

LICENSE RENEWAL

PERSONAL LICENSE – \$20 Renewal Fee

Renews annually on or before your birth date.

SALON OR BOOTH LICENSE – \$35 Renewal Fee

Renews annually on or before anniversary of opening date.

PENALTY FOR LATE RENEWAL – \$20 Penalty Fee

The \$20 penalty fee is assessed for each year a license is not renewed by the expiration date shown on the license. There is no grace period if the expiration date is missed. **To avoid the \$20 penalty fee, remember to have your renewal postmarked on or before the expiration date.**

You may still renew any license in January or wait until the expiration date on your license(s).

You may renew your personal license and salon or booth license at the same time. In order to avoid the \$20 penalty, be sure you renew before the expiration date of whichever license expires first each year.

Some licensees have told us that they mark their appointment calendars so they remember to renew well in advance of the expiration date.

We do not currently have online renewals. We cannot take debit or credit cards. You need to either mail in a personal check or money order.

SALONS & BOOTH RENTAL INFO

1. You need to apply for a booth license if you rent space in a salon. (This means that you own your own business and are not an employee of the salon.)

2. Booth licenses are not transferable. If you move your booth to a new salon, or if the salon moves, you must apply for a new booth license.

3. The application fee for a new salon or booth permit is \$60. You will be issued a temporary permit and an inspector will inspect your salon or booth within the first 90 days of opening. After your salon or booth passes inspection, you will be issued a license that you must renew each year on the anniversary of your salon or booth opening. Renewal fee is \$35.

4. A salon will fail its annual inspection if all licenses (including booth rental licenses) are not current.

5. If you close your salon or booth, you are required to contact the Cosmetology Commission office to let us know.

CONTINUING EDUCATION SURVEY

The Cosmetology Commission has reviewed the response from the continuing education survey conducted during 2009. After careful consideration of the survey results, the Commission has decided to not implement continuing education at this time as a requirement to renew a cosmetologist, nail technician, or esthetician license. Please refer to the article on page 2 of this newsletter regarding certification for electric files and microdermabrasion machines.

Alert:

See the bottom of your renewal form for the renewal fee!

COSMETOLOGY COMMISSION

Nora Slykhuis, President
Custer

Lois Porch, Vice President
Philip

Pat Clark, Secretary-Treasurer
Pierre

Ila Davis
Mina

Kory McKay
Sioux Falls

STAFF

Kate Boyd, Executive Director
Pierre

Beth Marnell, Secretary
Pierre

Karen Dossett, Inspector
Central & Northeastern Area

Noreen Johnson, Inspector
Sioux Falls Area

Mary Rasmussen, Inspector
Southeastern Area

Georgia Linn
Western/Rapid City Area

The best health practice

Wash Your Hands

Our website address: cosmetology.sd.gov

2011 Exam Schedule and Commission Meetings

January 10-12
March 7-9
May 2-3
July 11-12
September 12-13
~~*October 17-18~~
November 14-15

*Tentative Test Dates--will only test in
October if needed.



(test dates are subject to change)

Continuing Education Required for Electric Files & Microdermabrasion Machines

A licensee must have continuing education **BEFORE** using an electric file/drill or a microdermabrasion machine.

Electric files require 8 hours of education. Microdermabrasion requires 16 hours of education.

YOU MUST SEND IN PROOF OF YOUR EDUCATION TO THIS OFFICE and it will be printed on your license.

If the inspector sees you using these machines, and it is not certified on your license, your salon or booth will fail its inspection.

Please call the office for further information on a list of schools where you can receive this education in South Dakota.

Threading and Sugaring hair removal fall under our scope.

IMPORTANT TIPS

- ❖ Antibacterial is not the same as disinfectant. If you don't know the difference, call or talk to your inspector.
- ❖ Pedicure bowls and whirlpools need to be cleaned (sanitized) and then disinfected after each client.
- ❖ Hair needs to be swept from the floor and disposed of before you work on another client.
- ❖ Fish pedicures are not allowed since they cannot be disinfected to protect the client
- ❖ Double-dipping in wax is not allowed even if the wax company claims it is anti-bacterial.
- ❖ Disinfectant can have a short effectiveness life. Only mix disinfectant before you are going to use it, and then dispose of it after the use. Wash the container before mixing new disinfectant.

DISCIPLINARY ACTIONS IN 2010

The following disciplinary actions have become effective since the last newsletter. (A consent order is an agreement between licensees and the Cosmetology Commission without proceeding through a formal hearing. Consent orders may have suspension, safety course, additional inspections, and/or probation as well as costs.)

Dawn's Dazzlin Looks, Watertown. Violation – Failure to comply with a signed agreement with the Commission regarding salon inspections. Action: Salon license revoked by the Cosmetology Commission.

Colorful Nails, Watertown. Violation - Allowing an unlicensed individual to perform nail technology services. Action: Suspended salon license for 88 days, with 60 days being held in abeyance upon meeting following conditions: additional random inspections for one year with one-time inspection fee of \$350.00, no violations of South Dakota cosmetology laws for one year, salon owner pay \$50.00 to take the safety/sanitation course and pass State laws exam, salon owner pay hearing costs of \$750.00.

YOUR SCOPE OF PRACTICE

Do you know your scope of practice? We were surprised that many cosmetologists did not realize their cosmetology license allowed them to do esthetics (skin care).

Cosmetology includes hair (including non-permanent hair removal, waxing), nails (manicures, pedicures, and artificial nails), and esthetics services (facials, body wraps).

Nail technology includes manicures, pedicures, and artificial nails. Nail technicians CANNOT perform hair removal (waxing).

Esthetics includes any type of skin services for beautification – and includes the whole body, not just the face. All details on our website.

YOUR LICENSE - PARTS

Just a reminder. Your license is in three parts. The upper part is your receipt and card to be used for the supply store purchases. The center is your license on safety paper so it cannot be copied. The center must be posted at your station when you are working. The bottom is your renewal form for the upcoming year. You need to send in this renewal form when you renew. The required fee is on the renewal form.