The Cosmetology Commission does not send out a yearly renewal. It is the licensee’s responsibility to renew their own license(s) on time. The bottom portion of the current license is what is used to renew.

RENEWAL CHANGES

The Cosmetology Commission office has adopted some new changes regarding renewals, in order to protect your license and guard against fraud.

- The licensee must send in their own renewal and fees with their own personal check. We will not accept checks from a different individual.
- If the licensee chooses to use cash or a money order, they must also provide a signed notarized letter stating that they are authorizing the renewal of their license with the provided form of payment.
- We are no longer mailing licenses to the salons. We are only mailing them to personal addresses.
- We will return the renewal(s) and fee if the appropriate steps aren’t taken.

SALONS & BOOTH RENTAL INFO

You need to apply for a booth license if you rent a chair in a salon. (This means that you own your own business and are not an employee of the salon.)

If you move to a new physical address, you must apply for a new salon or booth license for the new location.

- **Salon and Booth licenses are non-transferable.**

You must have your new permit posted before you can begin services.

When you move locations, you must notify the Cosmetology Commission to close out your salon/booth license.

IMPORTANT TIPS

- All tools and equipment that come in contact with a client must be cleaned and disinfected before every use.
- Cutting calluses and ingrown toenails is not allowed.
- Blades and callus shavers cannot be used.
- All client work areas shall be kept clean at all times. There should be no accumulation of hair, nail pieces, or nail dust.

WASH YOUR HANDS OFTEN!!
DISCIPLINARY ACTIONS

The following disciplinary actions have become effective since the last newsletter. A consent agreement is an agreement between licensee and the Cosmetology Commission settling a case without proceeding through a formal hearing. Consent agreements may have suspension, safety course, additional inspections, and probation, as well as reimbursement of costs.

**PRETTY NAILS, Spearfish – Mui Luong.** Violation – Allowed two unlicensed individuals to perform nail technology services in the salon. Consent Agreement – Ms. Luong’s nail technician license suspended for 14 days; successfully complete the Infection Control on-line class sponsored by Milady; Pretty Nails Salon license suspended for 14 days; additional inspections for one year.

**CLASSIC DESIGNS, Dell Rapids – Kerri Deats.** Violation – Operated without a valid salon license; Safety and Infection Control procedures. Consent Agreement – Ms. Deats’ cosmetology license suspended for 90 days, with credit for 90 days for immediate closure of salon; successfully complete the Infection Control on-line class sponsored by Milady. Classic Design’s salon license denied due to salon being recently sold. Ms. Deats may not apply for a new salon or booth license for 1 year.

**SCENT-SATIONAL MASSAGE & SPA / SPA UTOPIA SALON, Sioux Falls – Mary Nedved.** Violation – Operated without a salon license at two locations. Consent Agreement – Scent-Sational Massage & Spa’s salon application permanently denied; Spa Utopia’s salon application permanently denied; Ms. Nedved’s license suspended for 45 days; successfully complete the Infection Control on-line class sponsored by Milady; current workspace subject to additional inspections; attend a meeting with commission staff to discuss licensure law requirements; successfully pass and complete the state laws exam.

**BEST NAILS, Yankton – Chau Nguyen.** Violation – Allowed an unlicensed individual to perform nail technology services in the salon. Consent Agreement – Ms. Nguyen’s nail technician license suspended for 14 days; successfully complete the Infection Control on-line class sponsored by Milady; Best Nails Salon license suspended for 14 days; additional inspections for 1 year.

**THERESA RUTZ, Rapid City.** Violation – Operated without a booth license at two locations; performing esthetic services with a nail technician license. Consent Agreement – Ms. Rutz’s nail technician license suspended for 45 days; successfully complete the Infection Control on-line class sponsored by Milady; successfully pass and complete the State Laws course and exam.

**KEVIN LEE, Mitchell.** Violation – Worked in an unlicensed salon. Consent Agreement – Mr. Lee’s personal nail technician license suspended for 14 days; successfully complete the Infection Control on-line class sponsored by Milady.

**KATHY LEE, Mitchell.** Violation – Allowed two unlicensed individuals to perform nail technology services; operating a salon without a valid license. Consent Agreement – Ms. Lee’s personal cosmetology license suspended for 45 days; successfully complete the Infection Control on-line class sponsored by Milady.

**KEVIN VIET NGUYEN, Mitchell.** Violation – Working in an unlicensed salon. Consent Agreement – Mr. Nguyen’s personal nail technician license suspended for 14 days; successfully complete the Infection Control on-line class sponsored by Milady.

**URBAN EDGE, Vermillion – Kelly Person.** Violation – Operated without a valid salon license and an expired personal license. Consent Agreement – Ms. Person’s personal cosmetology license suspended for 14 days; successfully complete the Infection Control on-line class sponsored by Milady; Urban Edge salon license suspended for 14 days; additional inspections for 1 year.

**THE BEST LITTLE HAIR HOUSE, Rapid City – Tina Fletcher.** Violation – Allowed a nail technician to operate without a booth license and perform esthetics services - out of the scope of practice with a nail technician license. Consent Agreement – Ms. Fletcher’s cosmetology license suspended for 14 days; successfully complete the Infection Control on-line class sponsored by Milady; no active suspension for The Best Little Hair House.

**ENVY NAILS AND SPA, Sioux Falls – Johnny Phung.** Violation – Allowed an unlicensed individual to perform nail technology services in the salon. Consent Agreement – Mr. Phung’s nail technician license suspended for 7 days; successfully complete the Infection Control on-line class sponsored by Milady; Mr. Phung will not sell or transfer Envy Nails and Spa prior to June 1, 2017. Envy Nails and Spa salon license suspended for 7 days; additional inspections for 1 year.

**NAILS ART, Sioux Falls – Maxwell Nguyen.** Violation – Allowed an unlicensed individual to perform nail technology services in the salon. Consent Agreement - Mr. Nguyen’s nail technician license suspended for 7 days; successfully complete the Infection Control on-line class sponsored by Milady; Nails Art salon license suspended for 7 days; additional inspections for 1 year.

**BODY & SOUL, Sioux Falls – Bobbi Quinlivan.** Violation – Operated without a salon license. Consent Agreement – Ms. Quinlivan’s cosmetology license suspended for 14 days; successfully complete the Infection and Control on-line class sponsored by Milady; attend a meeting with commission staff to complete State Laws course and exam.

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**2017 Commission Meetings**
September 21/22 – Rapid City/Sturgis
November 17 - Pierre

**2017 State Board Exams**
October 23 – Rapid City
November 3 - Pierre
December 2 - Watertown

*Meetings and Exams are subject to change.*