for almost a year. Consent Agreement- No active suspension for Ms. Mccorkell’s personal license; The Commission imposes a monetary penalty of $300.00 for the reinstatement of Ms. Mccorkell’s personal license.

Kathryn Crandall Booth, Sioux Falls. Violation- Allowed her booth license to lapse for six months. Consent Agreement- No active suspension for Ms. Crandall’s personal and booth licenses; The Commission imposes a monetary penalty of $150.00 for the reinstatement of Kathryn Crandall Booth license.

Cobe Nails Salon, Vermillion-Tuan Nguyen. Violation- Allowed an unlicensed individual to perform nail technology services in the salon. Consent Agreement- No active suspension for Mr. Nguyen’s personal and salon licenses; The Commission imposes a monetary penalty of $500.00 for the reinstatement of Cobe Nails Salon license; additional inspections for one year.

Style Masters Salon, Sioux Falls-Lisa Erickson. Violation- Allowed her personal license to lapse for two months and Style Masters Salon license to lapse for six months. Consent Agreement- No active suspension for Ms. Erickson’s personal and salon licenses; the Commission imposes a monetary penalty of $50.00 for the reinstatement of Ms. Erickson’s personal license; The Commission imposes a monetary penalty of $150.00 for the reinstatement of Style Masters Salon license.