

**Meeting Minutes**  
**SOUTH DAKOTA COSMETOLOGY COMMISSION**  
2330 N Maple Ave Suite 1, Rapid City, South Dakota  
September 25, 2020 (MDT)

There was not a quorum for the cosmetology school visits scheduled for the morning.

Vice President Debbie Pageler called the business meeting to order at 1:00 pm MDT.

Secretary-Treasurer Tami Stokes read the roll and a quorum was established.

**Members Present:** Renee Graf (via teleconference)  
Debbie Pageler (via teleconference)  
Annette Petersen  
Tami Stokes

**Members Absent:** N/A

**Others Present:** Graham Oey, Senior Staff Attorney (via teleconference)  
Kate Boyd, Executive Director (via teleconference)  
Teresa Diederich, Program Assistant 1 (via teleconference)  
Angela Taylor, Stewart School (via teleconference)  
Angela Larson, Lake Area Technical College (via teleconference)  
Peggy Sproat, Paul Mitchell The School (via teleconference)  
Desaree Dargatz, Paul Mitchell The School (via teleconference)

Executive Director Kate Boyd offered two additions to the agenda as noted below:

Eyelash Extension Pre-approved Provider Application – Lash Spa Boutique, Savannah McGillis  
Eyelash Extension Pre-approved Provider Application – Christine Hakl

Tami Stokes made a motion to approve the agenda as with the addition of the two above items. Annette Petersen seconded the motion. **MOTION PASSED.** (Pageler yea; Petersen yea; Stokes yea; Graf absent and not voting.)

One correction was noted to the minutes of the June 19 meeting. On the first page Tami Stokes is shown as both making a motion and seconding it. The staff will check the meeting notes and make the appropriate correction. Annette Petersen made a motion to approve the minutes of the June 19, 2020 meeting as amended. Tami Stokes seconded the motion. **MOTION PASSED.** (Pageler yea; Petersen yea; Stokes yea; Graf absent and not voting.)

Treasurer Tami Stokes stated the available funds balance is \$317,085.48 and the cash center balance is \$148,187.82.

The Executive Director's Report was included in the meeting handouts and included: (1) a licensee would like to have the required hours for eyelash extensions to be raised to 200 hours; (2) request for a laws change to increase the allowable number of apprentices in a salon based on square footage of the salon; (3) this years NIC conference will be held virtually on October 3-5, 2020. Tami Stokes will be the voting representative from South Dakota and Kate Boyd will

also participate in the two-day meeting; (4) the staff is working on updating the records retention policy. A copy of the Executive Director's Report is attached to these minutes.

Renee Graf made a motion to elect Tami Stokes as President. Debbie Pageler seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes abstain.)

Tami Stokes made a motion to elect Renee Graf as Vice President. Debbie Pageler seconded the motion. **MOTION PASSED.** (Pageler yea; Petersen yea; Stokes yea; Graf abstain.)

Tami Stokes made a motion to elect Annette Petersen as Secretary-Treasurer. Debbie Pageler seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Stokes yea; Petersen abstain.)

At this time, newly elected President Tami Stokes began chairing the meeting.

**Case M- 2019-** Tami Stokes made a motion to approve the Consent Agreement for the following items:

- a) Nails Art salon license will be suspended for a period of 30 days beginning October 9, 2020.
- b) The 30 days of suspension will be held in abeyance for a period of one year and her salon license will not be actively suspended so long as the following conditions are observed:
  - a. Nails Art will pay \$600 by October 9, 2020.
  - b. Comply with all laws and regulations of the Commission.

Renee Graf seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

**Case F- 2020-** Debbie Pageler made a motion to approve the Consent Agreement for the following items:

- a) Belle Ame Salon license will be suspended for a period of 14 days beginning October 9, 2020.
- b) The 14 days of suspension will be held in abeyance for a period of one year and her salon license will not be actively suspended so long as the following conditions are observed:
  - a. Belle Ame Salon will pay \$450 by October 9, 2020.
  - b. Comply with all laws and regulations of the Commission.

Tami Stokes seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

**Case G- 2020-** Tami Stokes made a motion to approve the Consent Agreement for the following items:

- a) Tiffany Kautz personal license will be suspended for a period of 3 days during the week of October 10-16, 2020.

Annette Petersen seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

**Lapsed Case 7- 2020-** Renee Graf made a motion to approve the Consent Agreement for the following items:

- a) Kalli Bell's personal and booth license will be suspended for a period of 5 days beginning October 9, 2020.
- b) The 5 days of suspension will be held in abeyance for a period of one year and her personal and booth license will not be actively suspended so long as the following conditions are observed:
  - a. Kalli Bell will pay \$125 by October 9, 2020.
  - b. Comply with all laws and regulations of the Commission.

Renee Graf seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

**Lapsed Case 8- 2020-** Annette Petersen made a motion to approve the Consent Agreement for the following items:

- a) Nancy Cutler's personal license will be suspended for a period of 15 days beginning October 9, 2020.
- b) The 15 days of suspension will be held in abeyance for a period of one year and her personal license will not be actively suspended so long as the following conditions are observed:
  - a. Nancy Cutler will pay \$275 by October 9, 2020.
  - b. Comply with all laws and regulations of the Commission.

Debbie Pageler seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

**Lapsed Case 9- 2020-** Annette Petersen made a motion to approve the Consent Agreement for the following items:

- a) Permanent Makeup by Tasia's salon license will be suspended for a period of 30 days beginning October 9, 2020.
- b) The 30 days of suspension will be held in abeyance for a period of one year and her salon license will not be actively suspended so long as the following conditions are observed:
  - a. Permanent Make up By Tasia will pay \$400 by October 9, 2020.
  - b. Comply with all laws and regulations of the Commission.

Debbie Pageler seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

**Lapsed Case 10- 2020-** Renee Graf made a motion to approve the Consent Agreement for the following items:

- a) Jacquelyne Uhl's personal license will be suspended for a period of 15 days beginning October 9, 2020.

- b) The 15 days of suspension will be held in abeyance for a period of one year and her personal license will not be actively suspended so long as the following conditions are observed:
  - a. Jacquelyne Uhl will pay \$250 by October 9, 2020.
  - b. Comply with all laws and regulations of the Commission.

Tami Stokes seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

**Lapsed Case 11- 2020-** Annette Petersen made a motion to approve the Consent Agreement for the following items:

- a) Jill Navratil's personal license will be suspended for a period of 15 days beginning October 9, 2020.
- b) The 15 days of suspension will be held in abeyance for a period of one year and her personal license will not be actively suspended so long as the following conditions are observed:
  - a. Jill Navratil will pay \$225 by October 9, 2020.
  - b. Comply with all laws and regulations of the Commission.

Renee Graf seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

**Lapsed Case 11- 2020-** Annette Petersen made a motion to approve the Consent Agreement for the following items:

- a) Jill Navratil's personal license will be suspended for a period of 15 days beginning October 9, 2020.
- b) The 15 days of suspension will be held in abeyance for a period of one year and her personal license will not be actively suspended so long as the following conditions are observed:
  - a. Jill Navratil will pay \$225 by October 9, 2020.
  - b. Comply with all laws and regulations of the Commission.

Renee Graf seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

**Lapsed Case 12- 2020-** Debbie Pageler made a motion to approve the Consent Agreement for the following items:

- a) Pazzazz Hairstyling's salon license will be suspended for a period of 15 days beginning October 9, 2020.
- b) The 15 days of suspension will be held in abeyance for a period of one year and her salon license will not be actively suspended so long as the following conditions are observed:
  - a. Pazzazz Hairstyling will pay \$450 by October 9, 2020.
  - b. Comply with all laws and regulations of the Commission.

Annette Petersen seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

**Lapsed Case 13- 2020-** Tami Stokes made a motion to approve the Consent Agreement for the following items:

- a) Jomsri Schaefer's personal license will be suspended for a period of 15 days beginning October 9, 2020.
- b) The 15 days of suspension will be held in abeyance for a period of one year and her personal license will not be actively suspended so long as the following conditions are observed:
  - a. Jomsri Schaefer will pay \$300 by October 9, 2020.
  - b. Comply with all laws and regulations of the Commission.

Renee Graf seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

**Lapsed Case 14- 2020-** Annette Petersen made a motion to approve the Consent Agreement for the following items:

- a) Makayla McFarlane's personal license will be suspended for a period of 30 days beginning October 9, 2020.
- b) The 30 days of suspension will be held in abeyance for a period of one year and her personal license will not be actively suspended so long as the following conditions are observed:
  - a. Makayla McFarlane will pay \$325 by October 9, 2020.
  - a. Comply with all laws and regulations of the Commission.

Tami Stokes seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

**Lapsed Case 15- 2020-** Annette Petersen made a motion to approve the Consent Agreement for the following items:

- a) Mary Lou Urban's personal license will be suspended for a period of 15 days beginning October 9, 2020.
- b) The 15 days of suspension will be held in abeyance for a period of one year and her personal license will not be actively suspended so long as the following conditions are observed:
  - a. Mary Lou Urban will pay \$275 by October 9, 2020.
  - b. Comply with all laws and regulations of the Commission.

Renee Graf seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

In the matter of **Case E-2020** and **Case I-2020**, Teresa Diederich informed the Commission that the Violations Committee had dismissed Case E-2020 and Case I-2020. If the Commission wished to reopen these cases, they would need to select a member of the Commission to work with the staff for further investigation. The Commission did not move forward with additional action, the cases were dismissed.

Open for public comments – N/A

Annette Petersen made a motion to approve the cosmetology school license renewal for Lake Area Technical College Cosmetology Program. Renee Graf seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

Tami Stokes made a motion to approve the ongoing instructor continuing education request from Paul Mitchell The School franchise. Debbie Pageler seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

Annette Petersen made a motion to approve the field trip request submitted by Paul Mitchell The School Rapid City. Tami Stokes seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

Annette Petersen made a motion to approve the Eyelash Extension Education Pre-approved Provider Application of Amazing Lash Studio, Sioux Falls. Renee Graf seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

Debbie Pageler made a motion to approve the Eyelash Extension Education Pre-approved Provider Application of Tami Stokes. Renee Graf seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes abstain.)

In 2017 the Cosmetology Commission denied Nancy Nguyen's application for reciprocity as a nail technician. The Commission's vote stated that she could not reapply for a license in South Dakota for five years. The five-year denial was scheduled to end on March 20, 2022. Nancy Nguyen requested that the Commission approve her application to attend cosmetology school and take State Board exams to become licensed in South Dakota.

Renee Graf made a motion to lift the remainder of the five-year ban on Nancy Nguyen applying for a South Dakota license so that she can attend cosmetology school and take State Board examinations. In addition, Nguyen will not need to have her examination application reviewed by the commission provided no new circumstances occur that may put her licensure in question. Debbie Pageler seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

Tami Stokes made a motion to approve the student license application for the applicant with a felony conviction who is currently on parole until 2021. Annette Petersen seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

Annette Petersen made a motion to approve the cosmetology apprentice application for Keyah Nguyen at Revive Day Spa. Renee Graf seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

Tami Stokes made a motion to approve the cosmetology apprentice application for Gracie Whitley at Revive Day Spa apprentice salon. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

Annette Petersen made a motion to approve the Eyelash Extension Education Pre-approved Provider Application of Lash Spa Boutique/Savannah McGillis, Brookings, South Dakota. Tami Stokes seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

Tami Stokes made a motion to approve the Eyelash Extension Education Pre-approved Provider Application of Christine Kahl, Hawarden, Iowa. Annette Petersen seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

The Commission reviewed the tentative meeting and exam calendar for the remainder of 2020. The staff will administer State Board exams on October 17 and November 14, 2020 in Pierre. The next Commission meeting is scheduled to be held via teleconference

Annette Petersen made a motion to adjourn. Debbie Pageler seconded the motion. **MOTION PASSED.** (Graf yea; Pageler yea; Petersen yea; Stokes yea.)

President Tami Stokes adjourned the meeting at 3:15 pm.

Respectfully submitted,

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Kate Boyd, Executive Director

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Annette Petersen, Secretary

**SOUTH DAKOTA COSMETOLOGY COMMISSION  
EXECUTIVE DIRECTOR'S REPORT**

**September 25, 2020**

1. **Eyelash Extensions** – We had a request from an eyelash extension education provider inquiring about getting legislation introduced to raise the required hours for eyelash extension raised to 200 hours. I directed this individual to the Legislative Research Council website that shows the current legislators in case she wants to pursue having a legislative bill introduced. We did not get into any further communication, but it is possible that she is wanting to pursue a new kind of licensure specifically for eyelash extensions.
2. **Apprentices** – South Dakota Cosmetology law currently allows for an instructor/apprentice ratio of 1 instructor to 2 apprentices, with a maximum of four apprentices per apprentice salon. We have been asked to initiate a law change to base the maximum number of apprentices per salon on square footage of the salon, with a maximum of 8 apprentices per apprentice salon with the 1-2 instructor/apprentice ratio remaining the same. (The copy of the request is attached to this report.)
3. **NIC Annual Conference** – This year's NIC Conference originally scheduled for October 3-5, 2020 in Kentucky will now be held virtually. Commission member Tami Stokes will represent South Dakota as the voting delegate. Tami and Kate will be attending this virtual conference. If other members of the Commission are interested in joining some or all of the virtual conference, we will need to get you registered right away.
4. **Records Retention** – The staff is working on updating our Records Retention Policy, as we would like to be able to destroy some of the very old records. All our licensing records since 1999 are contained electronically in our database.