

Meeting Minutes
SOUTH DAKOTA COSMETOLOGY COMMISSION

Meeting held via Microsoft Teams
Tuesday, August 2, 2022, 10:00 a.m. CDT

Chairman Tami Stokes called the meeting to order at 10:01 a.m. Annette Petersen called the roll. A quorum was present.

Members Present: Tami Stokes
Annette Petersen
Renee Graf
Debbie Pageler
Zoe Hiller

Members Absent: NA

Others Present: Bradi Stampe, Executive Director
Jerry McCabe, Staff Attorney
Angela Taylor, Stewarts School
Angela Larson, Lake Area Tech
Fallon Helm, Revive Day Spa
Bob Mercer, Keloland
Liz Lloyd
Rachael Maag

Petersen made a motion to approve the agenda. Pageler seconded the motion. **MOTION PASSED.**

Stokes made a motion to approve the May 13, 2022, meeting minutes. Petersen seconded the motion. **MOTION PASSED.**

Treasurer Annette Petersen reported that as of June 30, 2022, the available funds' balance was \$40,685.34, and the cash center balance was \$216,667.58.

The Executive Director's Report was included in the meeting handouts and included the following information: (1) Upcoming National Conference; (2) Certificates of Licensures not listing full information for the applicant; (3) South Dakota hosting a future conference; and (4) Renewals and approvals.

The Commission reviewed the proposed consent agreement cases that have all been signed by licensees.

Lapse Case 13-2022: Lori Maples and Bobby Roberts Aveda Therapy Salon and Spa: personal license was lapsed for 11 months while actively working.

- Received signed PCA with a \$275 fine.

Lapse Case 14-2022: Patricia Larsen and Booth: working with a lapsed personal license for 10 months and her booth license was lapsed for 7 months.

- Received signed PCA with \$250 fine.

Lapse Case 16-2022: Nancy Suurmeier and Booth: working with a lapsed personal license for 6 months and her booth license was lapsed for 7 months.

- Received signed PCA and taking a 10-day suspension.

Lapse Case 18-2022: Shelli Christensen and Booth: personal license was lapsed for 13 months while actively working.

- Received signed PCA with \$325 fine.

Lapse Case 19-2022: Kelsi Growth and Attitudes by Kelsi Salon: allowed an individual to perform services in the salon with an expired license.

- Received signed PCA with \$325 fine.

Lapse Case 20-2022: Carmen Fuss and The Glitz Salon: personal license was lapsed for 5 months while actively working.

- Received signed PCA with \$125 fine.

Lapse Case 21-2022: Catherine Ivey and The Ivey's for Hair Salon: salon license was lapsed for 7 months while actively working.

- Received signed PCA with \$175 fine.

Lapse Case 22-2022: Rick Gilbertson and Active Generations – Beauty on 46th Street Salon: salon license was lapsed for 13 months while actively working.

- Received signed PCA with \$325 fine.

Lapse Case 23-2022: Kendra Knudson and Booth: personal license was lapsed for 10 months while actively working.

- Received signed PCA with \$250 fine.

Lapse Case 25-2022: Brian Hargens and Infinity Spa and Wellness LLC: salon license was lapsed for 10 months while actively working.

- Received signed PCA with \$250 fine.

Lapse Case 27-2022: Son Hung Nguyen: personal license was lapsed for 5 months while actively working.

- Received signed PCA with \$125 fine.

Lapse Case 28-2022: Nancy Ngoc Nguyen and The Nail Bar Salon: allowed an individual to perform services in the salon with an expired license.

- Received signed PCA with \$125 fine.

Hiller made a motion to approve the above consent agreements with the conditions contained in the agreement. Graf seconded the motion. **MOTION PASSED.**

There was no public comment.

The Commission reviewed the following applications for review:

- **School License Renewal Application – The Salon Professional Academy, Rapid City**

- **School License Renewal Application – Paul Mitchell The School, Rapid City**

Petersen made a motion to approve the applications. Graf seconded the motion. **MOTION PASSED.**

Stokes made a motion to approve Applicant A – Reciprocity Application. Hiller seconded the motion. **MOTION PASSED.**

Hiller made a motion to approve Applicant B – Student License Application. Pageler seconded the motion. **MOTION PASSED.**

The Commission reviewed the following applications for review:

- **Eyelash Extension Education Provider Application – Ayla Archer, Sioux Falls**
- **Electric Nail File Education Provider Application – Canada Salter, Rapid City**

Graf made a motion to approve the applications. Petersen seconded the motion. **MOTION PASSED.**

Helm gave a brief overview of the continuing education course that she would like approved. The course would ideally be approved for instructors to use towards their renewal. She also provided course material for the Commission to review.

Petersen made a motion to approve Helm's Instructor Management course for approved continuing education credit. Hiller seconded that motion. **MOTION PASSED.**

Executive Director Stampe presented the Commission with documentation that the office received a letter requesting that scalp massage be allowed for licensed Estheticians. This would require a license law change to SDCL 36-15-2.2. This agenda item was tabled until the next meeting in September.

The Commission discussed the topic of Third-Party/Remote Testing. This service is not currently allowed. The office would like to offer that service, however, staff determined that we would need to reevaluate fees, licenses, applications, etc. Stampe suggested that we take our time and not rush this possible change. This agenda item was tabled until the next meeting in September.

Due to staffing changes over the last year, the Advanced Esthetics license/Two-Tier license had fallen to the back burner. Stampe readdressed this topic with the Commission. They still feel this is something that South Dakota needs to pursue. This topic will be added to the upcoming meeting agenda for further discussion on details and specifics.

The tentative meeting calendar and examination dates were briefly reviewed. It was asked by a Commission member that the meeting on Sept. 16, be held before the school visits. That meeting will be an in-person meeting.

Election of officers.

Graf made a motion to re-elect Tami Stokes as President. Pageler seconded the motion. **MOTION PASSED.**

Hiller made a motion to re-elect Renee Graf as Vice President. Petersen seconded the motion.
MOTION PASSED.

Graf made a motion to elect Zoe Hiller as Secretary-Treasurer. Stokes seconded the motion.
MOTION PASSED.

Stokes made a motion to adjourn the meeting at 9:58. Graf seconded the motion.
MOTION PASSED.

Petersen made a motion to adjourn. Graf seconded the motion. **MOTION PASSED.**

Stokes adjourned the meeting at 11:16 a.m.