

Meeting Minutes
SOUTH DAKOTA COSMETOLOGY COMMISSION

Meeting held via Microsoft Teams
Tuesday, November 15, 2022, 10:00 a.m. CST

Annette Petersen called the meeting to order at 10:02 a.m. Zoe Hiller called the roll. A quorum was present.

Members Present: Annette Petersen
Debbie Pageler
Zoe Hiller

Members Absent: Tami Stokes
Renee Graf

Others Present: Bradi Stampe, Executive Director
Jerry McCabe, Staff Attorney
Nicole Johnson

Executive Director Bradi Stampe requested the removal of two items from the agenda. Item G, number 5 and item I, number 1. These items will be resubmitted at the December meeting.

Pageler made a motion to approve the agenda as amended. Hiller seconded the motion.
MOTION PASSED.

Hiller made a motion to approve the September 16, 2022, meeting minutes. Pageler seconded the motion. **MOTION PASSED.**

Hiller reported that as of October 31, 2022, the available funds' balance was \$267,719.86, and the cash center balance was \$208,376.46.

The Executive Director's Report was included in the meeting handouts and included the following information: (1) National Conference; (2) Written Practical; and (3) Inspection updates.

The Commission reviewed the proposed consent agreement cases that have all been signed by licensees.

Lapse Case 30-2022: Sheryl Bouman and Rae Create Salon: salon license was lapsed for 4 months while actively working.

- Received signed PCA with a \$100 fine.

Lapse Case 31-2022: Ashley Fischer: working with a lapsed personal license for 7 months while actively working.

- Received signed PCA and taking 10-day suspension.

Lapse Case 37-2022: Jamie Monreal and Booth: working with a lapsed booth license for 10 months while actively working.

- Received signed PCA with a \$250 fine.

Lapse Case 44-2022: Libby Miller and Flawless Nails & Hair Salon: salon license was lapsed for 4 months while actively working.

- Received signed PCA with \$100 fine.

Lapse Case 50-2022: Luanne Cunningham and Shine Hair and Lash Boutiques Salon:
salon license was lapsed for 5 months while actively working.

- Received signed PCA with \$150 fine.

Petersen made a motion to approve the above consent agreements with the conditions contained in the agreement. Pageler seconded the motion. **MOTION PASSED.**

During public comment, Nicole Johnson asked Executive Director, Bradi Stampe, for clarification on the new inspection policy regarding IDs and licensees that are not present. Stampe stated that IDs would need to be presented by licensees that are currently present and working. Inspections will transpire as usual if the licensee is not present.

The Commission reviewed the following applications for review:

- **Reciprocity Application – Applicant A**
- **Reciprocity Application – Applicant B**

Pageler made a motion to approve Applicant A and B for licensure. Petersen seconded the motion. **MOTION PASSED.**

The Commission reviewed the following applications for review:

- **Electric Nail File Education Provider Application – The Salon Professional Academy, Rapid City**

Hiller made a motion to approve the application. Pageler seconded the motion. **MOTION PASSED.**

Nicole Johnson left the meeting at 10:24 a.m.

Executive Director Stampe notified the Commission that the office policy will be updated pertaining to Salon/Booth licenses. In a multi-use building, if the space qualifies as a salon, a salon license will be issued.

The tentative meeting calendar and examination dates for 2023 were included in the meeting packet and briefly reviewed.

Executive Director Stampe asked the Commission for approval to allow the office Executive Director to dismiss complaint cases that lack probable cause. The dismissed cases will be reported to the Commission within 30 days of dismissal.

Pageler made a motion to grant the Executive Director permission to dismiss cases that lack probable cause. Hiller seconded the motion. **MOTION PASSED.**

Hiller made a motion to adjourn the meeting at 10:37 am. Pageler seconded the motion. **MOTION PASSED.**